

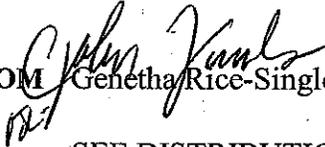
**DEPARTMENT OF TRANSPORTATION  
STATE OF GEORGIA**

**INTERDEPARTMENT CORRESPONDENCE**

**FILE** P.I. No. 0007591, Irwin County  
CSHPP-0007-00(591)  
Sidewalk and Landscape Improvements in Ocilla

**OFFICE:** Program Control

**DATE:** November 20, 2009

**FROM**  Genetha Rice-Singleton, Program Control Administrator

**TO** SEE DISTRIBUTION

**SUBJECT APPROVED PROJECT CONCEPT REPORT**

Attached for your files is the approval for subject project.

Attachment

**DISTRIBUTION:**

Ron Wishon  
Glenn Bowman  
Ken Thompson  
Michael Henry  
Keith Golden  
Paul Liles  
Joe Sheffield  
Brent Thomas  
Sandy Griffin  
**BOARD MEMBER**

**DEPARTMENT OF TRANSPORTATION  
STATE OF GEORGIA**

**INTERDEPARTMENTAL CORRESPONDENCE**

**FILE:** P.I. No. 0007591, Irwin County  
CSHPP-0007-00(591)  
Sidewalk and Landscape Improvements in Ocilla

**OFFICE:** Program Control

**DATE:** October 27, 2009

**FROM:**  Genetha Rice-Singleton, Program Control Administrator

**TO:** Gerald M. Ross, P.E., Chief Engineer

**SUBJECT:** *PROJECT CONCEPT REPORT*

This project is the sidewalk and landscape improvements along several streets in the city of Ocilla. The proposed project will add landscape, install period street lighting, and provide operational and aesthetic improvements to pedestrian systems and crossing areas. The improvements will increase the economic viability and enhance the character of the area.

The project proposes to replace the deficient sidewalk and lighting system along Cherry Street beginning at the intersection of 5<sup>th</sup> Street to the intersection of 3<sup>rd</sup> Street, except for the intersection of US 319/SR 32 (4<sup>th</sup> Street). The project will replace inadequate sidewalks and lighting along US 319/SR 32 (4<sup>th</sup> Street) from the intersection of Beech Street to just before the intersection of US 129/SR 90 (Irwin Avenue). Sidewalks and lighting will be replaced along Irwin Avenue from the intersection of 2<sup>nd</sup> Avenue to just before 3<sup>rd</sup> Street. Landscaping and irrigation will be added along Cherry Street. Erosion control protection and re-grassing of all disturbed areas is included in the project. Traffic will be maintained during construction.

Environmental concerns include requiring a Categorical Exclusion to be prepared; a public hearing is not required; time saving procedures are appropriate.

The estimated costs for this project are:

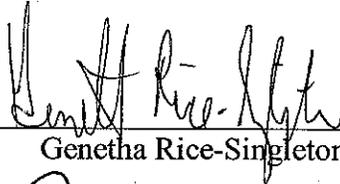
	<u>PROPOSED</u>	<u>APPROVED</u>	<u>FUNDING</u>	<u>PROG DATE</u>
Construction (includes E&C)	\$ 480,308	\$ 512,838	LY10	2010(proposed)
Right-of-way & Utilities*	Local	Local		

\*PFA signed on 7-22-09 for Ocilla to do ROW, Utilities, 20% PE/ 100% > \$39,680 and 20% of construction costs; 100% over \$405,320

I recommend this project concept be approved and a ROW phase (paid by Locals) be added to the Programmed Funds.

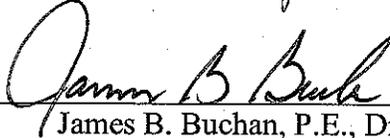
GRS: JDQ  
Attachment

CONCUR



Genetha Rice-Singleton, Program Control Administrator

CONCUR



James B. Buchan, P.E., Director of Engineering

APPROVED



Gerald M. Ross, P.E., Chief Engineer

25 August, 2009

Received 9-3-09

State of Georgia  
Department of Transportation

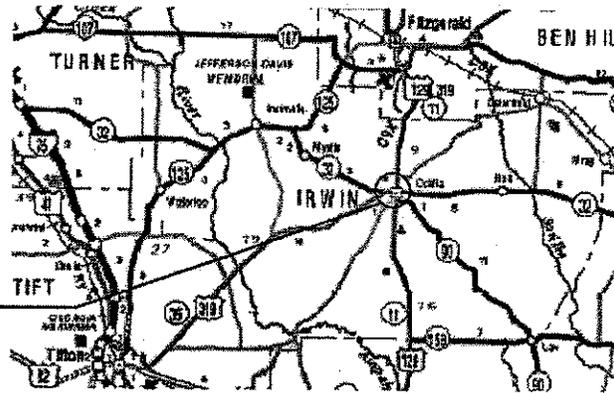
**DEPARTMENT OF TRANSPORTATION  
STATE OF GEORGIA**  
District 4 - Tifton, GA



Project Number: CSHPP-0007-00(591)  
County: Irwin  
P. I. Number: 0007591

**Project Concept Report**

Project Location



Federal Route Number: 319, 129  
State Route Number: 32, 90  
City Street: Cherry Street

**SIDEWALKS; LIGHTING & LANDSCAPING IN OCILLA**

Recommended for approval:

DATE: 8-31-09

DATE: 8-31-09

*Ralph S. Jeff*

Project Manager

*Joe W. [Signature]*

District Engineer

This concept as presented herein and submitted for approval is consistent with that which is included in the Regional Transportation Improvement Program (RTP) and/or the State Transportation Improvement Program (STIP).

DATE: \_\_\_\_\_

DATE: 9-8-09

DATE: \_\_\_\_\_

DATE: \_\_\_\_\_

DATE: \_\_\_\_\_

State Transportation Planning Administrator

*Cynthia O. Whitworth*

Financial Management Administrator

State Environmental/Location Engineer

State Traffic Safety and Design Engineer

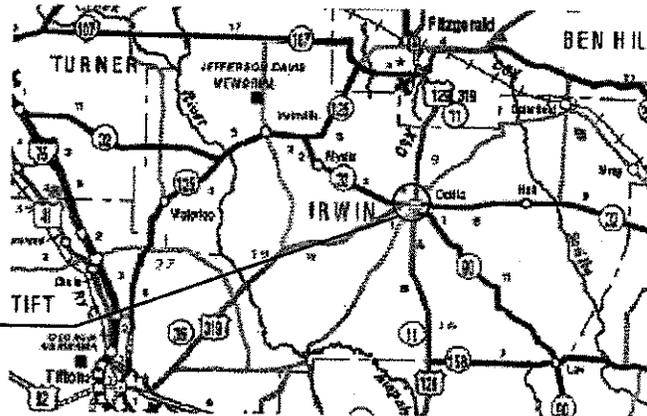
Project Review Engineer

**DEPARTMENT OF TRANSPORTATION  
STATE OF GEORGIA  
District 4 - Tifton, GA**

Project Number: CSHPP-0007-00(591)  
County: Irwin  
P. I. Number: 0007591

**Project Concept Report**

Project Location



Federal Route Number: 319, 129  
State Route Number: 32, 90  
City Street: Cherry Street

**SIDEWALKS; LIGHTING & LANDSCAPING IN OCILLA**

Recommended for approval:

DATE: 8-31-09

DATE: 8-31-09

*Ralph S. Jeff*  
\_\_\_\_\_  
Project Manager  
*John W. [Signature]*  
\_\_\_\_\_  
District Engineer

This concept as presented herein and submitted for approval is consistent with that which is included in the Regional Transportation Improvement Program (RTP) and/or the State Transportation Improvement Program (STIP).

