

D.O.T, 66

DEPARTMENT OF TRANSPORTATION
STATE OF GEORGIA

INTERDEPARTMENT CORRESPONDENCE

FILE P. I. No. 0007589, Candler County **OFFICE** Preconstruction
CSHPP-0007-00(589)
Downtown Metter Streetscapes **DATE** June 21, 2007

FROM *Genetha Rice-Singleton*
Genetha Rice-Singleton, Assistant Director of Preconstruction

TO SEE DISTRIBUTION

SUBJECT APPROVED PROJECT CONCEPT REPORT

Attached for your files is the approval for subject project.

GRS/cj

Attachment

DISTRIBUTION:

Brian Summers
Harvey Keepler
Ken Thompson
Jamie Simpson
Michael Henry
Keith Golden
Angela Alexander (file copy)
Babs Abubakari
Glenn Durrence
BOARD MEMBER

**DEPARTMENT OF TRANSPORTATION
STATE OF GEORGIA**

INTERDEPARTMENTAL CORRESPONDENCE

FILE: P.I. No. 0007589, Candler County
CSHPP-0007-00(589)
Downtown Metter Streetscapes

OFFICE: Preconstruction

DATE: June 12, 2007

Genetha Rice
FROM: Genetha Rice-Singleton, Assistant Director of Preconstruction

TO: David E. Studstill, Jr., P.E., Chief Engineer

SUBJECT: *PROJECT CONCEPT REPORT*

This project is Phase II of the "Downtown Metter Streetscapes" which will enhance the utility, safety, and attractiveness of the pedestrian experience. The proposed project will add landscape, install period street lighting, relocate and consolidate selected overhead utilities and make operational and aesthetic improvements to pedestrian systems and crossing areas. The improvements will increase the economic viability and enhance the character of the area.

The project will complete the streetscape for streets on the periphery of the downtown on SR 46/South Broad Street in the south and on Northeast Broad Street in the north. Sidewalks will be upgraded with decorative pavers that are more pedestrian friendly; street lights will be installed that are of a more human/pedestrian scale; electrical wiring will be buried, and curbs will be made ADA accessible. Landscaping will be added in strategic locations to add some natural beauty.

Environmental concerns include requiring a Categorical Exclusion will be prepared; a Public hearing is not required; Time saving procedures are appropriate.

The estimated costs for this project are:

	<u>PROPOSED</u>	<u>APPROVED</u>	<u>FUNDING</u>	<u>PROG DATE</u>
Construction (includes E&C And inflation)	\$ 664,000	\$ 500,000	LY10	2008
Right-of-way & Utilities*	Local	Local		

*PFA signed 10-25-2006 for Metter to do PE/ROW/UTIL & 205 CST over 500k

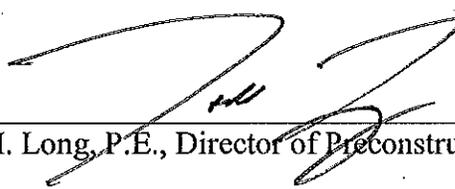
P.I. No. 0007589, Candler County
June 12, 2007

I recommend this project concept be approved.

GRS: JDQ

Attachment

CONCUR



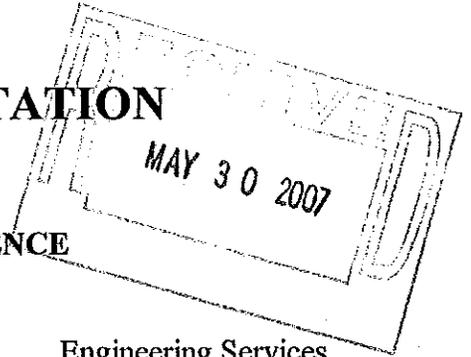
Todd I. Long, P.E., Director of Preconstruction

APPROVED



David E. Studstill, Jr., P.E., Chief Engineer

**DEPARTMENT OF TRANSPORTATION
STATE OF GEORGIA**



INTERDEPARTMENTAL CORRESPONDENCE

FILE: CSHPP-0007-00(589) Candler County **OFFICE:** Engineering Services
P.I. No. 0007589
Meter Streetscape

DATE: May 28, 2007

FROM: *BKS*
Brian K. Summers, P.E., Project Review Engineer

TO: Genetha Rice-Singleton Assistant Director of Preconstruction

SUBJECT: CONCEPT REPORT

We have reviewed the Concept Report received May 21, 2007 from Anthony Collins, and have no comments.

The costs for this project are:

Construction	\$	596,745
E & C	\$	66,611
Reimbursable Utilities	\$	14,400
Right of Way	\$	0

BKS

c: Glenn Durrence, Attn.: Anthony Collins

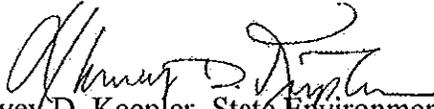
**DEPARTMENT OF TRANSPORTATION
STATE OF GEORGIA**

INTERDEPARTMENT CORRESPONDENCE

FILE: P.I. No. 0007589

OFFICE: Environment/Location

DATE: June 8, 2007

FROM: 
Harvey D. Keeper, State Environmental/Location Engineer

TO: Genetha Rice-Singleton, Assistant Director of Preconstruction

SUBJECT: **PROJECT CONCEPT REPORT**
CSHPP-0007000(589) / Candler County

The above subject concept report has been reviewed. This Office has no comment at this time.

If you have any questions, please contact me at (404) 699-4401.

HDK/lc

Attachment

cc: Brian Summers
Jamie Simpson
Angela Alexander
Keith Golden
Glenn Durrence

DEPARTMENT OF TRANSPORTATION
STATE OF GEORGIA

District 3-Insup

CSHPP-0007000(589):

Candler County:

P. I. Number: 0007589

Federal Route Number: N/A

State Route Number: SR 23/ SR 121/SR 46

See page 2 for project location and regional map

Recommendation for approval:

DATE 5/15/07

DATE 5/16/07


Project Manager


District 3 Preconstruction Engineer

The concept as presented herein and submitted for approval is consistent with that which is included in the Regional Transportation Improvement Program (RTIP) and/or the State Transportation Improvement Program (STIP).

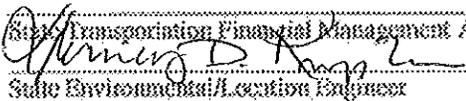
DATE _____

State Transportation Planning Administrator

DATE _____

State Transportation Financial Management Administrator

DATE 6.7.07


State Environmental/Location Engineer

DATE _____

State Traffic Safety and Design Engineer

DATE _____

District Engineer

DATE _____

Project Review Engineer

DATE _____

Other Offices as required such as: Bridge Design, etc.

