

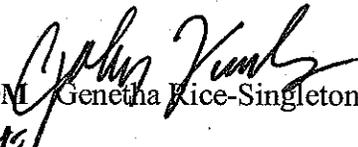
**DEPARTMENT OF TRANSPORTATION  
STATE OF GEORGIA**

**INTERDEPARTMENT CORRESPONDENCE**

**FILE** P.I. No. 0006691, Colquitt County  
CSMSL-0006-00(691)  
Downtown Moultrie Streetscapes Phase II

**OFFICE:** Program Control

**DATE:** October 29, 2009

**FROM**  Genetha Rice-Singleton, Program Control Administrator

**TO**  SEE DISTRIBUTION

**SUBJECT APPROVED PROJECT CONCEPT REPORT**

Attached for your files is the approval for subject project.

Attachment

**DISTRIBUTION:**

Ron Wishon  
Glenn Bowman  
Ken Thompson  
Michael Henry  
Keith Golden  
Paul Liles  
Joe Sheffield  
Brent Thomas  
Sandy Griffin  
BOARD MEMBER

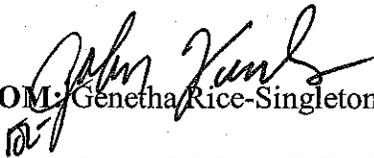
**DEPARTMENT OF TRANSPORTATION  
STATE OF GEORGIA**

**INTERDEPARTMENTAL CORRESPONDENCE**

**FILE:** P.I. No. 0006691, Colquitt County  
CSMSL-0006-00(691)  
Downtown Moultrie Streetscapes Phase II

**OFFICE:** Program Control

**DATE:** October 15, 2009

  
**FROM:** Genetha Rice-Singleton, Program Control Administrator

**TO:** Gerald M. Ross, P.E., Chief Engineer

**SUBJECT: PROJECT CONCEPT REPORT**

This project is Phase II of the "Downtown Moultrie Streetscapes" which will enhance the utility, safety, and attractiveness of the pedestrian experience. The proposed project will add landscape, install period street lighting, and make operational and aesthetic improvements to pedestrian systems and crossing areas. The improvements will increase the economic viability and enhance the character of the area.

The project area consists of streetscape improvements to various streets making up eight blocks that surround the courthouse square in downtown Moultrie. All of these streets are either part of, or adjacent to or very near SR 37, SR 33, or US 319 Business. The construction will consist of replacing existing sidewalk, lighting, and plant life to expand the completed improvements that have been installed in an ongoing effort to provide better pedestrian access to and beautify downtown Moultrie. Landscaped trees will be added for beautification in tree wells between the back of the curb and sidewalk. Electrical conduit for street lights and waterlines for landscape irrigation will be installed below the proposed sidewalks.

Environmental concerns include requiring a Categorical Exclusion; a Public hearing is not required; time saving procedures are appropriate.

The estimated costs for this project are:

	<u>PROPOSED</u>	<u>APPROVED</u>	<u>FUNDING</u>	<u>PROG DATE</u>
Construction (includes E&C)	\$460,064	\$470,209	H680	2010(Proposed)
Right-of-way & Utilities*	Local	Local		

\*PFA signed 5-15-2007 for Moultrie to do PE/ROW/UTIL & 100% CST over \$470,209

P.I. No. 0006691, Colquitt County

Page 2

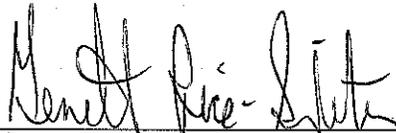
October 15, 2009

I recommend this project concept be approved and oversight PE (\$50,000) be added to the Programmed Funds.

