

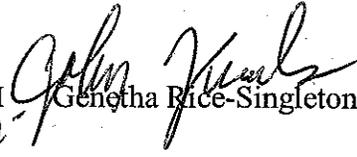
**DEPARTMENT OF TRANSPORTATION  
STATE OF GEORGIA**

**INTERDEPARTMENT CORRESPONDENCE**

**FILE** P. I. No. 0007576, Telfair County  
CSHPP-0007-00(576)  
Sidewalks in the City of McRae

**OFFICE** Preconstruction

**DATE** April 29, 2009

**FROM**  Genetha Rice-Singleton, Assistant Director of Preconstruction

**TO** SEE DISTRIBUTION

**SUBJECT** APPROVED PROJECT CONCEPT REPORT

Attached for your files is the approval for subject project.

Attachment

**DISTRIBUTION:**

Ron Wishon  
Glenn Bowman  
Ken Thompson  
Michael Henry  
Keith Golden  
Glenn Durrence  
Paul Liles  
Brad Saxon  
Dennis Odom  
BOARD MEMBER

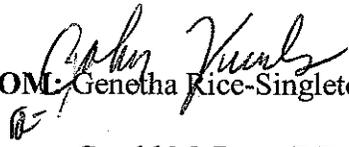
**DEPARTMENT OF TRANSPORTATION  
STATE OF GEORGIA**

**INTERDEPARTMENTAL CORRESPONDENCE**

**FILE:** P.I. No. 0007576, Telfair County  
CSHPP-0007-00(576)  
Sidewalks in the City of McRae

**OFFICE:** Preconstruction

**DATE:** April 20, 2009

  
**FROM:** Genetha Rice-Singleton, Assistant Director of Preconstruction

**TO:** Gerald M. Ross, P.E., Chief Engineer

**SUBJECT: PROJECT CONCEPT REPORT**

This project will replace existing sidewalks along S.R. 27/U.S. 341/Oak Street in the city of McRae. A large portion of the existing sidewalks along S.R. 27/ U.S. 341 / Oak Street in McRae are severely cracked and need repair. Sidewalks are not ADA accessible because of the cracks and due to the lack of wheelchair ramps at curb cuts. This project is intended to replace the existing sidewalks for better pedestrian access to the downtown area.

The project proposes to replace existing sidewalks along S.R. 27/U.S. 341/Oak Street with new sidewalks, brick pavers and decorative concrete pavers. All curb cuts will be made ADA accessible with wheelchair ramps and detectable warning surfaces. Sidewalks will be replaced in the same location.

Environmental concerns include requiring a Categorical Exclusion is anticipated; a Public hearing is not required; Time saving procedures is appropriate.

The estimated costs for this project are:

	PROPOSED	APPROVED	FUNDING	PROG DATE
Construction (includes E&C)	\$ 443,000	\$ 445,000	LY10	2010(proposed)
Right-of-way & Utilities*	Local	Local	Local	Local

\*PFA signed on 11-24-2008 for the city of McRae to do PE, Right-of-Way, Utilities and 20% of construction costs and 100% over 500k

I recommend this project concept be approved.

GRS: JDQ

Attachment

CONCUR

*Hereth Rice-Scott* *for*  
\_\_\_\_\_  
Director of Preconstruction

APPROVED

*Gerald M. Ross*  
\_\_\_\_\_  
Gerald M. Ross, P.E., Chief Engineer

DEPARTMENT OF TRANSPORTATION  
STATE OF GEORGIA

Office

PROJECT CONCEPT REPORT

Project Number: CSHPP-0007-00(576)

County: TELFAIR

P. I. Number: 0007576

Federal Route Number: US 341/319/28/441

State Route Number: SR 27/30

Recommendation for approval:

DATE 02-05-09

DATE 02-05-09

  
\_\_\_\_\_  
Project Manager  
  
\_\_\_\_\_  
District Preconstruction Engineer

The concept as presented herein and submitted for approval is consistent with that which is included in the Regional Transportation Improvement Program (RTP) and the State Transportation Improvement Program (STIP).

DATE \_\_\_\_\_

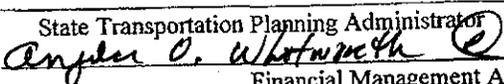
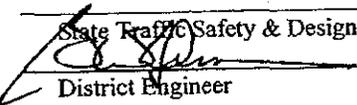
DATE 2-9-09

DATE \_\_\_\_\_

DATE \_\_\_\_\_

DATE 2-5-09

DATE \_\_\_\_\_

State Transportation Planning Administrator  
  
\_\_\_\_\_  
Financial Management Administrator  
\_\_\_\_\_  
State Environmental/Location Engineer  
\_\_\_\_\_  
State Traffic Safety & Design Engineer  
  
\_\_\_\_\_  
District Engineer  
\_\_\_\_\_  
Project Review Engineer

**DEPARTMENT OF TRANSPORTATION  
STATE OF GEORGIA**

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**INTERDEPARTMENT CORRESPONDENCE**

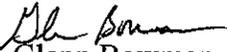
**FILE: P.I. No. 0007576**

**OFFICE: Environment/Location**

**PROJECT No. CSHPP-0007-00(576) / TELFAIR  
County**

**DATE: 2/19/09**

**Sidewalk and Crosswalk in McRae**

**FROM:**   
Glenn Bowman, P.E., State Environmental/Location Engineer  
**TO:** Genetha Rice-Singleton, Assistant Director of Preconstruction  
**SUBJECT: PROJECT CONCEPT REPORT REVIEW**

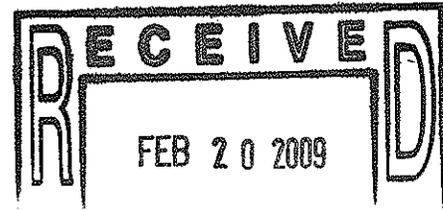
The Concept Report for the above project has been reviewed and appears satisfactory subject to the following comment:

1. Environmental work has not been received from the locals yet. The project is currently proposed for CST in FY 2009. It will be very difficult for the locals to deliver in FY 2009 from an environmental standpoint.

If you have any questions, please contact Glenn Bowman at (404) 699-4401.