DATE: \_\_\_\_\_

\_\_\_\_\_  
State Transportation Planning Administrator

DATE: \_\_\_\_\_

\_\_\_\_\_  
Financial Management Administrator

DATE: 9/16/09

*[Signature]*  
\_\_\_\_\_  
State Environmental/Location Engineer

DATE: \_\_\_\_\_

\_\_\_\_\_  
State Traffic Safety and Design Engineer

DATE: \_\_\_\_\_

\_\_\_\_\_  
Project Review Engineer

**DEPARTMENT OF TRANSPORTATION  
STATE OF GEORGIA**

---

**INTERDEPARTMENT CORRESPONDENCE**

**FILE: P.I. No. 0007591**

**OFFICE: Environment/Location**

**PROJECT No. CSHP-0007-00(591) / IRWIN County    DATE: 9/16/09**

**Sidewalks, Lighting, and Landscaping in Ocilla**

**FROM:**  Glenn Bowman, P.E., State Environmental/Location Engineer  
**TO:** Genetha Rice-Singleton, Assistant Director of Preconstruction  
**SUBJECT: PROJECT CONCEPT REPORT REVIEW**

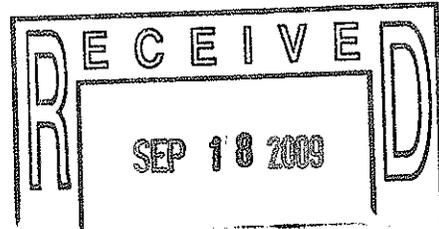
The Concept Report for the above project has been reviewed and appears satisfactory subject to the following comments:

1. On page 5, please list who is responsible for completing the environmental work under the project responsibilities section.
  
2. Please note that six (6) months may not be long enough to complete the environmental work on this project. It appears that very little environmental work has been completed to date. Due to potential historic resources in the APE, nine (9) to twelve (12) months is a more realistic schedule. If significant impacts to historic 4(f) resources cannot be avoided, then the proposed Environmental schedule must be revised significantly.

If you have any questions, please contact Glenn Bowman at (404) 699-4401.

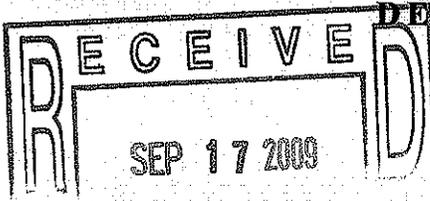
GB:lc

cc: Ron Wishon  
Angela Whitworth  
Keith Golden  
Angela Alexander  
Joe Sheffield



25 August, 2009

State of Georgia  
Department of Transportation

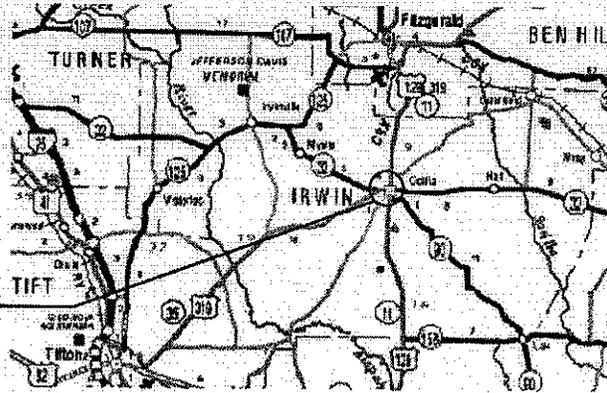


DEPARTMENT OF TRANSPORTATION  
STATE OF GEORGIA  
District 4 - Tifton, GA

Project Number: CSHPP-0007-00(591)  
County: Irwin  
P. I. Number: 0007591

Project Concept Report

Project Location



Federal Route Number: 319, 129  
State Route Number: 32, 90  
City Street: Cherry Street

SIDEWALKS; LIGHTING & LANDSCAPING IN OCILLA

Recommended for approval:

DATE: 8-31-09

DATE: 8-31-09

*Ralph J. Goff*  
Project Manager

*John W. [Signature]*  
District Engineer

This concept as presented herein and submitted for approval is consistent with that which is included in the Regional Transportation Improvement Program (RTP) and/or the State Transportation Improvement Program (STIP).

DATE: 9/16/09

DATE: \_\_\_\_\_

DATE: \_\_\_\_\_

DATE: \_\_\_\_\_

DATE: \_\_\_\_\_

*Angela J. Alexander*  
State Transportation Planning Administrator

Financial Management Administrator

State Environmental/Location Engineer

State Traffic Safety and Design Engineer

Project Review Engineer

**DEPARTMENT OF TRANSPORTATION  
STATE OF GEORGIA**

District 4 – Tifton, GA

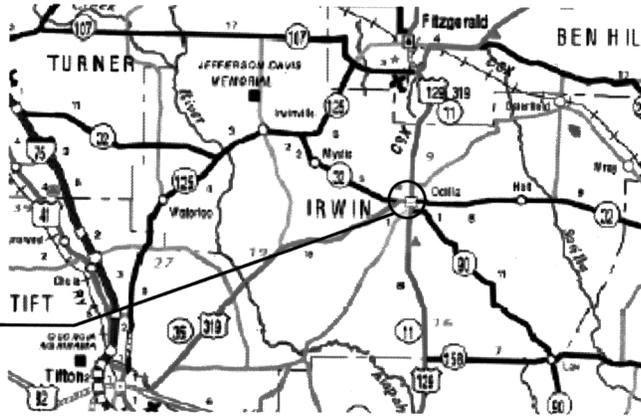
Project Number: CSHPP-0007-00(591)

County: Irwin

P. I. Number: 0007591

**Project Concept Report**

Project Location



Federal Route Number: 319, 129

State Route Number: 32, 90

City Street: Cherry Street

**SIDEWALKS; LIGHTING & LANDSCAPING IN OCILLA**

Recommended for approval:

DATE: 8-31-09

DATE: 8-31-09

*Ralph J. Lipp*  
\_\_\_\_\_  
Project Manager

*Joe W. [Signature]*  
\_\_\_\_\_  
District Engineer

This concept as presented herein and submitted for approval is consistent with that which is included in the Regional Transportation Improvement Program (RTP) and/or the State Transportation Improvement Program (STIP).