CSHPP-0007000(589) Candler County, GA P.I.# 0007589

**DEPARTMENT OF TRANSPORTATION
STATE OF GEORGIA**

District 5-Jesup

CSHPP-0007000(589):

Candler County:

P. I. Number: 0007589

Federal Route Number: N/A

State Route Number: SR 23/ SR 121/SR 46

See page 2 for project location and regional map

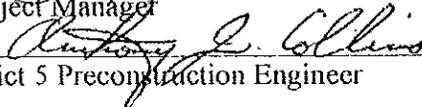
Recommendation for approval:

DATE 5/15/07

DATE 5/16/07



Project Manager



District 5 Preconstruction Engineer

The concept as presented herein and submitted for approval is consistent with that which is included in the Regional Transportation Improvement Program (RTP) and/or the State Transportation Improvement Program (STIP).

DATE 5-29-07

DATE _____

DATE _____

DATE _____

DATE _____

DATE _____

DATE _____



State Transportation Planning Administrator

State Transportation Financial Management Administrator

State Environmental/Location Engineer

State Traffic Safety and Design Engineer

District Engineer

Project Review Engineer

Other Offices as required such as; Bridge Design, etc.

CSHPP-0007000(589) Candler County, GA P.I.# 0007589

DEPARTMENT OF TRANSPORTATION
STATE OF GEORGIA

District 5-Jesup

CSHPP-0007000(589):

Candler County:

P. I. Number: 0007589

Federal Route Number: N/A

State Route Number: SR 23/ SR 121/SR.46

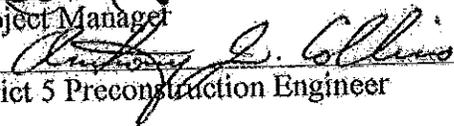
See page 2 for project location and regional map

Recommendation for approval:

DATE 5/15/07

DATE 5/16/07


Project Manager


District 5 Preconstruction Engineer

The concept as presented herein and submitted for approval is consistent with that which is included in the Regional Transportation Improvement Program (RTP) and/or the State Transportation Improvement Program (STIP).

DATE _____

DATE 5-25-07

DATE _____

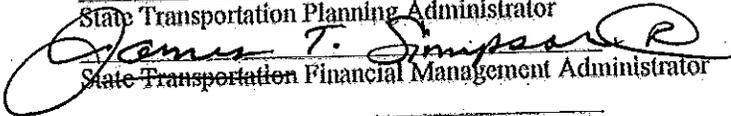
DATE _____

DATE _____

DATE _____

DATE _____

State Transportation Planning Administrator


State Transportation Financial Management Administrator

State Environmental/Location Engineer

State Traffic Safety and Design Engineer

District Engineer

Project Review Engineer

Other Offices as required such as; Bridge Design, etc.

CSHPP-0007000(589) Candler County, GA P.I.# 0007589

DEPARTMENT OF TRANSPORTATION
STATE OF GEORGIA

District 5-Jesup

CSHPP-0007000(589):

Candler County:

P. I. Number: 0007589

Federal Route Number: N/A

State Route Number: SR 23/ SR 121/SR 46

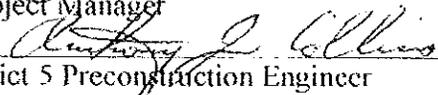
See page 2 for project location and regional map

Recommendation for approval:

DATE 5/15/07

DATE 5/16/07


Project Manager


District 5 Preconstruction Engineer

The concept as presented herein and submitted for approval is consistent with that which is included in the Regional Transportation Improvement Program (RTP) and/or the State Transportation Improvement Program (STIP)

DATE _____

State Transportation Planning Administrator

DATE _____

State Transportation Financial Management Administrator

DATE _____

State Environmental/Location Engineer

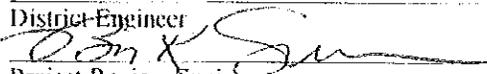
DATE _____

State Traffic Safety and Design Engineer

DATE _____

District Engineer

DATE 5/29/07


Project Review Engineer

DATE _____

Other Offices as required such as: Bridge Design, etc.

CSHPP-0007000(589) Candler County, GA P.I.# 0007589

SCORING RESULTS AS PER MOG 2440-2

Project Number: CSHPP-0007-00(589)		County: Candler		PI No.: 0007589	
Report Date: May 16, 2007		Concept By: DOT Office: District 5			
<input checked="" type="checkbox"/> Concept Stage					
Project Type: Choose One From Each Column		<input type="checkbox"/> Major <input checked="" type="checkbox"/> Minor	<input type="checkbox"/> Urban <input checked="" type="checkbox"/> Rural	<input type="checkbox"/> ATMS <input type="checkbox"/> Bridge Replacement <input type="checkbox"/> Building <input type="checkbox"/> Interchange Reconstruction <input type="checkbox"/> Intersection Improvement <input type="checkbox"/> Interstate <input type="checkbox"/> New Location <input type="checkbox"/> Widening & Reconstruction <input checked="" type="checkbox"/> Miscellaneous	
FOCUS AREAS	SCORE	RESULTS			
Presentation	100				
Judgement	100				
Environmental	100				
Right of Way	100				
Utility	100				
Constructability	100				
Schedule	100				

DEPARTMENT OF TRANSPORTATION
STATE OF GEORGIA

District 5-Jesup

CSHPP-0007000(589):

Candler County:

P. I. Number: 0007589

Federal Route Number: N/A

State Route Number: SR 23/ SR 121/SR 46

See page 2 for project location and regional map

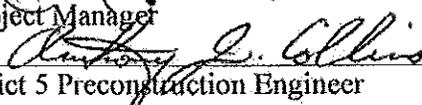
Recommendation for approval:

DATE 5/15/07

DATE 5/16/07



Project Manager



District 5 Preconstruction Engineer

The concept as presented herein and submitted for approval is consistent with that which is included in the Regional Transportation Improvement Program (RTP) and/or the State Transportation Improvement Program (STIP).