GRS: JDQ

Attachment

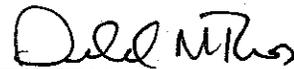
CONCUR



---

Program Control Administrator

APPROVED



---

Gerald M. Ross, P.E., Chief Engineer

**DEPARTMENT OF TRANSPORTATION  
STATE OF GEORGIA**

**INTERDEPARTMENT CORRESPONDENCE**

**FILE: P.I. No. 0006691**

**OFFICE: Environment/Location**

**PROJECT No. CSMSL-0006-00(691) / COLQUITT  
County**

**DATE: 9/16/09**

**City of Moultrie Downtown Streetscape Improvements Phase II**

**FROM:**   
Glenn Bowman, P.E., State Environmental/Location Engineer  
**TO:** Genetha Rice-Singleton, Assistant Director of Preconstruction  
**SUBJECT: PROJECT CONCEPT REPORT REVIEW**

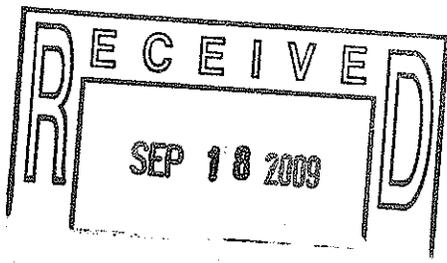
The Concept Report for the above project has been reviewed and appears satisfactory subject to the following comments:

1. See page 8 in the Concept Report. The project is located in a NRHP eligible historic district with four (4) previously recorded historic properties immediate to the APE. If significant impacts to historic 4(f) resources cannot be avoided, then the proposed environmental schedule must be revised significantly.

If you have any questions, please contact Glenn Bowman at (404) 699-4401.

GB:lc

- cc: Ron Wishon  
Angela Whitworth  
Keith Golden  
Angela Alexander  
Joe Sheffield



Project Concept Report page 1  
Project Number: CSMSL-0006-00(691)  
P. I. Number: 0006691  
County: Colquitt

**DEPARTMENT OF TRANSPORTATION  
STATE OF GEORGIA**

District 4 – Tifton, GA

**PROJECT CONCEPT REPORT**

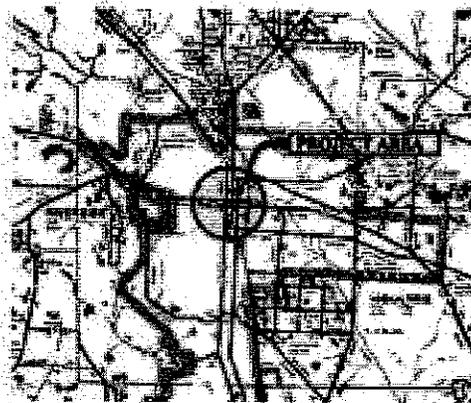
Project Number: CSMSL-0006-00(691)

County: Colquitt

P. I. Number: 0006691

Federal Route Number: 319 Bus.

State Route Numbers: 37, 33



**City of Moultrie Downtown Streetscape Improvements Phase II**

Recommendation for approval:

DATE 8-18-09

DATE 8-18-09

*Ralph S. Giff*

Project Manager

*Joe W. Griffith*

Office Head/District Engineer

The concept as presented herein and submitted for approval is consistent with that which is included in the Regional Transportation Program (RTP) and/or the State Transportation Improvement Program (STIP).

DATE \_\_\_\_\_

State Transportation Planning Administrator

DATE \_\_\_\_\_

State Transportation Financial Management Administrator

DATE 9/16/09

*John Brown*  
State Environment/Location Engineer

DATE \_\_\_\_\_

State Traffic Safety and Design Engineer

DATE \_\_\_\_\_

District Engineer

DATE \_\_\_\_\_

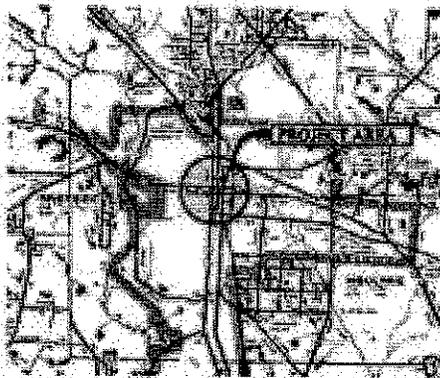
Project Review Engineer

Project Concept Report page 1  
Project Number: CSMSL-0006-00(691)  
P. I. Number: 0006691  
County: Colquitt