GB:lc

cc: Ron Wishon  
Angela Whitworth  
Keith Golden  
Angela Alexander  
G. Durrence



**DEPARTMENT OF TRANSPORTATION  
STATE OF GEORGIA**

*Office*

**PROJECT CONCEPT REPORT**

Project Number: CSHPP-0007-00(576)

County: TELFAIR

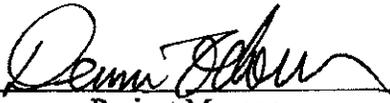
P. I. Number: 0007576

Federal Route Number: US ~~341~~ 319/28/441

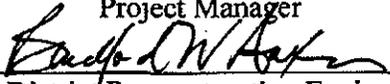
State Route Number: SR 27/30

Recommendation for approval:

DATE 02-05-09

  
\_\_\_\_\_  
Project Manager

DATE 02-05-09

  
\_\_\_\_\_  
District Preconstruction Engineer

The concept as presented herein and submitted for approval is consistent with that which is included in the Regional Transportation Improvement Program (RTP) and the State Transportation Improvement Program (STIP).

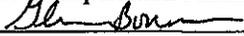
DATE \_\_\_\_\_

\_\_\_\_\_  
State Transportation Planning Administrator

DATE \_\_\_\_\_

\_\_\_\_\_  
State Transportation Financial Management Administrator

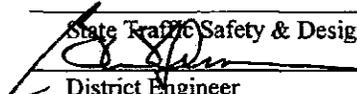
DATE 2/19/09

  
\_\_\_\_\_  
State Environmental/Location Engineer

DATE \_\_\_\_\_

\_\_\_\_\_  
State Traffic Safety & Design Engineer

DATE 2-5-09

  
\_\_\_\_\_  
District Engineer

DATE \_\_\_\_\_

\_\_\_\_\_  
Project Review Engineer

DEPARTMENT OF TRANSPORTATION  
STATE OF GEORGIA

Office

PROJECT CONCEPT REPORT

Project Number: CSHPP-0007-00(576)

County: TELFAIR

P. I. Number: 0007576

Federal Route Number: US 341/319/28/441

State Route Number: SR 27/30

Recommendation for approval:

DATE 02-05-09

  
Project Manager

DATE 02-05-09

  
District Preconstruction Engineer

The concept as presented herein and submitted for approval is consistent with that which is included in the Regional Transportation Improvement Program (RTP) and the State Transportation Improvement Program (STIP).

DATE \_\_\_\_\_

\_\_\_\_\_  
State Transportation Planning Administrator

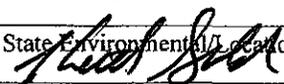
DATE \_\_\_\_\_

\_\_\_\_\_  
State Transportation Financial Management Administrator

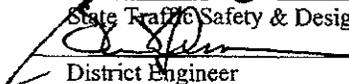
DATE \_\_\_\_\_

\_\_\_\_\_  
State Environmental/Location Engineer

DATE 3-2-09

  
State Traffic Safety & Design Engineer

DATE 2-5-09

  
District Engineer

DATE \_\_\_\_\_

\_\_\_\_\_  
Project Review Engineer



**DEPARTMENT OF TRANSPORTATION  
STATE OF GEORGIA**

*Office*

**PROJECT CONCEPT REPORT**

Project Number: CSHPP-0007-00(576)

County: TELFAIR

P. I. Number: 0007576

Federal Route Number: US 341/319/28/441

State Route Number: SR 27/30

Recommendation for approval:

DATE 02-05-09



Project Manager

DATE 02-05-09



District Preconstruction Engineer

The concept as presented herein and submitted for approval is consistent with that which is included in the Regional Transportation Improvement Program (RTP) and the State Transportation Improvement Program (STIP).

DATE 2-9-09



State Transportation Planning Administrator

DATE \_\_\_\_\_

State Transportation Financial Management Administrator

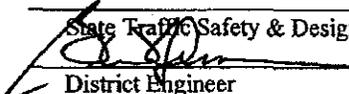
DATE \_\_\_\_\_

State Environmental/Location Engineer

DATE \_\_\_\_\_

State Traffic Safety & Design Engineer

DATE 2-5-09



District Engineer

DATE \_\_\_\_\_

Project Review Engineer

# NOTICE OF LOCATION AND DESIGN APPROVAL

*Project No. CSHPP-0007-00(576)*  
*P. I. NUMBER 0007576*

Notice is hereby given in compliance with Georgia Code 22-2-109 that the Georgia Department of Transportation has approved the Location and Design of this project.

Date of Location Approval: APRIL 29, 2009

Date of Environmental Approval: \_\_\_\_\_

The project consists of the replacement of 0.09 miles of sidewalks with new sidewalks, brick pavers and decorative concrete pavers on US341 with current ADA requirements for accessibility in the City of McRae.

Drawings or maps or plats of the proposed project, as approved, are on file and are available for public inspection at the Georgia Department of Transportation:

Eddie L. Holsey, Jr.  
GDOT  
eholsey@dot.ga.gov  
740 Oakdale Circle  
Baxley GA 31513  
Phone: 912-366-1090

Any interested party may obtain a copy of the drawings or maps or plats or portions thereof by paying a nominal fee and requesting in writing to:

Brad Saxon  
GDOT  
Brad.Saxon@dot.ga.gov  
P.O. Box 610  
Jesup GA 31598  
Phone: 912-427-5715

Any written request or communication in reference to this project or notice SHOULD include the Project and P. I. Numbers as noted at the top of this notice.

**DEPARTMENT OF TRANSPORTATION  
STATE OF GEORGIA**

*Office*

**PROJECT CONCEPT REPORT**

Project Number: CSHPP-0007-00(576)

County: TELFAIR

P. I. Number: 0007576

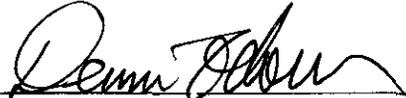
Federal Route Number: US 441/319/28/441

State Route Number: SR 27/30

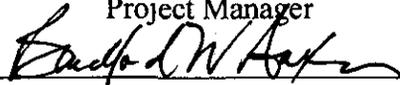
Recommendation for approval:

DATE 02-05-09

DATE 02-05-09



Project Manager



District Preconstruction Engineer

The concept as presented herein and submitted for approval is consistent with that which is included in the Regional Transportation Improvement Program (RTP) and the State Transportation Improvement Program (STIP).