DATE _____

State Transportation Planning Administrator

DATE _____

State Transportation Financial Management Administrator

DATE _____

State Environmental/Location Engineer

DATE _____

State Traffic Safety and Design Engineer

DATE _____

District Engineer

DATE _____

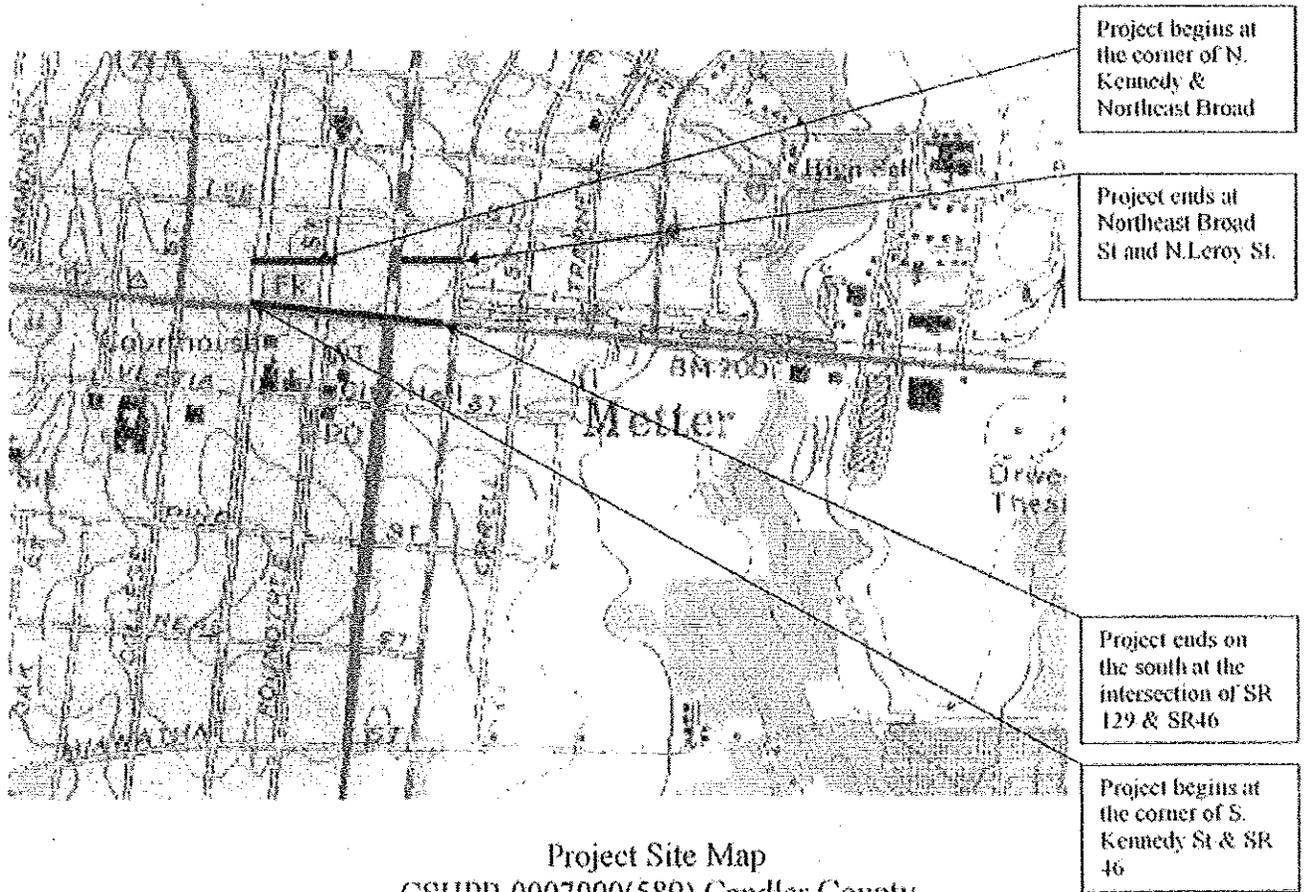
Project Review Engineer

DATE _____

Other Offices as required such as; Bridge Design, etc.

CSHPP-0007000(589) Candler County, GA P.I.# 0007589

Project Concept Report page 2
Project Number: CSHPP-0007000(589)
P. I. Number: 0007589
County: Candler



Project Site Map
CSHPP-0007000(589) Candler County
P. I. N. 0007589
SR 23/46 (Southeast Broad St) @ Kennedy St.
SR 23/46 (Southeast Broad Street) @ Rountree St.
SR 23/46 (Southeast Broad Street) @ SR 121 (Lewis St)
SR 129 (Leroy Street) @ SR 46 (Southeast Broad St)
Northeast Broad Street @ Kennedy St
Northeast Broad Street @ Rountree St
Northeast Broad Street @ SR 121 (North Lewis St)
Northeast Broad Street @ North Leroy St.

Project Concept Report page 3
Project Number: CSHPP-0007000(589)
P. I. Number: 0007589
County: Candler

Need and Purpose: *This is the second phase of a street enhancement project located on SR 46 (Southeast Broad Street) from Kennedy Street to S. Leroy (SR 129) and on Northeast Broad Street from N. Kennedy Street to N. Leroy Street. Dilapidated and damaged sidewalks are prevalent; street lights are not pedestrian friendly; overhead electrical wiring is unsightly; and existing curbs are not ADA accessible.*

Description of the proposed project: *The approximate length of the project is .40 miles; it is located on SR 46 (Southeast Broad Street) in the south and on Northeast Broad Street in the north. The proposed project will complete the streetscape for streets on the periphery of the downtown. Sidewalks will be enhanced with decorative pavers that are more pedestrian friendly; street lights will be installed that are of a more human/pedestrian scale; electrical wiring will be buried, and curbs will be made ADA accessible. Landscaping will be added in strategic locations to add some natural beauty.*

Under Phase I, the City of Metter installed decorative brick pavers on sidewalks on North Broad Street between North Rountree Street and North Lewis Street. On South Broad Street, decorative brick pavers were installed between South Rountree Street and the alley next to the Candler County Courthouse. The City installed brick border pavers along several sidewalk sections to hide the underground power lines for the downtown decorative street lamps. Additional decorative street lamps were installed in the Street, and on North Rountree Street at the corner of North West Street. The City installed 15 greenspace "nest" with irrigation along the periphery of the downtown area. The City also installed new trash receptacles and benches on North West & East Broad Street and South West & East Broad Street between Kennedy Street and Lewis Street.