DATE: \_\_\_\_\_

\_\_\_\_\_  
State Transportation Planning Administrator

DATE: \_\_\_\_\_

\_\_\_\_\_  
Financial Management Administrator

DATE: \_\_\_\_\_

\_\_\_\_\_  
State Environmental/Location Engineer

DATE: \_\_\_\_\_

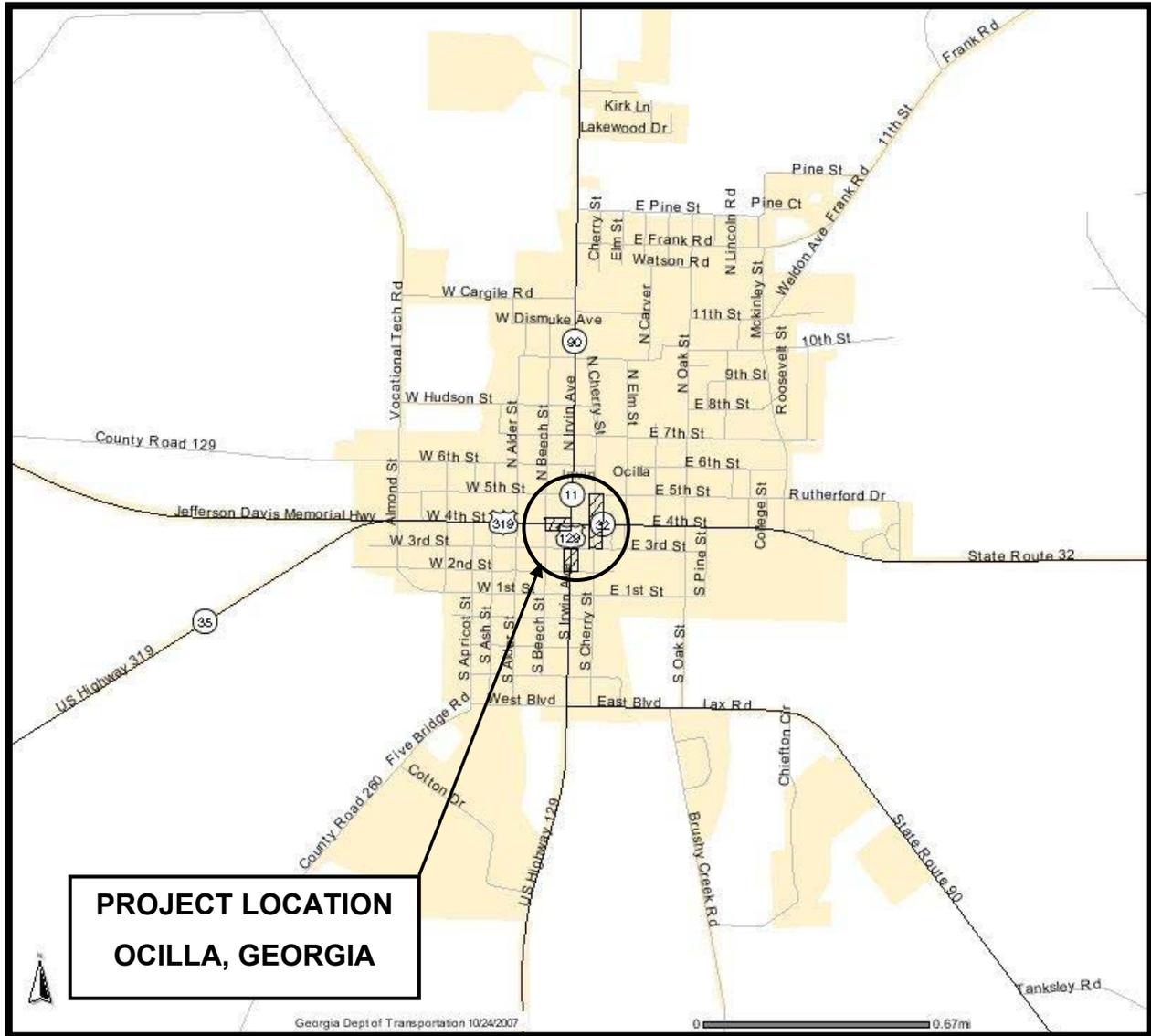
\_\_\_\_\_  
State Traffic Safety and Design Engineer

DATE: \_\_\_\_\_

\_\_\_\_\_  
Project Review Engineer

Project Concept Report Page: 2  
Project Number: CSHPP-0007-00(591)  
P. I. Number: 0007591  
County: Irwin

## LOCATION MAP



**PI No.:** 0007591

**Project Number:** CSHPP-0007-00(591), Irwin County

**Description:** Sidewalks; Lighting & Landscaping in Ocilla

Project Concept Report Page: 3  
Project Number: CSHPP-0007-00(591)  
P. I. Number: 0007591  
County: Irwin

### **Need and Purpose:**

US 319/SR 32 is a northeast-southwest route in South Georgia connecting cities such as Fitzgerald to the northeast to Tallahassee, Florida (I-10) to the southwest. From I-75 at Tifton south to the Florida State line, US 319 is part of the Governor's Road Improvement Program. US 129/SR 11 is north-south route in South Georgia connecting cities such as Hawkinsville to the north to Valdosta to the south. Cherry Street is a north-south local street within Ocilla. Currently, the typical section of US 319/SR 32 consists of an urban 2-lane section (one lane in each direction); the typical section of Beech Street, which intersects US 319/SR 32 in Ocilla, consists of two lanes (one lane in each direction). The typical section of US 129/SR 11 consists of an urban 2-lane section (one lane in each direction); the typical section of 2<sup>nd</sup> Street, which intersects US 129/SR 11 in Ocilla consists of two lanes (one lane in each direction). The typical section of Cherry Street consists of an urban 2-lane section (one lane in each direction); the typical sections of 3<sup>rd</sup> Street and 5<sup>th</sup> Street, which intersect Cherry Street in Ocilla, consist of two lanes (one lane in each direction).

US 319/SR 32 is functionally classified as a rural minor arterial, and is regionally significant serving traveling needs for residents of Irwin County and providing a connection from the City of Ocilla to the City of Tifton and I-75. US 129/SR 11 is also functionally classified as a rural minor arterial. Cherry Street, Beech Street, 2<sup>nd</sup> Street, 3<sup>rd</sup> Street, and 5<sup>th</sup> Street are all functionally classified as rural local roads.

The area of US 319/SR 32, US 129/SR 11 and Cherry Street in Ocilla is surrounded by retail stores, banks, and office buildings. The minority population for census tract 131559502 is 35.9%. The average minority population of the state of Georgia is 38% and of Irwin County is 28% according to the 2000 Census Data. Approximately 17.8% of Irwin County residents are below the poverty level compared to a state average of 13%.

Accident data for years 2002, 2003, and 2004 was considered. There were no fatalities reported. The type of crashes in the proposed project area fell into the following categories: 25 (40%) were 'Rear End', 23 (36%) were 'Angle', 9 (14%) were 'Side Swipe Same Direction', 3 (5%) were 'Side Swipe Opposite Direction', 2 (3%) were 'Not a Collision with a Motor Vehicle', and 1 (2%) was 'Head on'. Approximately 22% of all accidents occurred after daylight hours.

The improvements made by the project will promote additional safety along the project corridor by adding additional lighting to the area.

The proposed project consists of sidewalk and lighting improvements along US 319/SR 32 from Beech Street east one block to west of the intersection of US 129/SR 11, along US 129/SR 11 from 2<sup>nd</sup> Street north one block to south of 3<sup>rd</sup> Street, and along Cherry Street from 3<sup>rd</sup> Street north two blocks to 5<sup>th</sup> Street excluding the US 319/SR 32 intersection. Pedestrian accessibility will be upgraded to comply with the Americans with Disabilities Act. At intersections, painted crosswalks will be improved.

Project Concept Report Page: 4  
Project Number: CSHPP-0007-00(591)  
P. I. Number: 0007591  
County: Irwin

**Description of the project:**

This project will re-construct the deficient sidewalks and lighting system along Cherry Street beginning at the intersection of 5<sup>th</sup> Street to the intersection of 3<sup>rd</sup> Street, except for the intersection at US 319/SR 32 (4<sup>th</sup> Street). The project will also replace inadequate sidewalks and lighting along US319/SR32 (4<sup>th</sup> Street) from the intersection of Beech Street to just before the intersection of US129/SR90 (Irwin Avenue). Sidewalks and lighting may also be replaced along US129/SR90 from the intersection of 2<sup>nd</sup> Street to just before 3<sup>rd</sup> Street. Landscaping and irrigation may be added along Cherry Street, outside of GDOT right-of-way. This project is located in the City of Ocilla GA, Irwin County. It is in the **14<sup>th</sup> Land District, Land Lot No. 74 and 81, and Ga. Militia District 1046**. The proposed project will be approximately 0.36 miles in length.