DATE \_\_\_\_\_

State Transportation Planning Administrator

DATE \_\_\_\_\_

State Transportation Financial Management Administrator

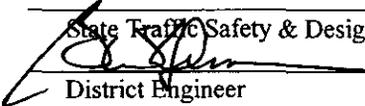
DATE \_\_\_\_\_

State Environmental/Location Engineer

DATE \_\_\_\_\_

State Traffic Safety & Design Engineer

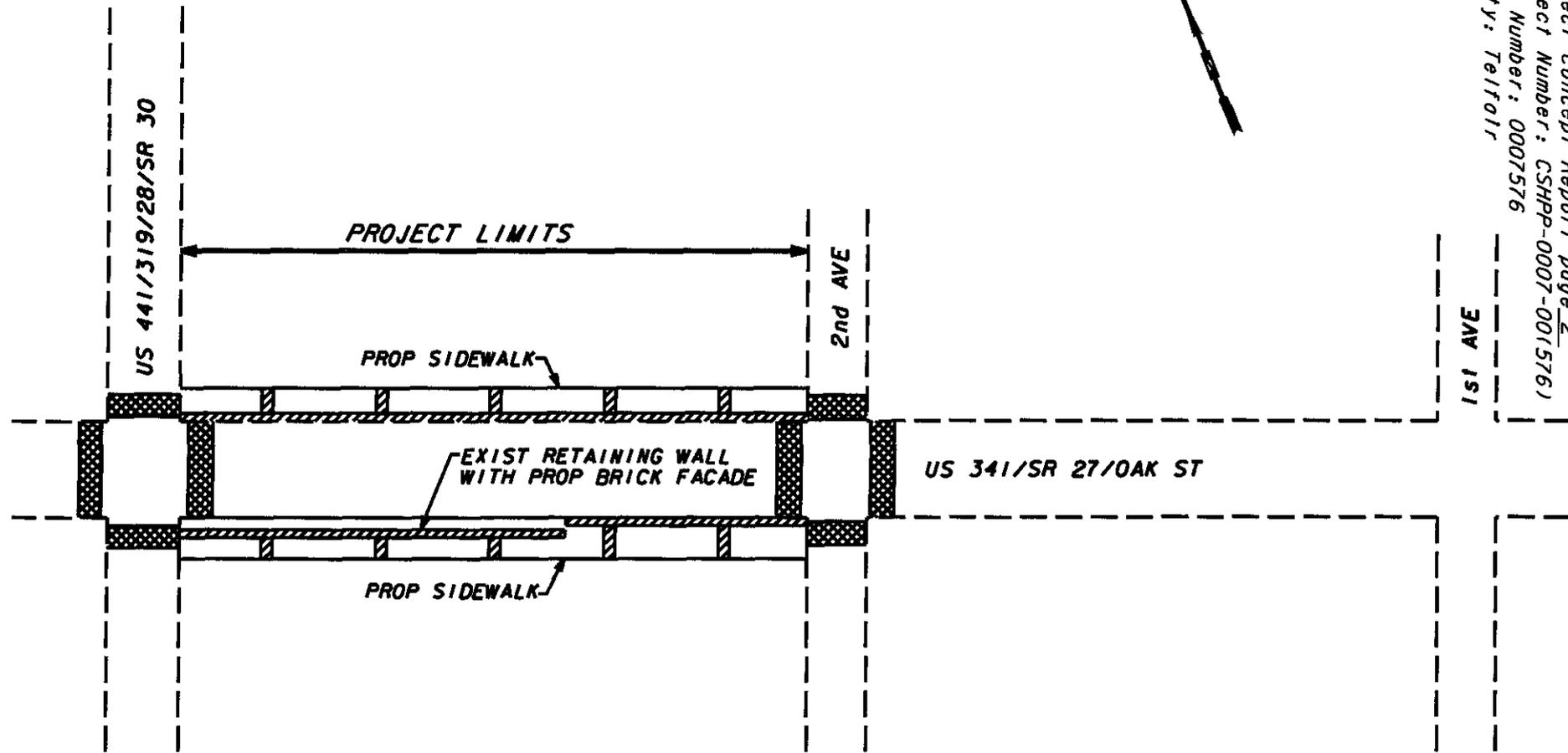
DATE 2-5-09



District Engineer

DATE \_\_\_\_\_

Project Review Engineer

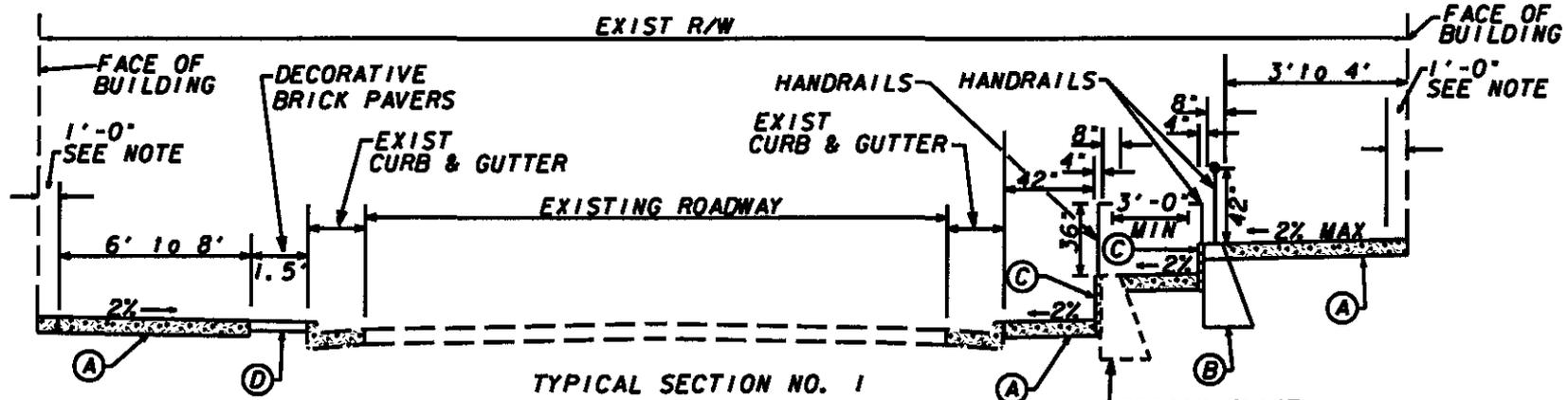


 DECORATIVE STAMPED CONCRETE  
 DECORATIVE BRICK PAVERS

**FIGURE 1**  
**SIDEWALK AND CROSSWALK IN McRAE**  
**PROJECT: CSHPP-0007-00(576)**  
**TELFAIR COUNTY**  
**PI NO. 0007576**  
**FOR THE**  
**CITY OF McRAE**