Is the project located in a Non-attainment area? NO

PDP Classification: Major _____ Minor X

Federal Oversight: Full Oversight (), Exempt (X), State Funded (), or Other ()

Functional Classification: Northeast Broad Street—Rural Local Road
SR 23/121/129/46—Rural Minor Arterial

U. S. Route Number(s): N/A

State Route Number(s): SR 121/SR 23/SR 129/SR 46

Traffic (AADT):

Current Year: (2005) 7,920 Design Year: (2008) 7,920

Existing design features:

- Typical Section: *(See Profile sheet in Attachments 3A & 3B.)*
- Posted speed **35 mph** Maximum degree of curvature: **N/A**
- Maximum grade: **2%**

Project Concept Report page 4
Project Number: CSHP-0007000(589)
P. I. Number: 0007589
County: Candler

- Width of right of way:
SR 46 (S.E. Broad St)—60 feet
N.E. Broad St—50 feet
SR 121/ N. Lewis St—90 feet
N. Rountree St—90 feet
- Major structures: None
- Major interchanges or intersections along the project:
SR 121/SR 23 @ SR 46
SR 129@ SR 46
- Miles Log:
 1. N. Lewis Street—0.026 miles
 2. S. Lewis Street on west side—0.22 miles
 3. N. Rountree Street—0.22 miles
 4. S. Rountree Street on the west side—0.20 miles

Proposed Design Features:

- Proposed typical section(s): *Sidewalks will vary between 10' to 20' at various locations; it will be enhanced with concrete header curb, 6 inches, TP 2 and concrete curb & gutter, 6 inches x30 inches, TP2. (See Attachments 3A & 3B.)*
- Proposed Design Speed Mainline: 35 mph
- Proposed Maximum grade Mainline: 2% Maximum grade allowable: 2%
- Proposed Maximum grade Side Street: 2% Maximum grade allowable: 2%
- Proposed Maximum degree of curve: N/A Maximum degree allowable: N/A
- Right of way. Existing
 - Width N/A.
 - Easements: Temporary (), Permanent (), Utility (), Other ().
 - Type of access control: Full (), Partial (), By Permit (), Other ().
 - Number of parcels: 0 Number of displacements:
 - Business: _____
 - Residences: _____
 - Mobile homes: _____
 - Other: _____
- Structures:
 - 4 Catch Basin, GP 1 at various locations
 - 75 Linear Feet of Storm Drain Pipe, 18 Inches, H I-10
 - 2 Storm Sewer Manhole, TP 1

Project Concept Report page 5
 Project Number: CSHPP-0007000(589)
 P. I. Number: 0007589
 County: Candler

- Major intersections and interchanges:
SR 23/46 (Southeast Broad Street) @ SR 121 (Lewis St)
SR 129 (Leroy Street) @ SR 46 (Southeast Broad St)
- Traffic control during construction: *Traffic will be maintained during construction.*

- Design Exceptions to controlling criteria anticipated:

	<u>UNDETERMINED</u>	<u>YES</u>	<u>NO</u>
HORIZONTAL ALIGNMENT:	()	()	(x)
ROADWAY WIDTH:	()	()	(x)
SHOULDER WIDTH:	()	()	(x)
VERTICAL GRADES:	()	()	(x)
CROSS SLOPES:	()	()	(x)
STOPPING SIGHT DISTANCE:	()	()	(x)
SUPERELEVATION RATES:	()	()	(x)
HORIZONTAL CLEARANCE:	()	()	(x)
SPEED DESIGN:	()	()	(x)
VERTICAL CLEARANCE:	()	()	(x)
BRIDGE WIDTH:	()	()	(x)
BRIDGE STRUCTURAL CAPACITY:	()	()	(x)

- Design Variances: None
- Environmental concerns: *No hazardous waste site, buildings are eligible for possible historic listing; no archaeological sites discovered during the environmental done at the site by the Heart of Georgia-Altamaha Regional Development Center.*
- Anticipated level of environmental analysis:
 - Are Time Savings Procedures appropriate? Yes (), No (x),
 - Categorical exclusion (x)
- Utility involvements:
 1. Water-City of Metter (Cliff Hendrix)
 2. Sewer-City of Metter (Cliff Hendrix)
 3. Telephone-Pineland Telephone Company (Mike Purvis)
 4. Power/Electrical-Georgia Power (Paul McGregor)

Project Concept Report page 6
Project Number: CSHPP-0007000(589)
P. I. Number: 0007589
County: Candler

Project responsibilities:

- Design—City of Metter
- Right of Way Acquisition—None
- Relocation of Utilities—City of Metter, City of Statesboro, GA Power, Pineland Telephone.
- Letting to contract—City of Metter
- Supervision of construction—City of Metter, EMC—consulting engineers & GDOT
- Providing material pits—Contractor
- Providing detours—Contractor

Coordination

- Concept meeting date and brief summary. See Attachment 4A: Concept Meeting Minutes.
- Local government comments. (Not Applicable)
- GDOT is coordinating the construction of a major storm water improvement south of this site on Vertia Street.
- No other coordination to date.

Scheduling – Responsible Parties' Estimate

- Time to complete the environmental process: 5 Months.
- Time to complete preliminary construction plans: 6 Months.
- Time to complete final construction plans: 3 Months.
- Time to complete to purchase right of way: 0 Months.
- List other major items that will affect the project schedule: None.

Other alternates considered:

Alternate (1): No build

Comments:

Alternate (1): Pedestrians will be hampered by the damaged sidewalks. In addition, curb cuts will not provide accessible travel for person with disabilities.

Project Concept Report page 7
Project Number: CSHPP-0007000(589)
P. I. Number: 0007589
County: Candler

Attachments:

1. Cost Estimates:
 - a. Construction including E&C, (**\$649,356.02**)
 - b. Utilities. (GA Power to remove poles @ a cost of **\$14,400.00**)
2. Sketch location map, See page 2
3. Typical sections, See Attachments 3A & 3B
4. Minutes of Concept meetings & Sign In, See Attachments 4A & 4B
5. Project Management Agreement: See Attachment 5
6. Location and Design Notice (On Minor Projects), See Attachment 6

Approvals, Exempt projects:

Concur: _____
Director of Preconstruction

Approve: _____
Chief Engineer

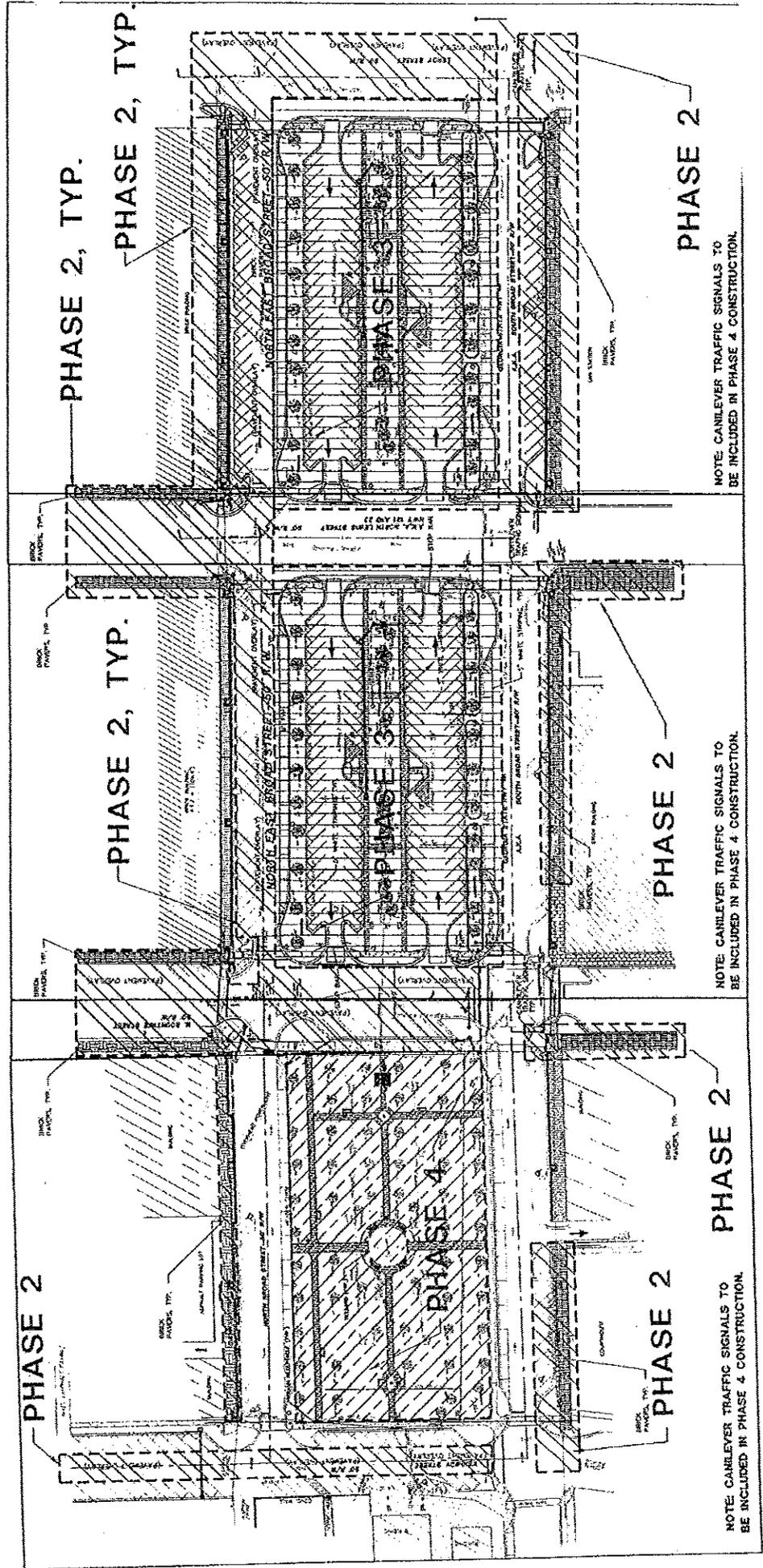
ATTACHMENT 1: COST ESTIMATES

GDOT Line Item List
 Engineer's Estimates of Costs
 Metter Streetscape
 Phase 2

ITEM #	GDOT LINE ITEM	DESCRIPTION	UNIT	QTY	UNIT PRICE	ITEM COST
1	150-1000	Traffic Control	LS	Job	\$ 11,220.00	\$ 11,220.00
2	151-1000	Mobilization	LS	Job	\$ 22,400.00	\$ 22,400.00
3	210-0100	Grading Complete	LS	Job	\$ 33,000.00	\$ 33,000.00
4	161-1000	Erosion Control	LS	Job	\$ 7,920.00	\$ 7,920.00
5	441-0104	Concrete Sidewalk, 4 inches	SY	80	\$ 40.92	\$ 3,273.60
6	441-5002	Concrete Header Curb, 6 inches, TP 2	LF	60	\$ 19.80	\$ 1,188.00
7	441-6022	Concrete curb & gutter, 6 inches x 30 inches, TP2	LF	200	\$ 23.76	\$ 4,752.00
8	444-1000	Saved Joints in pavements--PCC	LF	25	\$ 3.96	\$ 99.00
9	500-3200	Class B Concrete	CY	50	\$ 528.00	\$ 26,400.00
10	550-1180	Storm Drain Pipe, 18 inches, H 1-10	LF	75	\$ 85.80	\$ 6,435.00
11	205-0601	Unclassified Excavation	CY	1000	\$ 23.76	\$ 23,760.00
12	610-1005	REM Granite Curb, all sizes	LF	1000	\$ 11.88	\$ 11,880.00
13	610-2815	REM Concrete sidewalk	SY	2000	\$ 26.40	\$ 52,800.00
14	636-1070	Highway Signs, Alum extruded panels, refl shooting, TP 2	SF	13	\$ 79.20	\$ 1,029.60
15	636-2020	Galvanized Steel Posts, TP 2	LF	80	\$ 5.28	\$ 422.40
16	652-8451	Solid Traffic Stripe, 5 inches, white	LF	1925	\$ 3.30	\$ 6,352.50
17	651-0110	Thermoplastic Pavement Markings, Arrow, TP 1	Each	4	\$ 264.00	\$ 1,056.00
18	653-1604	Thermoplastic Solid Traffic Stripe, 18 inches, White	LF	125	\$ 3.96	\$ 495.00
19	653-1804	Thermoplastic Solid Traffic Stripe, 8 inches, White	LF	2400	\$ 3.30	\$ 7,920.00
20	668-1100	Catch Basin, GP 1	Each	4	\$ 1,980.00	\$ 7,920.00
21	668-4300	Storm Sewer Manhole, JP 1	Each	2	\$ 2,244.00	\$ 4,488.00
22	668-8512	Recycled 1 1/2 inch, Asph Conc, F, GP 2 only incl Bitum Mat & H Lime	SY	3600	\$ 7.92	\$ 28,512.00
23	754-0400	Landscaping	LS	Job	\$ 13,200.00	\$ 13,200.00
24	754-4000	Waste Receptacle Unit	Each	5	\$ 1,320.00	\$ 6,600.00
25	754-5000	Bench	Each	8	\$ 1,584.00	\$ 12,672.00
26	766-1000	Irrigation	LS	Job	\$ 20,400.00	\$ 20,400.00
27		Brick Pavers	SY	2100	\$ 72.60	\$ 152,460.00
28		OH Power Relocation	LS	Job	\$ 14,400.00	\$ 14,400.00
29		Lighting STD, SPCL Design	LS	10	\$ 5,940.00	\$ 59,400.00
					SUBTOTAL	\$ 542,495.10
		10% CONTINGENCY				\$ 54,249.51
		Engineering/Surveying/Construction Inspection				\$ 66,611.41
		TOTAL PROJECT COST				\$ 663,356.02