Is the project located in a Non-attainment area?  Yes  No

PDP Classification: Major , Minor   
Federal Oversight: Full Oversight , Exempt , State Funded , or Others

Functional Classification: Rural Minor Arterial, Rural Local Roads

U. S. Route Number(s): 129, 319 State Route Number(s): 32, 90

Traffic (AADT):  
Base Year: (2008) 14250 Design Year: (2028) 19800

**Existing Design Features:**

- Typical Section:  
US 319/SR 32 - Urban two-lane roadway with curb & gutter and sidewalks  
US 129/SR 90 - Urban two-lane roadway with curb & gutter and sidewalks  
Cherry Street - Urban two-lane roadway with curb & gutter and sidewalks
- Posted Speed 35 mph Maximum degree curvature none
- Maximum Grade: 1%
- Width of right of way: 80 ft.
- Major structures: none
- Major interchanges or intersections along the project: SR32, SR90
- Existing length of roadway segment and the beginning mile logs for each county segment: Project begins at Mile Log 4.98 and extends east 0.36 miles.

**Proposed Design Features:**

- Proposed typical section(s):  
US 319/SR 32 - unchanged  
US 129/SR 90 - unchanged  
Cherry Street - unchanged  
Proposed Design Speed Mainline 35 mph



25 August, 2009

State of Georgia  
Department of Transportation

Project Concept Report Page: 6  
Project Number: CSHPP-0007-00(591)  
P. I. Number: 0007591  
County: Irwin

- ⇒ Relocation of Utilities, Utility Owners
- ⇒ Letting to contract, City of Ocilla
- ⇒ Supervision of construction, City of Ocilla
- ⇒ Providing material pits, n/a
- ⇒ Providing detours, n/a

**Coordination:**

- Initial Concept Meeting Date \_\_\_\_\_
- Concept Meeting Date 01-31-08
- P. A. R. Meeting Date \_\_\_\_\_
- Public involvement: None
- Local government comments: (See attached concept meeting minutes.)
- Other projects in area: None
- Other coordination to date: None
- Railroads: None

**Scheduling – Responsible Parties' Estimate**

- Time to complete environmental process: 6 Months.
- Time to complete preliminary construction plans: 2 Months.
- Time to complete the Section 404 Permit: 6 Months.
- Time to complete final construction plans: 1 Month.
- List other major items that will affect the project schedule: None

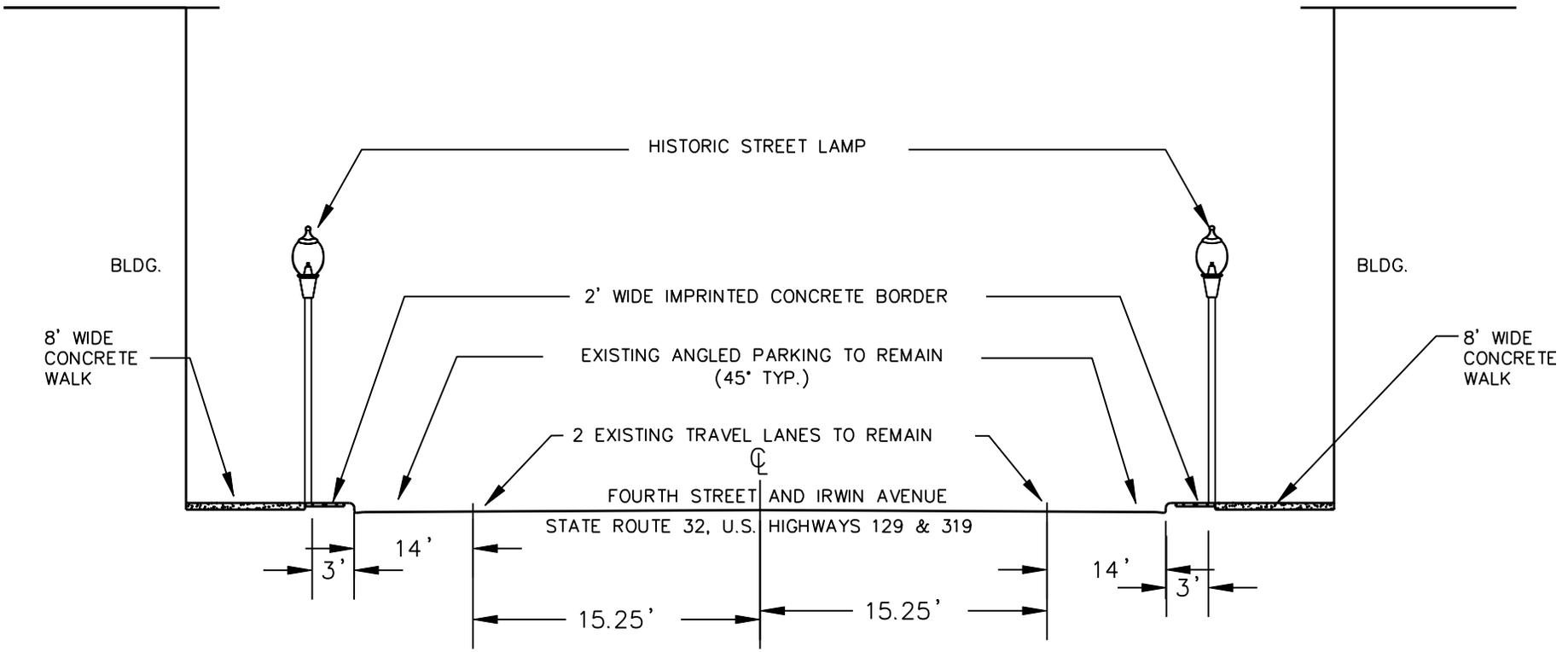
**Other alternates considered:**

None.

**Comments:**

**Attachments:**

1. Typical Section
2. Cost Estimate
3. Accident summaries
4. Concept Meeting Minutes
5. PFA
6. Location & Design Notice



**DOWNTOWN BUSINESS DISTRICT**  
**TYPICAL SECTION**

**OCILLA PEDESTRIAN FACILITIES**

## Estimate Report for file "Ocilla HPP"

### Section ROADWAY

Item Number	Quantity	Units	Unit Price	Item Description	Cost
150-1000	1	LS	10700.00	TRAFFIC CONTROL -	10700.00
151-1000	1	Lump Sum	25000.00	MOBILIZATION	25000.00
210-0100	1	LS	94050.00	GRADING COMPLETE -	94050.00
441-0016	290	SY	39.71	DRIVEWAY CONCRETE, 6 IN TK	11515.90
441-0104	1953	SY	41.00	CONC SIDEWALK, 4 IN, BROOM FINISHED	80073.00
441-0104	555	SY	52.00	CONC SIDEWALK, 4 IN, IMPRINTED	28860.00
441-6012	1880	LF	30.94	CONC CURB & GUTTER, 6 IN X 24 IN, TP 2	58167.20
<b>Section Sub Total:</b>					<b>\$308,366.10</b>

### Section UTILITY

Item Number	Quantity	Units	Unit Price	Item Description	Cost
611-3010	4	EA	1406.01	RECNTN DRP INLET, GRP I	5624.04
660-0004	280	LF	41.60	SAN SEWER PIPE, 4 IN, PVC	11648.00
668-5000	10	EA	2345.42	JUNCTION BOX	23454.20
<b>Section Sub Total:</b>					<b>\$40,726.24</b>

### Section LIGHTING

Item Number	Quantity	Units	Unit Price	Item Description	Cost
500-3800	33	CY	766.27	CLASS A CONCRETE, INCL REINF STEEL	25286.91
682-9030	1	LUMP SUM	54000.00	LIGHTING SYSTEM	54000.00
<b>Section Sub Total:</b>					<b>\$79,286.91</b>

### Section SIGNING & MARKING

Item Number	Quantity	Units	Unit Price	Item Description	Cost
636-1020	6	SF	15.06	HIGHWAY SIGNS, TP 1 MATL, REFL SHEETING, TP 3	90.36
636-2020	15	LF	14.41	GALV STEEL POSTS, TP 2	216.15
652-5701	176	LF	2.58	SOLID TRAF STRIPE, 24 IN, WHITE	454.08
652-5801	230	LF	1.63	SOLID TRAF STRIPE, 8 IN, WHITE	374.90
653-0210	8	EA	112.18	THERMOPLASTIC PVMT MARKING, WORD, TP 1	897.44
<b>Section Sub Total:</b>					<b>\$2,032.93</b>