NTS

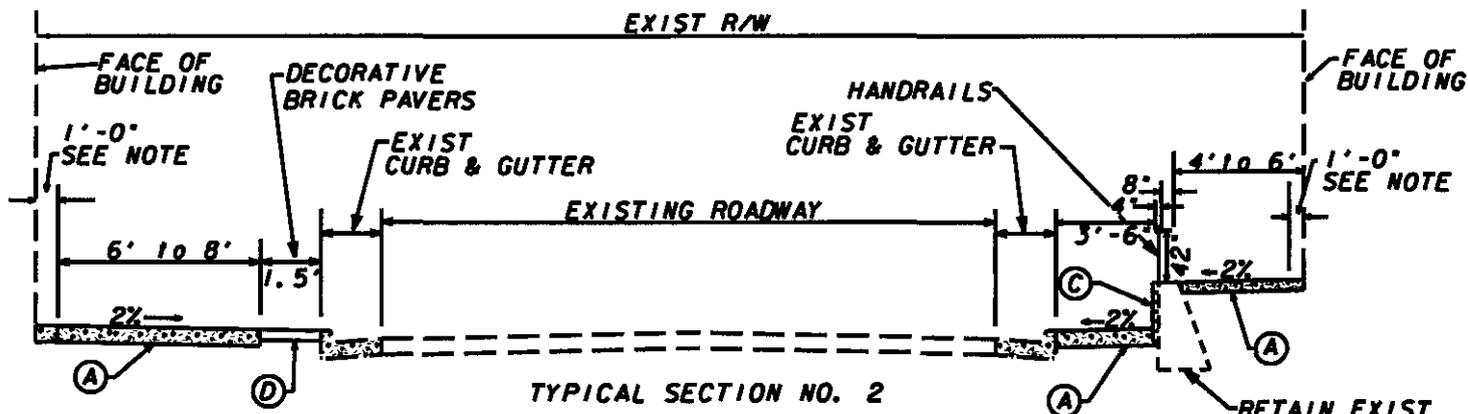
HOFSTADTER & ASSOCIATES, INC.  
CIVIL/ENVIRONMENTAL/TRANSPORTATION  
CONSULTING ENGINEERS  
4571 ARKWRIGHT ROAD  
MACON, GEORGIA 31210



TYPICAL SECTION NO. 1

..USE THIS TYPICAL SECTION WHERE ADA RAMP ARE REQ'D

RETAIN EXIST RETAINING WALL



TYPICAL SECTION NO. 2

RETAIN EXIST RETAINING WALL

- (A) CONCRETE SIDEWALK. 4 IN
- (B) GRAVITY RETAINING WALL (SEE RETAINING WALL PROFILES FOR LOCATIONS)
- (C) DECORATIVE BRICK FACADE (FINAL BRICK SELECTION BY OWNER)
- (D) DECORATIVE BRICK PAVERS (FINAL BRICK SELECTION BY OWNER)

NOTE:

CONTRACTOR SHALL STOP SIDEWALK REMOVAL ONE (1) FOOT FROM THE EXISTING BUILDINGS ON BOTH SIDES. CONTRACTOR SHALL SAWCUT THE EXISTING SIDEWALK TO MAKE A SMOOTH TIE IN WITH THE NEW SIDEWALK.

HOFSTADTER & ASSOCIATES, INC.  
 CIVIL/ENVIRONMENTAL/TRANSPORTATION  
 CONSULTING ENGINEERS  
 4571 ARKWRIGHT ROAD  
 MACON, GEORGIA 31210

FIGURE 11  
 TYPICAL SECTION  
 SIDEWALK AND CROSSWALK IN McRAE  
 PROJECT: CSHP-0007-001576  
 TELFAIR COUNTY  
 PI NO. 0007576  
 FOR THE  
 CITY OF McRAE

NTS

Project Concept Report page 4  
Project Number: CSHPP-0007-00(576)  
P. I. Number: 0007576  
County: Telfair

**Need and Purpose:** Damaged and rundown sidewalks are prevalent and ADA accessibility is not up to current ADA requirements along US341/SR 27 creating a safety hazard for pedestrian traffic.

**Description of the proposed project:** This project would enable the City to replace approximately 0.09 miles of sidewalk (475 linear feet) with new sidewalks, decorative brick pavers, and decorative concrete pavers (crosswalks) with current ADA requirements for accessibility one block east of US 441 along US 341.

Is the project located in a Non-attainment area?       Yes   X  No.

**PDP Classification:** Major        Minor   X    
**Federal Oversight:** Full Oversight ( ), Exempt( X), State Funded( ), or Other ( )

**Functional Classification:** US 441/319/28/ SR 30 – Minor Arterial  
US 341/SR 27 – Minor Arterial

U. S. Route Number(s): US 341/319/28/ & 441 State Route Number(s): SR 27 & 30

**Traffic (AADT):**  
Current Year: (20XX) N/A Design Year: (20YY) N/A

**Existing design features:**

- Typical Section: *See Figure II-Typical Section*
- Posted speed 35 mph Maximum degree of curvature: N/A
- Maximum grade: 2
- Width of right of way: US 441/319/28/ SR 30 – Approx. 100 ft.  
US 341/SR 27 – Approx. 100 ft
- Major structures: None
- Major interchanges or intersections along the project: US 441/SR 30 @ US 341/SR 27  
US 341/SR 27 @ 2<sup>ND</sup> Ave

**Proposed Design Features:**

- Proposed typical section(s): **Sidewalks will vary between 3' and 8' at various locations. (See Figure II-Typical Sections)**
- Proposed Design Speed Mainline   35   mph
- Proposed Maximum grade Mainline   2   % Maximum grade allowable   2   %.
- Proposed Maximum grade Side Street   2   % Maximum grade allowable   2   %.
- Proposed Maximum grade driveway   N/A   %
- Proposed Maximum degree of curve   N/A   . Maximum degree allowable   NA/   .
- Right of way: **EXISTING**
  - Width: **N/A.**
  - Easements: Temporary ( ), Permanent ( ), Utility ( ), Other ( ).
  - Type of access control: Full ( ), Partial ( ), By Permit ( ), Other ( ).
  - Number of parcels:   0   Number of displacements:
    - Business: \_\_\_\_\_
    - Residences: \_\_\_\_\_
    - Mobile homes: \_\_\_\_\_
    - Other: \_\_\_\_\_
- Structures:
  - Bridges: **None**
  - Retaining walls: **46.2 feet of gravity retaining walls required.**
- Major intersections and interchanges. **US 341/SR 27 @ US 441/SR 30**  
**US 341/SR 27 @ 2<sup>nd</sup> Ave**
- Traffic control during construction: **Traffic will be maintained during construction**
- Design Exceptions to controlling criteria anticipated:

	<u>UNDETERMINED</u>	<u>YES</u>	<u>NO</u>
HORIZONTAL ALIGNMENT:	( )	( )	(X)
ROADWAY WIDTH:	( )	( )	(X)
SHOULDER WIDTH:	( )	( )	(X)
VERTICAL GRADES:	( )	( )	(X)
CROSS SLOPES:	( )	( )	(X)
STOPPING SIGHT DISTANCE:	( )	( )	(X)
SUPERELEVATION RATES:	( )	( )	(X)
HORIZONTAL CLEARANCE:	( )	( )	(X)
SPEED DESIGN:	( )	( )	(X)
VERTICAL CLEARANCE:	( )	( )	(X)
BRIDGE WIDTH:	( )	( )	(X)
BRIDGE STRUCTURAL CAPACITY:	( )	( )	(X)

- Design Variances; **None**
- Environmental concerns: **Appears to be no hazardous waste sites; buildings are eligible for possible historic listings; no archaeological sites are anticipated. Heart of Georgia Altamaha Regional Development Center will be doing the Environmental, Historic, etc....**

Project Concept Report page 6  
Project Number: CSHPP-0007-00(576)  
P. I. Number: 0007576  
County: Telfair

- Level of environmental analysis:
  - Are Time Savings Procedures appropriate? Yes ( **X** ), No (  ), **Due to no Right of Way authorization and no public hearing requirements.**
  - Categorical exclusion ( **X** ).
  