"Everything's Better in Metter."

ATTACHMENT 3A



PHASE 2

PHASE 2, TYP.

PHASE 2, TYP.

PHASE 2

PHASE 2

PHASE 2

PHASE 2

NOTE: CANILEVER TRAFFIC SIGNALS TO BE INCLUDED IN PHASE 4 CONSTRUCTION.

NOTE: CANILEVER TRAFFIC SIGNALS TO BE INCLUDED IN PHASE 4 CONSTRUCTION.

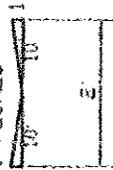
NOTE: CANILEVER TRAFFIC SIGNALS TO BE INCLUDED IN PHASE 4 CONSTRUCTION.

ATTACHMENT 3B

NOTES:

1. BRICK WILL BE SET IN CONCRETE (AS PER THIS DETAIL) WHENEVER USED IN THE FOLLOWING CONDITIONS:
 DRIVEWAY APRONS, DRAIN FLUMES, ANY INSTANCE OF VEHICULAR TRAFFIC

2. USE THE FOLLOWING FOR DOWN SPOUT FLUMES
 MAINTAIN 1" TO 1"



BEHIND PLANTING

AS SEEN

THROUGHOUT THE MIXTURE

1:2:1 SLOPE IN ORDER

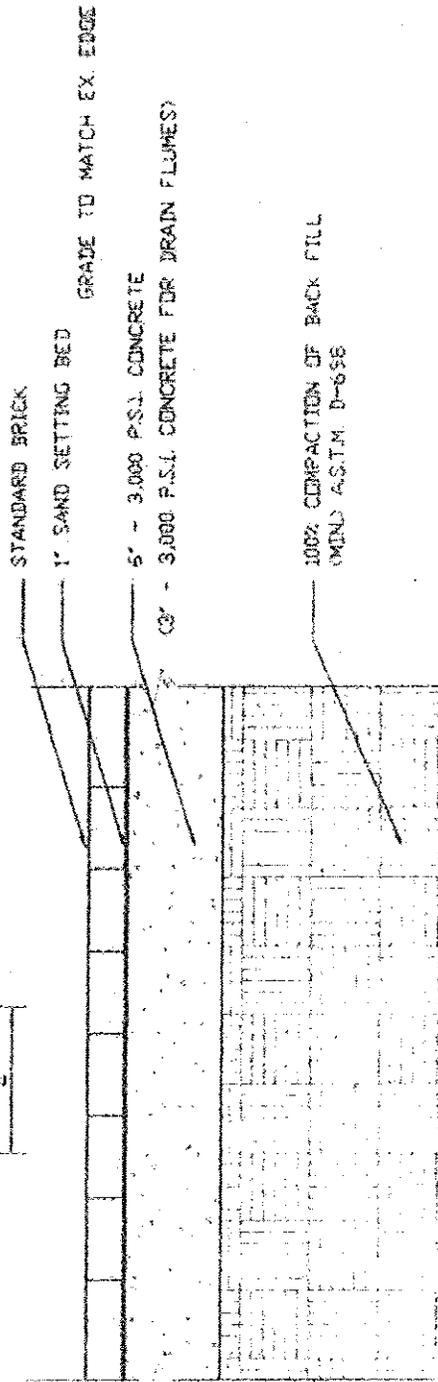
TO A MINIMUM DEPTH

USE THE FOLLOWING

BETWEEN GROUND AND

GTILE 2002 OR EQUIVALENT

AND FLOOR SURFACES.



BRICK SET IN CONCRETE

NOT TO SCALE

Attachment 4A: Minutes of Initial Concept Meeting
Project Number: CSHPP-0007000(589)/Candler County
P. I. Number: 0007589
March 20, 2007

Attendance

GDOT staff: C.R. Jackson, Area Engineer; Steve Price, Area State-Aid Coordinator; Aghadas Ghazi, Assistant Area Engineer—Construction; Dennis Odom, District Design Engineer, and Keith Sweat, District Design Squad Leader
City of Metter: Mayor Billy Trapnell; City Manager Joseph Mosley; and Public Works Director Cliff Hendrix
Other Guests: Steve Hotchkiss, Natural Gas Director, City of Statesboro; and Willie Bland, Building Inspector for the City of Glennville

Concept Report Review

The meeting began at 10:00 a.m. in the Council Chambers of Metter City Hall. The sign-in sheet, Attachment A, was passed around for those in attendance to sign. Mayor Billy Trapnell welcomed everyone, and thanked the GDOT staff for their ongoing support in assisting the City with various projects and beautifying the downtown.

Mayor Billy Trapnell turned the Concept Meeting over to Dennis Odum, District Design Engineer, to facilitate. Dennis noted that this was an initial concept meeting and believed that the City and GDOT could forgo a second meeting. Area Engineer CR Jackson stated that he did not think that a second concept meeting was needed, since this was not a major road project. Dennis requested that everyone introduce themselves. Afterwards, he noted that he would go through the Concept Report page by page and discuss the details of the design later.