**DEPARTMENT OF TRANSPORTATION  
STATE OF GEORGIA**

District 4 - Tifton, GA  
**PROJECT CONCEPT REPORT**  
Project Number: CSMSL-0006-00(691)  
County: Colquitt  
P. I. Number: 0006691

Federal Route Number: 319 Bus.  
State Route Numbers: 37, 33



**City of Moultrie Downtown Streetscape Improvements Phase II**

Recommendation for approval:

DATE 8-18-09

DATE 8-18-09

*Ralph J. Jeff*

Project Manager

*Joe W. Griffith*

Office Head/District Engineer

The concept as presented herein and submitted for approval is consistent with that which is included in the Regional Transportation Program (RTP) and/or the State Transportation Improvement Program (STIP).

DATE \_\_\_\_\_

DATE 8-25-09

DATE \_\_\_\_\_

DATE \_\_\_\_\_

DATE \_\_\_\_\_

DATE \_\_\_\_\_

State Transportation Planning Administrator

*Angela O. Whitworth*

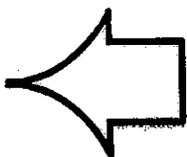
Financial Management Administrator

State Environment/Location Engineer

State Traffic Safety and Design Engineer

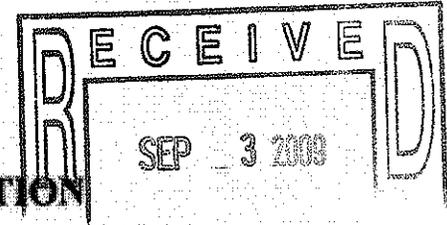
District Engineer

Project Review Engineer



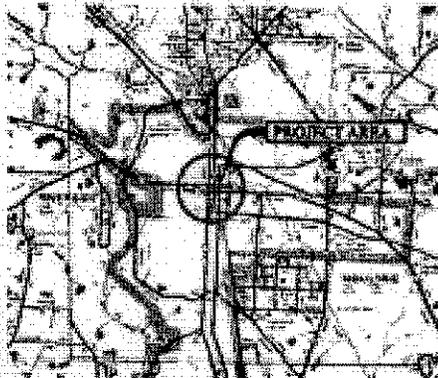
*[Handwritten mark]*

Project Concept Report page 1  
Project Number: CSMSL-0006-00(691)  
P. I. Number: 0006691  
County: Colquitt



**DEPARTMENT OF TRANSPORTATION**  
**STATE OF GEORGIA**  
District 4 - Tifton, GA  
**PROJECT CONCEPT REPORT**  
Project Number: CSMSL-0006-00(691)  
County: Colquitt  
P. I. Number: 0006691

Federal Route Number: 319 Bus.  
State Route Numbers: 37, 33



**City of Moultrie Downtown Streetscape Improvements Phase II**

Recommendation for approval:

DATE 8-18-09

DATE 8-18-09

Ralph S. Luff  
Project Manager  
Joe W. Griffiths  
Office Head/District Engineer

The concept as presented herein and submitted for approval is consistent with that which is included in the Regional Transportation Program (RTP) and/or the State Transportation Improvement Program (STIP).

DATE 8/31/09

DATE \_\_\_\_\_

DATE \_\_\_\_\_

DATE \_\_\_\_\_

DATE \_\_\_\_\_

DATE \_\_\_\_\_

Angie S. Alexander  
State Transportation Planning Administrator  
\_\_\_\_\_  
State Transportation Financial Management Administrator  
\_\_\_\_\_  
State Environment/Location Engineer  
\_\_\_\_\_  
State Traffic Safety and Design Engineer  
\_\_\_\_\_  
District Engineer  
\_\_\_\_\_  
Project Review Engineer

# NOTICE OF LOCATION AND DESIGN APPROVAL

CSMSL-0006-00(691), Colquitt County PI No. 0006691

Notice is hereby given in compliance with Georgia Code 22-2-109 that the Georgia Department of Transportation has approved the Location and Design of the above project.