### Section LANDSCAPING

Item Number	Quantity	Units	Unit Price	Item Description	Cost
009-3500	1	LUMP SUM	17250.00	MISCELLANEOUS LANDSCAPE ITEMS	17250.00
<b>Section Sub Total:</b>					<b>\$17,250.00</b>

**Section E & S**

<b>Item Number</b>	<b>Quantity</b>	<b>Units</b>	<b>Unit Price</b>	<b>Item Description</b>	<b>Cost</b>
163-0240	18	TN	182.09	MULCH	3277.62
163-0550	4	EA	277.45	CONSTRUCT AND REMOVE INLET SEDIMENT TRAP	1109.80
700-6910	1	AC	1071.92	PERMANENT GRASSING	1071.92
<b>Section Sub Total:</b>					<b>\$5,459.34</b>

**Total Estimated Cost: \$453,121.52****Subtotal Construction Cost \$453,121.52**

Engineering Rate 5 % \$22,656.08

Contingency Rate 1 % \$4,531.22

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**Total Construction Cost \$480,308.82**

Right Of Way \$0.00

ReImb. Utilities \$0.00

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**Grand Total Project Cost \$480,308.82**

**ATTACHMENT 3 - ACCIDENT SUMMARIES**

**SIDEWALKS; LIGHTING & LANDSCAPING IN OCILLA**

**PROJECT NUMBER: CSHPP-0007-00(591)**

**COUNTY: IRWIN**

**P.I. NUMBER: 0007591**

Year	Route No.	Begin Milelog	End Milelog	Number of Accidents	Number of Injuries	Number of Fatalities	Collision Type					
							1- Angled	2-Head On	3-Rear End	4-Sideswipe, Same	5-Sideswipe, Opp	6-Not Collision
2004	US 319	16.17	16.97	12	4	0	5	0	4	1	0	6
2004	US 129	8.53	8.53	10	1	0	3	1	4	2	0	0
2004	Cherry ST	0.48	0.48	1	0	0	0	0	0	1	0	0
<b>Sub Total</b>				13	4	0	5	0	4	2	0	6
2005	US 319	16.06	16.90	11	8	0	5	0	2	1	0	3
2005	US 129	8.39	8.55	6	0	0	6	0	0	0	0	0
2005	Cherry ST	0.57	0.57	1	0	0	1	0	0	0	0	0
<b>Sub Total</b>				12	8	0	6	0	2	1	0	3
2006	US 319	16.31	16.97	9	2	0	3	0	4	1	0	1
2006	US 129	8.32	8.53	16	1	0	1	0	13	2	0	0
2006	Cherry ST	0.47	0.63	3	1	0	2	0	0	1	0	0
<b>Sub Total</b>				12	3	0	5	0	4	2	0	1
<b>TOTAL</b>				<b>37</b>	<b>15</b>	<b>0</b>	<b>16</b>	<b>0</b>	<b>10</b>	<b>5</b>	<b>0</b>	<b>10</b>

**Department of Transportation  
State of Georgia**

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**Concept Meeting Minutes  
January 31, 2008**

**Project No.:** CSHPP-007-00(591)  
**PI No.:** 0007591  
**Description:** Sidewalks, Lighting & Landscaping in Ocilla

A concept meeting for the subject project was held on January 31, 2008. The meeting was requested by Palmer and Hilliard Engineering and conducted by Ralph Griffin, GDOT Project Manager. The meeting was held at the Ocilla City Hall in Ocilla and began at 11:00 am. The meeting began with introductions and the floor was given to David Palmer of Palmer and Hilliard Engineering who discussed the scope of the project. A sign in sheet was passed around and will be made a part of the minutes.

David Palmer discussed the project scope and the location and termini of project and talked about the city being awarded the HPP funds.

Mayor Lamar Royal asked if part of the project could be constructed by phases depending on the City's available funds.

Brent Thomas, District Preconstruction Engineer stated that the City needs to determine how much they can afford to build prior to starting the design of the project.

Shane Pridgen, District Planning Engineer stated that if the project is split into different phases that separate funds will be needed for each phase and that the concept would have to be revised if the scope changed during the design process. He also stated that the best route is to keep the project as it is currently planned and not change during the design phase.

Mayor royal asked if the City could go ahead and get a contractor to give them an estimate for the project prior to design to determine what they could afford.

Brent Thomas said no; the project would have to be let out for bids after the FFPR.

Mayor royal asked what would be required if they change the project during the design phase.

Brent Thomas stated that the concept would have to be revised and an environmental reevaluation would be needed also if the termini and limits changed.

David Palmer asked about the time frame for the concept and that the last one he did took 9 months to approve.

Ralph Griffin replied that it should not take more than a couple of months to approve once it is sent for review and approval as long as everything is submitted correctly.

David also asked about the time frame for the project.

Ralph Griffin gave a rough estimate and stated that it would be difficult to tell exactly because of the environmental process and any unforeseen issues that may arise with the design.

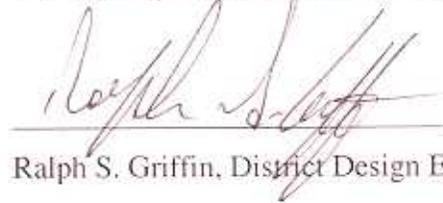
Mayor Royal asked if the City could use their own workers for match money and Shane Pridgen replied that they could not use their own labor toward a match.

Shane also stated that the City would probably receive about 87% of the \$500,000.00

Danny Gay, District Traffic Operations, asked what the 8" stamped concrete is for on the project and stated that the sidewalks should not extend across the driveways. Danny also stated that the signs and striping should be listed individually and not as lump sum. Danny asked David to verify sidewalk widths, ensure proper placement of street lights and to consider bulb outs at the SR 32/SR 11 intersection. Danny also asked that the accident rates be verified.

Joe Burns, District Environmental Engineer, stated that the project would probably require a CE or PCE.

The meeting adjourned around 12:00 pm.

A handwritten signature in black ink, appearing to read "Ralph S. Griffin", is written over a horizontal line. The signature is stylized and cursive.

Ralph S. Griffin, District Design Engineer



**AGREEMENT**  
**BETWEEN**  
**DEPARTMENT OF TRANSPORTATION**  
**STATE OF GEORGIA**  
**AND**  
**CITY OF OCILLA**  
**FOR**  
**TRANSPORTATION FACILITY IMPROVEMENTS**

This Framework Agreement is made and entered into this, 22<sup>nd</sup> day of July, 2009, by and between the DEPARTMENT OF TRANSPORTATION, an agency of the State of Georgia, hereinafter called the "DEPARTMENT", and the City of Ocilla, acting by and through its Mayor and City Council or Board of Commissioners, hereinafter called the "LOCAL GOVERNMENT".

WHEREAS, the LOCAL GOVERNMENT has represented to the DEPARTMENT a desire to improve the transportation facility described in Attachment A, attached and incorporated herein by reference and hereinafter referred to as the "PROJECT"; and

WHEREAS, the LOCAL GOVERNMENT has represented to the DEPARTMENT a desire to participate in certain activities including the funding of certain portions of the PROJECT and the DEPARTMENT has relied upon such representations; and

WHEREAS, the DEPARTMENT has expressed a willingness to participate in certain activities of the PROJECT as set forth in this Agreement; and

WHEREAS, the Constitution authorizes intergovernmental agreements whereby state and local entities may contract with one another “for joint services, for the provision of services, or for the joint or separate use of facilities or equipment; but such contracts must deal with activities, services or facilities which the parties are authorized by law to undertake or provide.” Ga. Constitution Article IX, §III, ¶I(a).