Dennis noted that the Location Map looked okay. After reviewing the *Need & Purpose* Section and the *Description of the Proposed Project* Section, Dennis inquired about what exactly was done in Phase I. Mayor Billy Trapnell requested that Cliff Hendrix explain. Using a display map in the room, Cliff explained all of the work that was done in Phase I. Dennis stated that having some language describing Phase I activities would be helpful for the report. Dennis then inquired if this project involved relocating traffic lights. The staff responded no. Under the *Existing Design Feature* Section, Dennis recommended that we include a picture of a typical section. Dennis wanted to know if all work would be done in the existing City rights-of-way. City staff responded yes. Dennis recommended that we include a typical section of the curb and gutter. Cliff noted that we are adding some longitudinal catch basins for the projects. Staff noted that the traffic will be rerouted, as necessary, during construction.

Dennis asked if the environmental encompassed the entire site. Mayor Billy Trapnell thought that it did, but staff agreed to check with the Heart of Georgia Altamaha Regional Development Center (RDC). Dennis inquired how many utilities would be involved in the project. He suggested that we list the company with the contact person.

Under the *Coordination* Section, Dennis recommended that the City delete the following:

- P. A. R. meetings, dates and results. (Not Applicable)
- FEMA, USCG, and/or TVA (Not Applicable)

City of Metter

ATTACHMENT 4B

Initial Concept Meeting
For Downtown Streetscape
Tuesday, March 20, 2007

Name	Agency	Address	Email Address/Phone No.
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1. Aghdas Ghazi GA DOT Aghdas.ghazi@dot.state.ga.us
2. Steve Price DOT 912-871-1103
3. C.R. JACKSON DOT //
4. Willie BLAND, City of GLENNVILLE codeofficer@alltel.net
5. Steve Hochkiss City of Statesboro Natural Gas 912-764-0693
6. Cliff Hendrix City of Metter chendrix@pineland.net 912-685-2527
7. Billy Trapnell City of Metter btrapnell@pineland.net
8. DENNIS ODOM DOT DENNIS.ODOM@DOT.STATE.GA.US
9. KEITH STEWART DOT KEITH.STEWART@DOT.STATE.GA.US
10. Joseph M. Masley City of Metter jmasley@pineland.net
- 11.
- 12.
- 13.
- 14.
- 15.
- 16.
- 17.
- 18.
- 19.
- 20.
- 21.
- 22.
- 23.
- 24.
- 25.

Attachment 4A: Minutes of Initial Concept Meeting

Project Number: CSHPP-0007000(589)/Candler County

P. I. Number: 0007589

March 20, 2007

- Public involvement. (Not Applicable)

Dennis advised the City to submit construction plans to GDOT for review and mark up. Cliff noted that the City has submitted construction plans under Phase I. Dennis noted that this process was new to him and his staff, and they really needed to review the plans.

After reviewing the needed Attachments, Dennis suggested that we delete the following:

1. Accident summaries: **Not Applicable**
2. Capacity analysis: **Not Applicable**
3. Bridge inventory: **Not Applicable**

Dennis offered to get us a copy of the Project Management Agreement if we did not have a copy. In addition, GDOT would provide us with a Location and Design Notice (On Minor Projects). The Concept Meeting adjourned for the participants to review the proposed project area.

ATTACHMENT 5

AGREEMENT

BETWEEN

DEPARTMENT OF TRANSPORTATION

STATE OF GEORGIA

AND

The City of Metter

FOR

TRANSPORTATION FACILITY IMPROVEMENTS

This Framework Agreement is made and entered into this 25th day of September, 2006 by and between the DEPARTMENT OF TRANSPORTATION, an agency of the State of Georgia, hereinafter called the "DEPARTMENT", and the City of Metter, acting by and through its Mayor, hereinafter called the "LOCAL GOVERNMENT".

WHEREAS, the LOCAL GOVERNMENT has represented to the DEPARTMENT a desire to improve the transportation facility described in Attachment A, attached and incorporated herein by reference and hereinafter referred to as the "PROJECT"; and

WHEREAS, the LOCAL GOVERNMENT has represented to the DEPARTMENT a desire to participate in certain activities including the funding of certain portions of the PROJECT and the DEPARTMENT has relied upon such representations; and

2. The DEPARTMENT shall contribute to the PROJECT by funding all or certain portions of the PROJECT costs for the preconstruction engineering (design) activities, right of way acquisitions or construction as specified in Attachment A.

3. It is understood and agreed by the DEPARTMENT and the LOCAL GOVERNMENT that the funding portion as identified in Attachment "A" of this Agreement only applies to the Preconstruction Engineering Activities.

4. The LOCAL GOVERNMENT shall be responsible for all costs for the continual maintenance and the continual operations of any and all sidewalks and the grass strip between the curb and gutter and the sidewalk within the PROJECT limits.

5. Both the LOCAL GOVERNMENT and the DEPARTMENT hereby acknowledge that Time is of the Essence. It is agreed that both parties shall adhere to the schedule of activities currently established in the approved Transportation Improvement Program/State Transportation Improvement Program (TIP/STIP). Furthermore, all parties shall adhere to the detailed project schedule as approved by the DEPARTMENT, attached as Attachment "B" and incorporated herein by reference. In the completion of respective commitments contained herein, if a change in the schedule is needed, the LOCAL GOVERNMENT shall notify the DEPARTMENT in writing of the proposed schedule change and the DEPARTMENT shall acknowledge the change through written response letter; provided that the DEPARTMENT shall have final authority for approving any change.

DEPARTMENT. The concept report shall be approved by the DEPARTMENT prior to the LOCAL GOVERNMENT beginning further development of the PROJECT plans. It is recognized by the parties that the approved concept may be modified by the LOCAL GOVERNMENT as required by the DEPARTMENT and re-approved by the DEPARTMENT during the course of design due to public input, environmental requirements, or right of way considerations.

b. Develop the PROJECT base year (year facility is expected to be open to traffic) and design year (base year plus 20 years) traffic volumes. This shall include average daily traffic (ADT) and morning (am) and evening (pm) peak hour volumes. The traffic shall show all through and turning movement volumes at intersections for the ADT and peak hour volumes and shall indicate the percentage of trucks expected on the facility.

c. Validate (check and update) the approved PROJECT concept and prepare a PROJECT Design Book for approval by the DEPARTMENT prior to the beginning of preliminary plans.

d. Prepare environmental studies, documentation, and reports for the PROJECT that show the PROJECT is in compliance with the provisions of the National Environmental Protection Act and Georgia Environmental Protection Act, as appropriate to the PROJECT funding. This shall include any and all archaeological, historical, ecological, air, noise, underground storage tanks (UST), and hazardous waste site studies required as well as any environmental reevaluations required. The LOCAL GOVERNMENT shall

professional engineer and are in accordance with AASHTO and DEPARTMENT guidelines.

k. Failure of the LOCAL GOVERNMENT to follow the DEPARTMENT's Plan Development Process will jeopardize the use of Federal funds in some or all of the categories outlined in this Agreement, and it shall be the responsibility of the LOCAL GOVERNMENT to make up the loss of that funding.