- Utility involvements:
  - \*Water – City of McRae (Sean Webb)**
  - \*Sewer – City Of McRae (Sean Webb)**
  - \*Telephone – AT&T, Windstream Communications**
  - \*Cable – MediaCom**
  - \*Power/Electrical – Georgia Power, Ocmulgee EMC**
  - \*Gas – Atlanta Gas & Light**

**Project responsibilities:**

- Design: **City of McRae**
- Right of Way Acquisition: **None**
- Relocation of Utilities: **City of McRae, AT&T, Windstream Communications, Mediacom, Ga Power, Ocmulgee EMC, Atlanta Gas & Light**
- Letting to contract: **City of McRae**
- Supervision of construction: **City of McRae, Hofstadter & Associates, GDOT**
- Providing material pits: **Contractor**
- Providing detours: **Contractor (if needed)**

**Coordination**

- Concept meeting date and brief summary: **See Concept Meeting Minutes**
- No other coordination to date.

**Scheduling – Responsible Parties' Estimate**

- Time to complete the environmental process:   9   Months.
- Time to complete preliminary construction plans:   6   Months.
- Time to complete right of way plans:   N/A   Months.
- Time to complete final construction plans:   3   Months.
- Time to complete to purchase right of way:   N/A   Months.
- List other major items that will affect the project schedule: **None**

Project Concept Report page   7    
Project Number: CSHPP-0007-00(576)  
P. I. Number: 0007576  
County: Telfair

**Other alternates considered: No build**

**Comments: Pedestrians are hampered with damaged and rundown sidewalks, most of which are not ADA accessible.**

**Attachments:**

1. Cost Estimates: **See page 8**
  - a. Construction including E&C,
  - b. Utilities,
2. Sketch location map, **See page 2**
3. Location and Design Notice,
4. Project Management Agreement,
5. Concept Meeting Minutes,
6. Concept Meeting Attendees List,

# DEPARTMENT OF TRANSPORTATION STATE OF GEORGIA

-----  
INTERDEPARTMENT CORRESPONDENCE

**FILE PROJECT** No. CSHPP-0007-00(576), Telfair  
SIDEWALK & CROSSWALK IN MCRAE  
P.I. No. 0007576

**OFFICE** D5/RD

**DATE** 11/19/2008

**FROM** Glenn Durrence, P. E., District 5 Engineer

**TO** Ron Wishon, Project Review Engineer

**SUBJECT** REVISIONS TO PROGRAMMED COSTS

**PROJECT MANAGER** Dennis Odom

**MNGT LET DATE** 6/1/2009

**MNGT R/W DATE** N/A

**PROGRAMMED COST (TPro W/OUT INFLATION)**

**LAST ESTIMATE UPDATE**

**CONSTRUCTION** \$445,000.00

**DATE** 10/20/2005

**RIGHT OF WAY** \$N/A

**DATE** Select Date

**UTILITIES** \$Enter Utility Cost

**DATE** Select Date

**REVISED COST ESTIMATES**

**CONSTRUCTION\*** \$442,243

**RIGHT OF WAY** \$N/A

**UTILITIES\*\*** \$49,400

\* Costs contain 5% Engineering and Inspection and 4% Construction Contingencies and Fuel and Liquid AC Adjustments.

\*\* Costs contain 30% contingency.

**REASON FOR COST INCREASE** Enter Reason for Cost Increase

**CONTINGENCY SUMMARY**



**Preliminary Cost Estimate  
 Sidewalk and Crosswalk in McRae  
 Project No. CSHPP-0007-00(576) Telfair  
 P.I. No. 0007576  
 City of McRae**

**Section 1000-SITE CONSTRUCTION**

Item No.	Quantity	Unit	Description	Unit Price	Total Price
1005	1800	LF	171-0020 Silt Fence, Tp B	\$ 3.00	\$ 5,400.00
1010	1	LS	150-1000 Traffic Control	\$ 25,000.00	\$ 25,000.00
1015	1	LS	210-0200 Grading Complete	\$ 50,000.00	\$ 50,000.00
1020	750	SY	441-0104 Concrete Sidewalk, 4 In	\$ 50.00	\$ 37,500.00
1025	200	LF	441-6022 Concrete Curb & Gutter, 6 In x 30 In, TP 2	\$ 20.00	\$ 4,000.00
1030	20	CY	500-3201 Class B Concrete, Retaining Wall	\$ 800.00	\$ 16,000.00
1035	300	LF	515-0002 Handrails	\$ 50.00	\$ 15,000.00
1040	4.5	M	608-2000 Decorative Brick Masonry Façade	\$ 3,000.00	\$ 13,500.00
1045	680	LF	653-1704 Thermoplastic Solid Traffic Stripe, 24 In, White	\$ 2.00	\$ 1,360.00
1050	3600	SF	900-0037 Decorative Concrete Pavers	\$ 40.00	\$ 144,000.00
1055	3015	SF	900-0039 Decorative Brick Pavers	\$ 30.00	\$ 90,450.00
1060	1	LS	Remove & Reset Signs	\$ 5,000.00	\$ 5,000.00
1065	1	LS	Adjust grates to Grade	\$ 10,000.00	\$ 10,000.00

**TOTAL SECTION 1000: \$ 417,210.00**

**Section 2000-Utilities**

Item No.	Quantity	Unit	Description	Unit Price	Total Price
2005	15	EA	611-8120 Adjust Water Meter to Grade	\$ 200.00	\$ 3,000.00
2010	1	LS	Remove & Relocate Power Poles/Light Poles	\$ 35,000.00	\$ 35,000.00

**TOTAL SECTION 2000: \$ 38,000.00**

**TOTAL SECTIONS (1000-2000) \$ 455,210.00**

Engineering Fee	\$ 40,968.90
Construction Observation Fee	\$ 13,656.30
Contingencies	\$ 45,521.00
Grant Administration Fee	\$ 27,312.60

**TOTAL PROJECT COST: \$ 582,668.80**

**TE GRANT SHARE: \$400,000  
 CITY SHARE: \$ 182,668.80**

**AGREEMENT**

**BETWEEN**

**DEPARTMENT OF TRANSPORTATION**

**STATE OF GEORGIA**

**AND**

**The City of McRae**

**FOR**

**TRANSPORTATION FACILITY IMPROVEMENTS**

This Framework Agreement is made and entered into this \_\_\_\_ day of \_\_\_\_\_, 200\_, by and between the DEPARTMENT OF TRANSPORTATION, an agency of the State of Georgia, hereinafter called the "DEPARTMENT", and the City of McRae, acting by and through its Mayor, hereinafter called the "LOCAL GOVERNMENT".