NOW THEREFORE, in consideration of the mutual promises made and of the benefits to flow from one to the other, the DEPARTMENT and the LOCAL GOVERNMENT hereby agree each with the other as follows:

1. The LOCAL GOVERNMENT shall by following the procedures in the DEPARTMENT’s Local Administered Project Manual contribute to the PROJECT by funding all or certain portions of the PROJECT costs for the preconstruction engineering (design) activities, hereinafter referred to as “PE”, all reimburseable utility relocations, all non-reimburseable utilities owned by the LOCAL GOVERNMENT, railroad costs, right of way acquisitions and construction, as specified in Attachment A, attached hereto and incorporated herein by reference. Expenditures incurred by the LOCAL GOVERNMENT prior to the execution of this AGREEMENT or subsequent funding agreements shall not be considered for reimbursement by the DEPARTMENT. PE expenditures incurred by the LOCAL GOVERNMENT after execution of this AGREEMENT shall be reimbursed by the DEPARTMENT once a written notice to proceed is given by the DEPARTMENT.

2. The DEPARTMENT shall contribute to the PROJECT by funding all or certain portions of the PROJECT costs for the PE, right of way acquisitions, reimbursable utility relocations, railroad costs, or construction as specified in Attachment A.

3. It is understood and agreed by the DEPARTMENT and the LOCAL GOVERNMENT that the funding portion as identified in Attachment "A" of this Agreement only applies to the PE. The Right of Way and Construction funding estimate levels as specified in Attachment "A" are provided herein for planning purposes and do not constitute a funding commitment for right of way and construction. The DEPARTMENT will prepare LOCAL GOVERNMENT Specific Activity Agreements for funding applicable to Right of Way or Construction when appropriate.

Further, the LOCAL GOVERNMENT shall be responsible for repayment of any expended federal funds if the PROJECT does not proceed forward to completion due to a lack of available funding in future PROJECT phases, changes in local priorities or cancellation of the PROJECT by the LOCAL GOVERNMENT without concurrence by the DEPARTMENT.

4. The LOCAL GOVERNMENT shall be responsible for all costs for the continual maintenance and operations of any and all sidewalks and the grass strip between the curb and gutter and the sidewalk within the PROJECT limits.

5. Both the LOCAL GOVERNMENT and the DEPARTMENT hereby acknowledge that Time is of the Essence. It is agreed that both parties shall adhere to the schedule of activities currently established in the approved Transportation Improvement Program/State Transportation Improvement Program, hereinafter

referred to as "TIP/STIP". Furthermore, all parties shall adhere to the detailed project schedule as approved by the DEPARTMENT, attached as Attachment B and incorporated herein by reference. In the completion of respective commitments contained herein, if a change in the schedule is needed, the LOCAL GOVERNMENT shall notify the DEPARTMENT in writing of the proposed schedule change and the DEPARTMENT shall acknowledge the change through written response letter; provided that the DEPARTMENT shall have final authority for approving any change.

If, for any reason, the LOCAL GOVERNMENT does not produce acceptable deliverables in accordance with the approved schedule, the DEPARTMENT reserves the right to delay the PROJECT's implementation until funds can be re-identified for right of way or construction, as applicable.

6. The LOCAL GOVERNMENT shall certify that the regulations for "CERTIFICATION OF COMPLIANCES WITH FEDERAL PROCUREMENT REQUIREMENTS, STATE AUDIT REQUIREMENTS, and FEDERAL AUDIT REQUIREMENTS" are understood and will comply in full with said provisions.

7. The LOCAL GOVERNMENT shall accomplish the PE activities for the PROJECT. The PE activities shall be accomplished in accordance with the DEPARTMENT's Plan Development Process hereinafter referred to as "PDP", the applicable guidelines of the American Association of State Highway and Transportation Officials, hereinafter referred to as "AASHTO", the DEPARTMENT's Standard Specifications Construction of Transportation Systems, and all applicable design guidelines and policies of the DEPARTMENT to produce a cost effective PROJECT. Failure to follow the PDP and all applicable guidelines and policies will jeopardize the use of Federal Funds in some or all categories outlined in this

agreement, and it shall be the responsibility of the LOCAL GOVERNMENT to make up the loss of that funding. The LOCAL GOVERNMENT's responsibility for PE activities shall include, but is not limited to the following items:

a. Prepare the PROJECT Concept Report and Design Data Book in accordance with the format used by the DEPARTMENT. The concept for the PROJECT shall be developed to accommodate the future traffic volumes as generated by the LOCAL GOVERNMENT as provided for in paragraph 7b and approved by the DEPARTMENT. The concept report shall be approved by the DEPARTMENT prior to the LOCAL GOVERNMENT beginning further development of the PROJECT plans. It is recognized by the parties that the approved concept may be updated or modified by the LOCAL GOVERNMENT as required by the DEPARTMENT and re-approved by the DEPARTMENT during the course of PE due to updated guidelines, public input, environmental requirements, Value Engineering recommendations, Public Interest Determination (PID) for utilities, utility/railroad conflicts, or right of way considerations.

b. Prepare a Traffic Study for the PROJECT that includes Average Daily Traffic, hereinafter referred to as "ADT", volumes for the base year (year the PROJECT is expected to be open to traffic) and design year (base year plus 20 years) along with Design Hour Volumes, hereinafter referred to as "DHV", for the design year. DHV includes morning (AM) and evening (PM) peaks and other significant peak times. The Study shall show all through and turning movement volumes at intersections for the ADT and DHV volumes and shall indicate the percentage of trucks on the facility. The Study shall also

include signal warrant evaluations for any additional proposed signals on the PROJECT.

c. Prepare environmental studies, documentation, reports and complete Environmental Document for the PROJECT along with all environmental re-evaluations required that show the PROJECT is in compliance with the provisions of the National Environmental Protection Act or the Georgia Environmental Policy Act as per the DEPARTMENT's Environmental Procedures Manual, as appropriate to the PROJECT funding. This shall include any and all archaeological, historical, ecological, air, noise, community involvement, environmental justice, flood plains, underground storage tanks, and hazardous waste site studies required. The completed Environmental Document approval shall occur prior to Right of Way funding authorization. A re-evaluation is required for any design change as described in Chapter 7 of the Environmental Procedures Manual. In addition, a re-evaluation document approval shall occur prior to any Federal funding authorizations if the latest approved document is more than 6 months old. The LOCAL GOVERNMENT shall submit to the DEPARTMENT all studies, documents and reports for review and approval by the DEPARTMENT, the FHWA and other environmental resource agencies. The LOCAL GOVERNMENT shall provide Environmental staff to attend all PROJECT related meetings where Environmental issues are discussed. Meetings include, but are not limited to, concept, field plan reviews and value engineering studies.

d. Prepare all PROJECT public hearing and public information displays and conduct all required public hearings and public information meetings with appropriate staff in accordance with DEPARTMENT practice.

e. Perform all surveys, mapping, soil investigations and pavement evaluations needed for design of the PROJECT as per the appropriate DEPARTMENT Manual.

f. Perform all work required to obtain all applicable PROJECT permits, including, but not limited to, Cemetery, TVA and US Army Corps of Engineers permits, Stream Buffer Variances and Federal Emergency Management Agency (FEMA) approvals. The LOCAL GOVERNMENT shall provide all mitigation required for the project, including but not limited to permit related mitigation. All mitigation costs are considered PE costs. PROJECT permits and non-construction related mitigation must be obtained and completed 3 months prior to the scheduled let date. These efforts shall be coordinated with the DEPARTMENT.

g. Prepare the stormwater drainage design for the PROJECT and any required hydraulic studies for FEMA Floodways within the PROJECT limits. Acquire of all necessary permits associated with the Hydraulic Study or drainage design.