8. All Primary Consultant firms hired by the LOCAL GOVERNMENT to provide services on the PROJECT shall be prequalified with the DEPARTMENT in the appropriate area-classes. The DEPARTMENT shall, on request, furnish the LOCAL GOVERNMENT with a list of prequalified consultant firms in the appropriate area-classes.

9. The PROJECT construction and right of way plans shall be prepared in English units.

10. All drafting and design work performed on the project shall be done utilizing Microstation and CAICE software respectively, and shall be organized as per the Department's guidelines on electronic file management.

11. The DEPARTMENT shall review and has approval authority for all aspects of the PROJECT provided however this review and approval does not relieve the LOCAL GOVERNMENT of its responsibilities under the terms of this

mean that the approval of the environmental document occurred within six (6) months of the approval notice by the DEPARTMENT's for project right of way plans, and delivery of a written notice to proceed, the LOCAL GOVERNMENT may proceed with the acquisition of the necessary right of way for the PROJECT. If the right of way phase involves federal and/or state funding reimbursement, upon the Department's approval of the project right of way plans, the Local Government may proceed with all pre-acquisition right of way activities, however, property negotiation and acquisition cannot commence until right of way funding authorization is approved. Right of way acquisition shall be in accordance with the law and the rules and regulations of the FHWA including, but not limited to, Title 23, United States Code; 23 CFR 710, et. Seq., and 49 CFR Part 24 and the rules and regulations of the DEPARTMENT and in accordance with the "Contract for the Acquisition of Right of Way" to be prepared by the Office of Right of Way and executed between the LOCAL GOVERNMENT and the DEPARTMENT prior to the commencement of any right of way activities. Failure of the LOCAL GOVERNMENT to adhere to the provisions and requirements specified in the acquisition contract may result in the loss of Federal funding for the PROJECT and it will be the responsibility of the LOCAL GOVERNMENT to make up the loss of that funding. In the event the LOCAL GOVERNMENT is to receive reimbursement of all or part of the acquisition funding, reimbursable right of way costs are to include land and improvement costs, property damage values, relocation assistance expenses and contracted property management costs. Non reimbursable costs include administrative expenses such as appraisal, consultant, attorney fees and any in-house property management or staff expenses. All required right of way shall be obtained and cleared of

to use this material without restriction or limitation and without compensation to the LOCAL GOVERNMENT.

19. The LOCAL GOVERNMENT shall be responsible for the professional quality, technical accuracy, and the coordination of all designs, drawings, specifications, and other services furnished by or on behalf of the LOCAL GOVERNMENT pursuant to this Agreement. The LOCAL GOVERNMENT shall correct or revise, or cause to be corrected or revised, any errors or deficiencies in the designs, drawings, specifications, and other services furnished for this PROJECT. Failure by the LOCAL GOVERNMENT to address the errors or deficiencies within 30 days shall cause the LOCAL GOVERNMENT to assume all responsibility for construction delays caused by the errors and deficiencies. All revisions shall be coordinated with the DEPARTMENT prior to issuance. The LOCAL GOVERNMENT shall also be responsible for any claim, damage, loss or expense, to the extent allowed by law that is attributable to errors, omissions, or negligent acts related to the designs, drawings, specifications, and other services furnished by or on behalf of the LOCAL GOVERNMENT pursuant to this Agreement.

This Agreement is made and entered into in FULTON COUNTY, GEORGIA, and shall be governed and construed under the laws of the State of Georgia.

The covenants herein contained shall, except as otherwise provided, accrue to the benefit of and be binding upon the successors and assigns of the parties hereto.

ATTACHMENT "A"
Project Number: CSHPP-0007-00(589) – Candler County

Project (PI#, Project #Description)	Work Type	Preliminary Engineering		Right of Way		Construction		Utilities Relocation Costs by
		Funding	Design	Funding of Real Property	Acquisition & Administrative Cost by	Funding	Letting by	
PI# 0007589 CSHPP-0007-00(589) Sidewalks, Lighting, & Landscaping in Meter	Enhance- ment Project	100% City	City	100% City	City	\$400,000 DOT/Fed \$100,000 City >\$500,000 100% City	City	100% City

Note: 1. Maximum allowable GDOT reimbursible amount may be shown above in lieu of percentages when applicable. Local Government will only be reimbursed the percentage of the accrued invoiced amounts up to but not to exceed the maximum amount indicated.
 2. Cash participation limits may be shown above in lieu of percentages when applicable.

ATTACHMENT 6

NOTICE OF LOCATION AND DESIGN APPROVAL

Project No.: CSHPP-0007000(589)

P. I. NUMBER: 0007589

Notice is hereby given in compliance with Georgia Code 22-2-109 that the Georgia Department of Transportation has approved the Location and Design of this project.

Date of Location Approval: June 21, 2007

Date of Environmental Approval: _____

The project consist of improvements on SR 23/46 (Southeast Broad Street), SR 129 (Leroy Street), SR 121 (North & South Lewis Streets), Northeast Broad Street, Kennedy Street, and Rountree Street located in Candler County, Georgia.

The project is for streetscape activities in downtown Metter for an approximate length of .40 miles. The proposed project will complete the streetscape for streets on the periphery of the downtown. Sidewalks will be enhanced with decorative pavers that are more pedestrian friendly; street lights will be installed that are of a more human/pedestrian scale; electrical wiring will be buried, and curbs will be made ADA accessible. Landscaping will be added in strategic locations to add some natural beauty.

Drawings or maps or plats of the proposed project, as approved, are on file and are available for public inspection at the Georgia Department of Transportation:

Claude Jackson
GDOT
Claude.Jackson@dot.state.ga.us
17213 Hwy 301 North
Statesboro GA 30458
Phone: 912-871-1103

Any interested party may obtain a copy of the drawings or maps or plats or portions thereof by paying a nominal fee and requesting in writing to:

Tony Collins
GDOT
Tony.Collins@dot.state.ga.us
P.O. Box 610
Jesup GA 31598
Phone: 912-427-5715

Any written request or communication in reference to this project or notice SHOULD include the Project and P. I. Numbers as noted at the top of this notice.