WHEREAS, the LOCAL GOVERNMENT has represented to the DEPARTMENT a desire to improve the transportation facility described in Attachment A, attached and incorporated herein by reference and hereinafter referred to as the "PROJECT"; and

WHEREAS, the LOCAL GOVERNMENT has represented to the DEPARTMENT a desire to participate in certain activities including the funding of certain portions of the PROJECT and the DEPARTMENT has relied upon such representations; and

WHEREAS, the DEPARTMENT has expressed a willingness to participate in certain activities of the PROJECT as set forth in this Agreement; and

WHEREAS, the Constitution authorizes intergovernmental agreements whereby state and local entities may contract with one another "for joint services, for the provision of services, or for the joint or separate use of facilities or equipment; but such contracts must deal with activities, services or facilities which the parties are authorized by law to undertake or provide." Ga. Constitution Article IX, §III, ¶I(a).

NOW THEREFORE, in consideration of the mutual promises made and of the benefits to flow from one to the other, the DEPARTMENT and the LOCAL GOVERNMENT hereby agree each with the other as follows:

1. The LOCAL GOVERNMENT shall contribute to the PROJECT by funding all or certain portions of the PROJECT costs for the preconstruction engineering (design), utility relocations, right of way acquisitions and construction, as specified in Attachment A, attached hereto and incorporated herein by reference. Expenditures incurred by the LOCAL GOVERNMENT and eligible for reimbursement by the DEPARTMENT shall not be considered reimbursible to the LOCAL GOVERNMENT until the LOCAL GOVERNMENT receives a written notice to proceed for each phase of the PROJECT.

2. The DEPARTMENT shall contribute to the PROJECT by funding all or certain portions of the PROJECT costs for the preconstruction engineering (design) activities, right of way acquisitions or construction as specified in Attachment A.

3. It is understood and agreed by the DEPARTMENT and the LOCAL GOVERNMENT that the funding portion as identified in Attachment "A" of this Agreement only applies to the Preconstruction Engineering Activities.

4. The LOCAL GOVERNMENT shall be responsible for all costs for the continual maintenance and the continual operations of any and all sidewalks and the grass strip between the curb and gutter and the sidewalk within the PROJECT limits.

5. Both the LOCAL GOVERNMENT and the DEPARTMENT hereby acknowledge that Time is of the Essence. It is agreed that both parties shall adhere to the schedule of activities currently established in the approved Transportation Improvement Program/State Transportation Improvement Program (TIP/STIP). Furthermore, all parties shall adhere to the detailed project schedule as approved by the DEPARTMENT, attached as Attachment "B" and incorporated herein by reference. In the completion of respective commitments contained herein, if a change in the schedule is needed, the LOCAL GOVERNMENT shall notify the DEPARTMENT in writing of the proposed schedule change and the DEPARTMENT shall acknowledge the change through written response letter; provided that the DEPARTMENT shall have final authority for approving any change.

If, for any reason, the LOCAL GOVERNMENT does not produce acceptable deliverables in accordance with the approved schedule, the DEPARTMENT reserves the right to delay the project's implementation until funds can be re-identified for construction or right of way, as applicable.

6. The LOCAL GOVERNMENT shall certify that they have read and understands the regulations for "CERTIFICATION OF COMPLIANCES WITH FEDERAL PROCUREMENT REQUIREMENTS, STATE AUDIT REQUIREMENTS, AND FEDERAL AUDIT REQUIREMENTS" and will comply in full with said provisions.

7. The LOCAL GOVERNMENT shall accomplish all of the design activities for the PROJECT. The design activities shall be accomplished in accordance with the DEPARTMENT's Plan Development Process, the applicable guidelines of the American Association of State Highway and Transportation Officials, hereinafter referred to as "AASHTO", the DEPARTMENT's Standard Specifications Construction of Transportation Systems, the DEPARTMENT's Plan Presentation Guide, PROJECT schedules, and applicable guidelines of the DEPARTMENT. The LOCAL GOVERNMENT responsibility for design shall include, but is not limited to the following items:

a. Prepare the PROJECT concept report in accordance with the format used by the DEPARTMENT. The concept for the PROJECT shall be developed to accommodate the future traffic volumes as generated by the LOCAL GOVERNMENT as provided for in paragraph 7b and approved by the

DEPARTMENT. The concept report shall be approved by the DEPARTMENT prior to the LOCAL GOVERNMENT beginning further development of the PROJECT plans. It is recognized by the parties that the approved concept may be modified by the LOCAL GOVERNMENT as required by the DEPARTMENT and re-approved by the DEPARTMENT during the course of design due to public input, environmental requirements, or right of way considerations.

b. Develop the PROJECT base year (year facility is expected to be open to traffic) and design year (base year plus 20 years) traffic volumes. This shall include average daily traffic (ADT) and morning (am) and evening (pm) peak hour volumes. The traffic shall show all through and turning movement volumes at intersections for the ADT and peak hour volumes and shall indicate the percentage of trucks expected on the facility.

c. Validate (check and update) the approved PROJECT concept and prepare a PROJECT Design Book for approval by the DEPARTMENT prior to the beginning of preliminary plans.

d. Prepare environmental studies, documentation, and reports for the PROJECT that show the PROJECT is in compliance with the provisions of the National Environmental Protection Act and Georgia Environmental Protection Act, as appropriate to the PROJECT funding. This shall include any and all archaeological, historical, ecological, air, noise, underground storage tanks (UST), and hazardous waste site studies required as well as any environmental reevaluations required. The LOCAL GOVERNMENT shall

submit to the DEPARTMENT all environmental documents and reports for review and approval by the DEPARTMENT and the FHWA.

e. Prepare all public hearing and public information displays and conduct all required public hearings and public information meetings in accordance with DEPARTMENT practice.