The date of location approval is OCTOBER 29, 2009

Description of the project: Moultrie Downtown Streetscape Improvements Phase II  
**This project will replace uneven, cracked and patched concrete sidewalks with level, continuous and aesthetically pleasing streetscapes. It will also connect areas previously improved and extend outward from the Courthouse square to include additional areas of the downtown business district.**

Drawings or maps or plats of the proposed project, as approved, are on file and are available for public inspection at the Georgia Department of Transportation:

*Sonja Thompson*, Area Engineer  
Sonja.thompson@dot.ga.gov  
120 Veterans Parkway  
Moultrie, GA 31788

Any interested party may obtain a copy of the drawings or maps or plats or portions thereof by paying a nominal fee and requesting in writing to:

Ralph S. Griffin, District Design Engineer  
sandy.griffin@dot.ga.us  
Georgia Department of Transportation  
PO Box 7510  
Tifton, GA 31793  
(229) 386-3300

Any written request or communication in reference to this project or notice SHOULD include the Project and P. I. Numbers as noted at the top of this notice.

Project Concept Report page 1  
Project Number: CSMSL-0006-00(691)  
P. I. Number: 0006691  
County: Colquitt

**DEPARTMENT OF TRANSPORTATION  
STATE OF GEORGIA**

**District 4 – Tifton, GA**  
**PROJECT CONCEPT REPORT**  
Project Number: CSMSL-0006-00(691)  
County: Colquitt  
P. I. Number: 0006691

Federal Route Number: 319 Bus.  
State Route Numbers: 37, 33



**City of Moultrie Downtown Streetscape Improvements Phase II**

Recommendation for approval:

DATE 8-18-09

DATE 8-18-09

*Ralph S. Luff*  
\_\_\_\_\_  
Project Manager

*Joe W. Griffith*  
\_\_\_\_\_  
Office Head/District Engineer

The concept as presented herein and submitted for approval is consistent with that which is included in the Regional Transportation Program (RTP) and/or the State Transportation Improvement Program (STIP).

DATE \_\_\_\_\_

DATE \_\_\_\_\_

DATE \_\_\_\_\_

DATE \_\_\_\_\_

DATE \_\_\_\_\_

DATE \_\_\_\_\_

\_\_\_\_\_  
State Transportation Planning Administrator

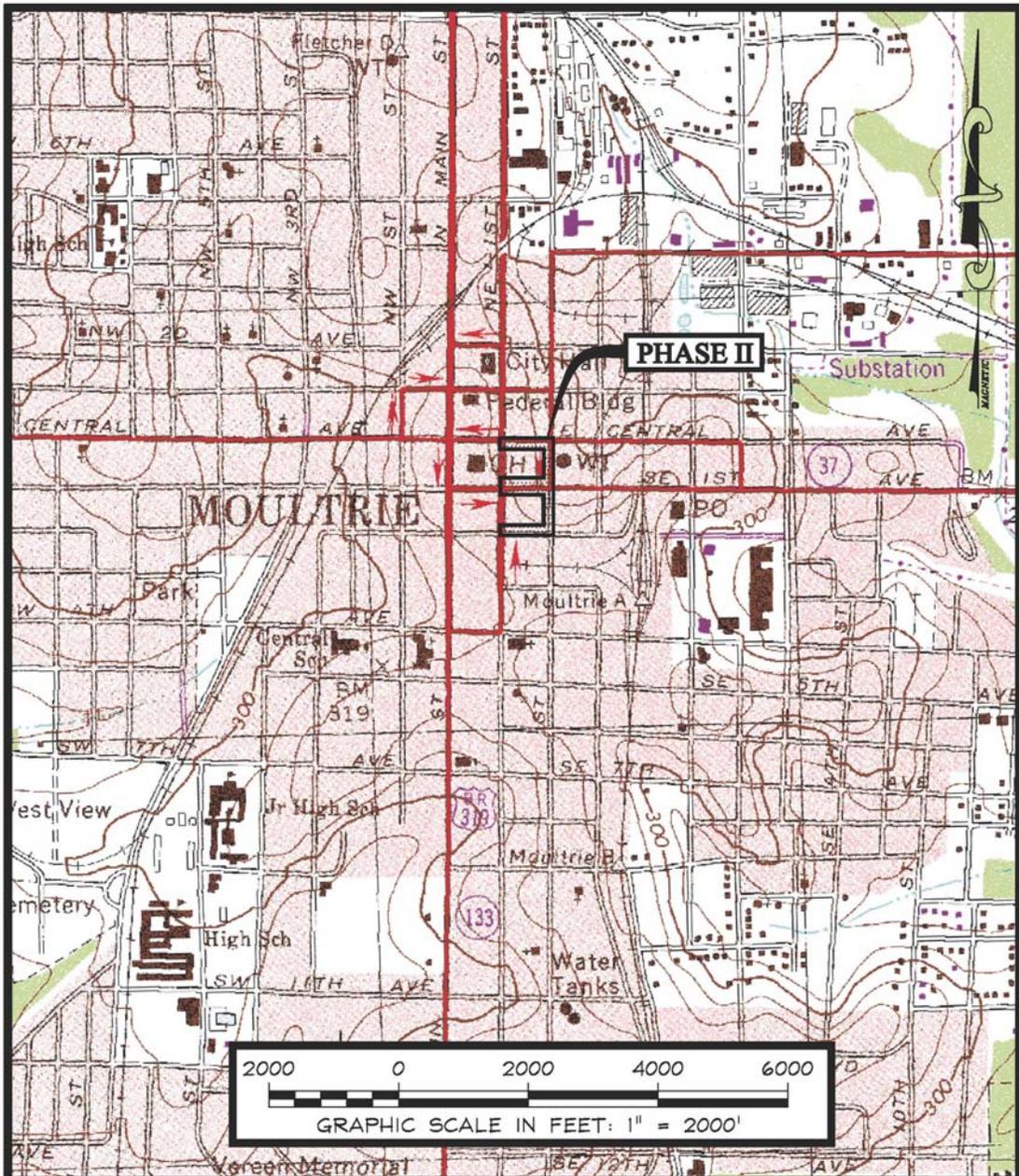
\_\_\_\_\_  
State Transportation Financial Management Administrator