h. Prepare utility relocation plans for the PROJECT following the DEPARTMENT's policies and procedures for identification, coordination and conflict resolution of existing and proposed utility facilities on the PROJECT. These policies and procedures, in part, require the Local Government to submit all requests for existing, proposed, and relocated facilities to each utility owner within the project area. Copies of all such correspondence, including executed agreements for reimbursable utility/railroad relocations, shall be forwarded to the DEPARTMENT's Project Manager and the District Utilities Engineer and require that any conflicts with the PROJECT be resolved by the LOCAL GOVERNMENT. If it is determined that the project is located on an on-system route, the LOCAL GOVERNMENT and the District Utilities Engineer shall ensure that permit applications are approved for each utility company in conflict with the project. If it is determined through the DEPARTMENT's Project Manager and State Utilities Office during the concept or design phases the need to utilize Overhead/Subsurface Utility Engineering, hereinafter referred to as "SUE", to obtain the location of existing utilities, the LOCAL GOVERNMENT shall be responsible for acquiring those services. SUE costs are considered PE costs.

i. Prepare, in English units, Preliminary Construction plans, Right of Way plans and Final Construction plans that include the appropriate sections listed in the Plan Presentation Guide, hereinafter referred to as "PPG", for all phases of the PDP. All drafting and design work performed on the project shall be done utilizing Microstation and CAiCE software

respectively using the DEPARTMENT's Electronic Data Guidelines. The LOCAL GOVERNMENT shall further be responsible for making all revisions to the final right of way plans and construction plans, as deemed necessary by the DEPARTMENT, for whatever reason, as needed to acquire the right of way and construct the PROJECT.

j. Prepare PROJECT cost estimates for construction, Right of Way and Utility/railroad relocation along with a Benefit Cost, hereinafter referred to as "B/C ratio" at the following project stages: Concept, Preliminary Field Plan Review, Right of Way plan approval (Right of Way cost only), Final Field Plan Review and Final Plan submission using the applicable method approved by the DEPARTMENT. The cost estimates and B/C ratio shall also be updated yearly if the noted project stages occur at a longer frequency. Failure of the LOCAL GOVERNMENT to provide timely and accurate cost estimates and B/C ratio may delay the PROJECT's implementation until additional funds can be identified for right of way or construction, as applicable.

k. Provide certification, by a Georgia Registered Professional Engineer, that the Design and Construction plans have been prepared under the guidance of the professional engineer and are in accordance with AASHTO and DEPARTMENT Design Policies.

l. Provide certification, by a Level II Certified Design Professional that the Erosion Control Plans have been prepared under the guidance of the certified professional in accordance with the current Georgia National Pollutant Discharge Elimination System.

m. Provide a written certification that all appropriate staff (employees and consultants) involved in the PROJECT have attended or are scheduled to attend the Department's PDP Training Course and Local Administered Project Training. The written certification shall be received by the Department no later than the first day of February of every calendar year until all phases have been completed.

8. The Primary Consultant firm or subconsultants hired by the LOCAL GOVERNMENT to provide services on the PROJECT shall be prequalified with the DEPARTMENT in the appropriate area-classes. The DEPARTMENT shall, on request, furnish the LOCAL GOVERNMENT with a list of prequalified consultant firms in the appropriate area-classes. The LOCAL GOVERNMENT shall comply with all applicable state and federal regulations for the procurement of design services and in accordance with the Brooks Architect-Engineers Act of 1972, better known as the Brooks Act, for any consultant hired to perform work on the PROJECT.

9. The DEPARTMENT shall review and has approval authority for all aspects of the PROJECT provided however this review and approval does not relieve the LOCAL GOVERNMENT of its responsibilities under the terms of this agreement. The DEPARTMENT will work with the FHWA to obtain all needed approvals as deemed necessary with information furnished by the LOCAL GOVERNMENT.

10. The LOCAL GOVERNMENT shall be responsible for the design of all bridge(s) and preparation of any required hydraulic and hydrological studies within the limits of this PROJECT in accordance with the DEPARTMENT's policies and guidelines. The LOCAL GOVERNMENT shall perform all necessary survey efforts in order to complete the hydraulic and hydrological studies and the design of the bridge(s). The final bridge plans shall be incorporated into this PROJECT as a part of this Agreement.

11. The LOCAL GOVERNMENT unless otherwise noted in attachment "A" shall be responsible for funding all LOCAL GOVERNMENT owned utility relocations and all other reimbursable utility/railroad relocations. The costs include but are not limited to PE, easement acquisition, and construction activities necessary for the utility/railroad to accommodate the PROJECT. The terms for any such reimbursable relocations shall be laid out in an agreement that is supported by plans, specifications, and itemized costs of the work agreed upon and shall be executed prior to certification by the DEPARTMENT. The LOCAL GOVERNMENT shall certify via written letter to the DEPARTMENT's Project Manager and District Utilities Engineer that all Utility owners' existing and proposed facilities are shown on the plans with no conflicts 3 months prior to advertising the PROJECT for bids and that any required agreements for reimbursable utility/railroad relocations have been fully executed. Further, this certification letter shall state that the LOCAL GOVERNMENT understands that it is responsible for the costs of any additional reimbursable utility/railroad conflicts that arise on construction.

12. The DEPARTMENT will be responsible for all railroad coordination on DEPARTMENT Let and/or State Route (On-System) projects unless otherwise shown in attachment "A"; the LOCAL GOVERNMENT shall address concerns, comments, and requirements to the satisfaction of the Railroad and the DEPARTMENT. If the LOCAL GOVERNMENT is shown to LET the construction in Attachment "A" on off-system routes, the LOCAL GOVERNMENT shall be responsible for all railroad coordination and addressing concerns, comments, and requirements to the satisfaction of the Railroad and the DEPARTMENT for PROJECT.

13. The LOCAL GOVERNMENT shall be responsible for acquiring a Value Engineering Consultant for the DEPARTMENT to conduct a Value Engineering Study if the total estimated PROJECT cost is \$10 million or more. The Value Engineering Study cost is considered a PE cost. The LOCAL GOVERNMENT shall provide project related design data and plans to be evaluated in the study along with appropriate staff to present and answer questions about the PROJECT to the study team. The LOCAL GOVERNMENT shall provide responses to the study recommendations indicating whether they will be implemented or not. If not, a valid response for not implementing shall be provided. Total project costs include PE, right of way, utility/railroad relocation and construction.

14. The LOCAL GOVERNMENT, unless shown otherwise on Attachment A, shall acquire the Right of way in accordance with the law and the rules and regulations of the FHWA including, but not limited to, Title 23, United States Code; 23 CFR 710, et. Seq., and 49 CFR Part 24 and the rules and regulations of the DEPARTMENT. Upon the DEPARTMENT's approval of the PROJECT right of way plans, verification that the approved environmental document is valid and current, a written notice to proceed will be provided by the DEPARTMENT for the LOCAL GOVERNMENT to stake the right of way and proceed with all pre-acquisition right of way activities. The LOCAL GOVERNMENT shall not proceed to property negotiation and acquisition whether or not the right of way funding is Federal, State or Local, until the right of way agreement named "Contract for the Acquisition of Right of Way" prepared by the DEPARTMENT's Office of Right of Way is executed between the LOCAL GOVERNMENT and the DEPARTMENT. Failure of the LOCAL GOVERNMENT to adhere to the provisions and requirements specified in the acquisition contract may result in the loss of Federal funding for the PROJECT and it will be the responsibility of the LOCAL GOVERNMENT to make up the loss of that funding. Right of way costs eligible for reimbursement include land and improvement costs, property damage values, relocation assistance expenses and contracted property management costs. Non reimbursable right of way costs include administrative expenses such as appraisal, consultant, attorney fees and any in-house property management or staff expenses. The LOCAL GOVERNMENT shall certify that all required right of way is obtained and cleared of obstructions, including underground storage tanks, 3 months prior to advertising the PROJECT for bids.