f. Perform all surveys, mapping, soil investigation studies and pavement evaluations needed for design of the PROJECT.

g. Perform all work required to obtain project permits, including, but not limited to, US Army Corps of Engineers 404 and Federal Emergency Management Agency (FEMA) approvals. These efforts shall be coordinated with the DEPARTMENT.

h. Prepare the PROJECT drainage design including erosion control plans and the development of the hydraulic studies for the Federal Emergency Management Agency Floodways and acquisition of all necessary permits associated with the drainage design.

i. Prepare traffic studies, preliminary construction plans including a cost estimate for the Preliminary Field Plan Review, preliminary and final utility plans, preliminary and final right of way plans, staking of the required right of way, and final construction plans including a cost estimate for the Final Field Plan Review, erosion control plans, lighting plans, traffic handling plans, and construction sequence plans and specifications including special provisions for the PROJECT.

j. Provide certification, by a Georgia Registered Professional Engineer, that the construction plans have been prepared under the guidance of the

professional engineer and are in accordance with AASHTO and DEPARTMENT guidelines.

k. Failure of the LOCAL GOVERNMENT to follow the DEPARTMENT's Plan Development Process will jeopardize the use of Federal funds in some or all of the categories outlined in this Agreement, and it shall be the responsibility of the LOCAL GOVERNMENT to make up the loss of that funding.

8. All Primary Consultant firms hired by the LOCAL GOVERNMENT to provide services on the PROJECT shall be prequalified with the DEPARTMENT in the appropriate area-classes. The DEPARTMENT shall, on request, furnish the LOCAL GOVERNMENT with a list of prequalified consultant firms in the appropriate area-classes.

9. The PROJECT construction and right of way plans shall be prepared in English units.

10. All drafting and design work performed on the project shall be done utilizing Microstation and CAiCE software respectively, and shall be organized as per the Department's guidelines on electronic file management.

11. The DEPARTMENT shall review and has approval authority for all aspects of the PROJECT provided however this review and approval does not relieve the LOCAL GOVERNMENT of its responsibilities under the terms of this

agreement. The DEPARTMENT will work with the FHWA to obtain all needed approvals as deemed necessary with information furnished by the LOCAL GOVERNMENT.

12. The LOCAL GOVERNMENT shall be responsible for the design of all bridge(s) and preparation of any required hydraulic and hydrological studies within the limits of this PROJECT in accordance with the DEPARTMENT's policies and guidelines. The LOCAL GOVERNMENT shall perform all necessary survey efforts in order to complete the design of the bridge(s) and prepare any required hydraulic and hydrological studies. The final bridge plans shall be incorporated into this PROJECT as a part of this Agreement.

13. The LOCAL GOVERNMENT shall follow the DEPARTMENT's procedures for identification of existing and proposed utility facilities on the PROJECT. These procedures, in part, require all requests for existing, proposed, or relocated facilities to flow through the DEPARTMENT's Project Liaison and the District Utilities Engineer.

14. The LOCAL GOVERNMENT shall address all railroad concerns, comments, and requirements to the satisfaction of the DEPARTMENT.

15. If the right of way phase is 100% local funding with no Federal or State reimbursement, upon the DEPARTMENT's approval of the project right of way plans, verification that the approved environmental document is current, which shall

mean that the approval of the environmental document occurred within six (6) months of the approval notice by the DEPARTMENT's for project right of way plans, and delivery of a written notice to proceed, the LOCAL GOVERNMENT may proceed with the acquisition of the necessary right of way for the PROJECT. If the right of way phase involves federal and/or state funding reimbursement, upon the Department's approval of the project right of way plans, the Local Government may proceed with all pre-acquisition right of way activities, however, property negotiation and acquisition cannot commence until right of way funding authorization is approved. Right of way acquisition shall be in accordance with the law and the rules and regulations of the FHWA including, but not limited to, Title 23, United States Code; 23 CFR 710, et. Seq., and 49 CFR Part 24 and the rules and regulations of the DEPARTMENT and in accordance with the "Contract for the Acquisition of Right of Way" to be prepared by the Office of Right of Way and executed between the LOCAL GOVERNMENT and the DEPARTMENT prior to the commencement of any right of way activities. Failure of the LOCAL GOVERNMENT to adhere to the provisions and requirements specified in the acquisition contract may result in the loss of Federal funding for the PROJECT and it will be the responsibility of the LOCAL GOVERNMENT to make up the loss of that funding. In the event the LOCAL GOVERNMENT is to receive reimbursement of all or part of the acquisition funding, reimbursable right of way costs are to include land and improvement costs, property damage values, relocation assistance expenses and contracted property management costs. Non reimbursable costs include administrative expenses such as appraisal, consultant, attorney fees and any in-house property management or staff expenses. All required right of way shall be obtained and cleared of

obstructions, including underground storage tanks, prior to advertising the PROJECT for bids. The LOCAL GOVERNMENT shall further be responsible for making all revisions to the approved right of way plans, as deemed necessary by the DEPARTMENT, for whatever reason, as needed to purchase the required right of way.

16. Upon completion and approval of the PROJECT plans, certification that all needed rights of way have been obtained and cleared of obstructions, and certification that all needed permits for the PROJECT have been obtained by the LOCAL GOVERNMENT the PROJECT shall be let for construction. The DEPARTMENT, unless shown otherwise on Attachment A, shall be solely responsible for securing and awarding the construction contract for the PROJECT.

17. The LOCAL GOVERNMENT shall review and make recommendations concerning all shop drawings prior to submission to the DEPARTMENT. The DEPARTMENT shall have final authority concerning all shop drawings.

18. The LOCAL GOVERNMENT agrees that all reports, plans, drawings, studies, specifications, estimates, maps, computations, computer diskettes and printouts, and any other data prepared under the terms of this Agreement shall become the property of the DEPARTMENT if required. This data shall be organized, indexed, bound, and delivered to the DEPARTMENT no later than the advertisement of the PROJECT for letting. The DEPARTMENT shall have the right to use this

material without restriction or limitation and without compensation to the LOCAL GOVERNMENT.

19. The LOCAL GOVERNMENT shall be responsible for the professional quality, technical accuracy, and the coordination of all designs, drawings, specifications, and other services furnished by or on behalf of the LOCAL GOVERNMENT pursuant to this Agreement. The LOCAL GOVERNMENT shall correct or revise, or cause to be corrected or revised, any errors or deficiencies in the designs, drawings, specifications, and other services furnished for this PROJECT. Failure by the LOCAL GOVERNMENT to address the errors or deficiencies within 30 days shall cause the LOCAL GOVERNMENT to assume all responsibility for construction delays caused by the errors and deficiencies. All revisions shall be coordinated with the DEPARTMENT prior to issuance. The LOCAL GOVERNMENT shall also be responsible for any claim, damage, loss or expense, to the extent allowed by law that is attributable to errors, omissions, or negligent acts related to the designs, drawings, specifications, and other services furnished by or on behalf of the LOCAL GOVERNMENT pursuant to this Agreement.

This Agreement is made and entered into in FULTON COUNTY, GEORGIA, and shall be governed and construed under the laws of the State of Georgia.

The covenants herein contained shall, except as otherwise provided, accrue to the benefit of and be binding upon the successors and assigns of the parties hereto.

IN WITNESS WHEREOF, the DEPARTMENT and the LOCAL GOVERNMENT have caused these presents to be executed under seal by their duly authorized representatives.

RECOMMENDED:

City of McRae

[Signature]  
District Engineer

BY [Signature]  
Mayor

\_\_\_\_\_  
Deputy Commissioner

Signed, sealed and delivered this 12<sup>th</sup> day of May, 2008, in the presence of:

\_\_\_\_\_  
Chief Engineer

[Signature]  
Witness

DEPARTMENT OF TRANSPORTATION

[Signature]  
Notary Public

BY: \_\_\_\_\_  
Commissioner

My Commission Expires Nov. 15, 2009

This Agreement approved on the 6<sup>th</sup> day of May, 2008.

ATTEST:

[Signature]  
City Clerk

\_\_\_\_\_  
Treasurer

REVIEWED AS TO LEGAL FORM:

FEIN: 58-6000619

\_\_\_\_\_  
Office of Legal Services

**ATTACHMENT "A"**  
**Project Number: CSHPP-0007-00(576) – Telfair County**

Project  (PI#, Project #Description)	Work  Type	Preliminary Engineering		Right of Way		Construction		Utilities
		Funding	Design	Funding of Real Property	Acquisition & Administrative Cost by	Funding	Letting by	Relocation Costs by
PI 0007576 CSHPP-0007-00(576) Sidewalk & Crosswalk in McRae	Enhance- ment Project	100% City	City	100% City	City	\$400,000 DOT/Fed \$100,000 City >\$500,000 City	City	100% City

Note: 1. Maximum allowable GDOT reimbursible amount may be shown above in lieu of percentages when applicable. Local Government will only be reimbursed the percentage of the accrued invoiced amounts up to but not to exceed the maximum amount indicated.  
 2. Cash participation limits may be shown above in lieu of percentages when applicable.

**ATTACHMENT "B"**  
**CSHPP-0007-00(573), Telfair County**

**Proposed Project Schedule**

<b>Environmental Phase</b>					
<b>Concept Phase</b>					
<b>Preliminary Plan Phase</b>					
<b>Right of Way Phase</b>					

<b>Deadlines for Responsible Parties</b>	<b>Execute Agreement</b>	<b>Mar/08 (Approve Concept)</b>	<b>Nov/08 (Approve Env. Document)</b>	<b>Apr/09 (Authorize Right of Way funds)</b>	<b>Aug/09 (Authorize Const. funds)</b>
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**Annual Reporting Requirements**

The Local Government shall provide a written status report to the Department's Project Manager with the actual phase completion date(s) and the percent complete/proposed completion date of incomplete phases. The written status report shall be received by the Department no later than the first day of February of every calendar year until all phases have been completed.

**Training Certification Requirement**

The Local Government shall provide a written certification that all appropriate staff (employees and consultants) involved in the Project have attended or are scheduled to attend the Department's Plan Development Process Training Course. The written certification shall be received by the Department no later than the first day of February of every calendar year until all phases have been completed.

**HOFSTADTER AND ASSOCIATES, INC.**  
**CIVIL/ENVIRONMENTAL/TRANSPORTATION**  
**CONSULTING ENGINEERS**  
**4571 ARKWRIGHT ROAD**  
**MACON, GEORGIA 31210**  
**(478) 757-1169**  
**FAX: (478) 471-1646**  
**www.hofstadter.com**

**MEETING REPORT**

**Subject:**

Concept Meeting  
McRae – Sidewalks and Crosswalks  
CSHPP-0007-00(576)  
PI No. 0007576  
H & A File No.: 5025-135

**Place/Date of Meeting:**

McRae City Hall  
September 17, 2008

**Minutes by:**

Floyd Potter

**Attendees:**

Dennis Odom, GA DOT, Project Manager  
Cynthia Phillips, GA DOT  
Paul O. Willkems, GA DOT  
Brenda S. Clark, City Administrator/Clerk  
Sean Webb, McRae Public Works Director  
Floyd Potter, Hofstadter & Associates, Inc.

**The following items were discussed at the initial Concept Meeting:**

- 1) Dennis Odom opened the meeting with introductions of the DOT personnel present.
- 2) Floyd Potter provided an overview of the project and discussed the concept report and the concept layout. The following comments were received during the review of the Concept Report.
  - a) Sheet 2 (concept sketch) delete "Decorative Concrete" and add "Decorative Stamped Concrete." On the street designation add Oak Street. Add north arrow.
  - b) Sheet 3 (Typical Sections). Ensure 5' minimum landing ramps are used. Flag handrails on the Typical Sections.
  - c) Sheet 4 (Report), correct misspelling, add posted speed.
- 3) Check Green Book to ensure 36" sidewalks are permissible.

MEETING REPORT

September 17, 2008

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- 4) DOT is going to have a signal upgrade project at the intersection of US 441 and 341/Oak Street. Paul Williams advises we need to coordinate our project with the signal upgrade project. Dennis Odom advises he will get me in touch with the consultant so we can make sure we don't have any overlapping.
- 5) Paul Williams advises the City will be responsible for utilities. Paul feels like since all the utilities are in the right-of-way there will be no cost to the City. If there is a cost, the City will be responsible.
- 6) Floyd Potter advises the existing retaining wall is in good condition structurally and will remain. A brick façade will be constructed on the face of the retaining wall.
- 7) Meeting adjourned.

Respectfully submitted,



Floyd Potter  
Project Engineer  
Hofstadter & Associates, Inc.

CONCEPT MEETING

Project: CSHPP-0007-00(576)

P.I. NUMBER 0007576

DATE: 9-17-08

<u>Name</u>	<u>Title</u>	<u>Office</u>
DENNIS ODOM	DIST DES ENG	GDOT - JESUP DESIGN
Cynthia Phillips	GDOT - T.D. AMS	GDOT - Jesup
Paul D. Williams	Utility Engr.	GDOT - Utility
Brenda S. Clark	City Clerk/Admin.	City of McKee
Sean Webb	Public Works Dir.	City of McKee
Floyd Pottel	Hofstadter, Assoc.	