15. The DEPARTMENT unless otherwise shown in Attachment “A” shall be responsible for Letting the PROJECT to construction, solely responsible for executing any agreements with all applicable utility/railroad companies and securing and awarding the construction contract for the PROJECT when the following items have been completed and submitted by the LOCAL GOVERNMENT:

a. Submittal of acceptable PROJECT PE activity deliverables noted in this agreement.

b. Certification that all needed rights of way have been obtained and cleared of obstructions.

c. Certification that the environmental document is current and all needed permits and mitigation for the PROJECT have been obtained.

d. Certification that all Utility/Railroad facilities, existing and proposed, within the PROJECT limits are shown, any conflicts have been resolved and reimbursable agreements, if applicable, are executed.

If the LOCAL GOVERNMENT is shown to LET the construction in Attachment “A”, the LOCAL GOVERNMENT shall provide the above deliverables and certifications and shall follow the requirements stated in Chapter 10 of the DEPARTMENT’s Local Administered Project Manual.

16. The LOCAL GOVERNMENT shall provide a review and recommendation by the engineer of record concerning all shop drawings prior to the DEPARTMENT review and approval. The DEPARTMENT shall have final authority concerning all shop drawings.

17. The LOCAL GOVERNMENT agrees that all reports, plans, drawings, studies, specifications, estimates, maps, computations, computer files and printouts, and any other data prepared under the terms of this Agreement shall become the property of the DEPARTMENT if the PROJECT is being let by the DEPARTMENT. This data shall be organized, indexed, bound, and delivered to the DEPARTMENT no later than the advertisement of the PROJECT for letting. The DEPARTMENT shall have the right to use this material without restriction or limitation and without compensation to the LOCAL GOVERNMENT.

18. The LOCAL GOVERNMENT shall be responsible for the professional quality, technical accuracy, and the coordination of all reports, designs, drawings, specifications, and other services furnished by or on behalf of the LOCAL GOVERNMENT pursuant to this Agreement. The LOCAL GOVERNMENT shall correct or revise, or cause to be corrected or revised, any errors or deficiencies in the reports, designs, drawings, specifications, and other services furnished for this PROJECT. Failure by the LOCAL GOVERNMENT to address the errors or deficiencies within 30 days of notification shall cause the LOCAL GOVERNMENT to assume all responsibility for construction delays caused by the errors and deficiencies. All revisions shall be coordinated with the DEPARTMENT prior to issuance. The LOCAL GOVERNMENT shall also be responsible for any claim, damage, loss or expense, to the extent allowed by law that is attributable to errors, omissions, or negligent acts related to the designs, drawings, specifications, and other services furnished by or on behalf of the LOCAL GOVERNMENT pursuant to this Agreement.

This Agreement is made and entered into in FULTON COUNTY, GEORGIA, and shall be governed and construed under the laws of the State of Georgia.

The covenants herein contained shall, except as otherwise provided, accrue to the benefit of and be binding upon the successors and assigns of the parties hereto.

IN WITNESS WHEREOF, the DEPARTMENT and the LOCAL GOVERNMENT have caused these presents to be executed under seal by their duly authorized representatives.

DEPARTMENT OF TRANSPORTATION

BY: Vance Smith  
Commissioner

City of Ocilla

BY: [Signature]  
Name  
Title

ATTEST: [Signature]  
Treasurer - Asst.

Signed, sealed and delivered this 24th day of April, 2009, in the presence of:

Alicia Roberts  
Witness

REVIEWED AS TO LEGAL FORM:

Sandra S. Brown  
Office of Legal Services

Luuk Mulder  
Notary Public

This Agreement approved by Local Government, the 24th day of April, 2009.

Attest

Alicia J. Roberts, City Clerk  
Name and Title

FEIN: 58-6000-634

## ATTACHMENT “A”

### Project Number:CSHPP-0007-00(591) Irwin County

Project  (PI#, Project #, Description)	Preliminary Engineering		Right of Way			Construction		Utility Relocation	
	Funding	PE Activity by	*Funding of Real Property	Acq. by	Acq. Fund by	*Funding	Letting by	Utility Funding by	Railroad Funding by
PI# 0007591 CSHPP-0007-00(591) Sidewalks; Lighting & Landscaping in Ocilla	(80%)Federal (\$39,680) (20%) LCL GOV (\$9,920)  > (\$49,600) 100% Local Gov.	Local Gov.	(100%) LCL GOV	Local Gov.	Local Gov.	(80%) Federal (\$405,320) (20%) LCL GOV (\$101,330)  >(\$506,650) 100% Local Gov.	Local Gov.	100% Local Gov.	100% Local Gov.

Note: Maximum allowable GDOT participating amounts for PE category shall be shown above. Local Government will only be reimbursed the percentage of the accrued invoiced amounts up to but not to exceed the maximum amount indicated. \*R/W and Construction amounts shown are estimates for budget planning purposes only.

**ATTACHMENT “B”  
0007591 – Irwin County**

**Proposed Project Schedule**

<b>Environmental Phase</b>				
<b>Concept Phase</b>				
<b>Preliminary Plan Phase</b>				
<b>Right of Way Phase</b>				

<b>Deadlines for Responsible Parties</b>	<b>Execute Agreement</b>	<b>OCT/2009</b> (Approve Concept)	<b>MAY/2010</b> (Approve Env. Document)	<b>NOV/2010</b> (Authorize Right of Way funds)	<b>APRIL/2011</b> (Authorize Const. funds)
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**Annual Reporting Requirements**

The Local Government shall provide a written status report to the Department’s Project Manager with the actual phase completion date(s) and the percent complete/proposed completion date of incomplete phases. The written status report shall be received by the Department no later than the first day of February of every calendar year until all phases have been completed.

# NOTICE OF LOCATION AND DESIGN APPROVAL

CSHPP-0007-00(591), Irwin County PI No. 0007591

Notice is hereby given in compliance with Georgia Code 22-2-109 that the Georgia Department of Transportation has approved the Location and Design of the above project.

The date of location approval is \_\_\_\_\_.

Description of the project:

This project will re-construct the deficient sidewalks and lighting system along Cherry Street beginning at the intersection of 5<sup>th</sup> Street to the intersection of 3<sup>rd</sup> Street, except for the intersection at US 319/SR 32 (4<sup>th</sup> Street). The project will also replace inadequate sidewalks and lighting along US319/SR32 (4<sup>th</sup> Street) from the intersection of Beech Street to just before the intersection of US129/SR90 (Irwin Avenue). Sidewalks and lighting may also be replaced along US129/SR90 from the intersection of 2<sup>nd</sup> Street to just before 3<sup>rd</sup> Street. Landscaping and irrigation may be added along Cherry Street, outside of GDOT right-of-way. This project is located in the City of Ocilla GA, Irwin County. It is in the **14<sup>th</sup> Land District, Land Lot No. 74 and 81, and Ga. Militia District 1046**. The proposed project will be approximately 0.36 miles in length.

Drawings or maps or plats of the proposed project, as approved, are on file and are available for public inspection at the Georgia Department of Transportation:

*Keith Carver*, Area Engineer  
keith.carver@dot.state.ga.us  
1835 S. Peterson Ave.  
Douglas, GA 31535

Any interested party may obtain a copy of the drawings or maps or plats or portions thereof by paying a nominal fee and requesting in writing to:

Ralph S. Griffin, District Design Engineer  
sandy.griffin@dot.state.ga.us  
Georgia Department of Transportation  
PO Box 7510  
Tifton, GA 31793  
(229) 386-3300

Any written request or communication in reference to this project or notice SHOULD include the Project and P. I. Numbers as noted at the top of this notice.