\_\_\_\_\_  
State Environment/Location Engineer

\_\_\_\_\_  
State Traffic Safety and Design Engineer

\_\_\_\_\_  
District Engineer

\_\_\_\_\_  
Project Review Engineer



**Carter & Sloope**  
 CONSULTING ENGINEERS  
 MACON ♦ ALBANY ♦ ATHENS ♦ CANTON ♦ SAVANNAH

**DOWNTOWN STREETScape IMPROVEMENTS  
 PHASES II  
 FOR THE  
 CITY OF MOULTRIE**

**Need and Purpose**  
**Project CSMSL-0006-00(691) Colquitt County**  
**PI No. 0006691**  
**Moultrie Downtown Streetscape Improvements Phase II**

**Background**

The City of Moultrie requested and successfully secured funding for this streetscape project through a federal appropriation which was then added to GDOT's work program in August 2004 as project number CSHPP-0006-00(691). The proposed project is a continuation of the City's five-plus year initiative to restore and revitalize the historic downtown area that the city of Moultrie has been undergoing for the past few years. These improvements are proposed as Phase II and will be implemented along with Phase III. This phase of the streetscape project will replace uneven, cracked and patched concrete sidewalks with level, continuous and aesthetically pleasing streetscapes. It will also connect areas previously improved and extend outward from the Courthouse Square to include additional areas of the downtown business district.

**Land Use**

The majority of the existing land use in the area is composed of historic buildings that are used to house various business enterprises.

**Social Economic Characteristics**

Of the 44,821 residents of Colquitt County, the ethnic groups consist of 61.7% White, 22.8% African American, 14.8% Hispanic, and 0.6% Asian. The median household income along this project corridor was \$27,983 (2004 dollars). The land parcels surrounding the project support existing retail establishments and local government facilities.

**Logical Termini**

The Federal Highway Administration (FHWA) regulations outline three general principles at 23 CFR 771.111(f) that are to be used when considering logical termini.

1. Project corridor should be of sufficient length to address environmental matters on a broad scope;
2. Have independent utility, i.e., be usable and be a reasonable expenditure even if no additional transportation improvements in the area are made; and
3. Not restrict consideration of alternatives for other reasonably foreseeable transportation improvements.

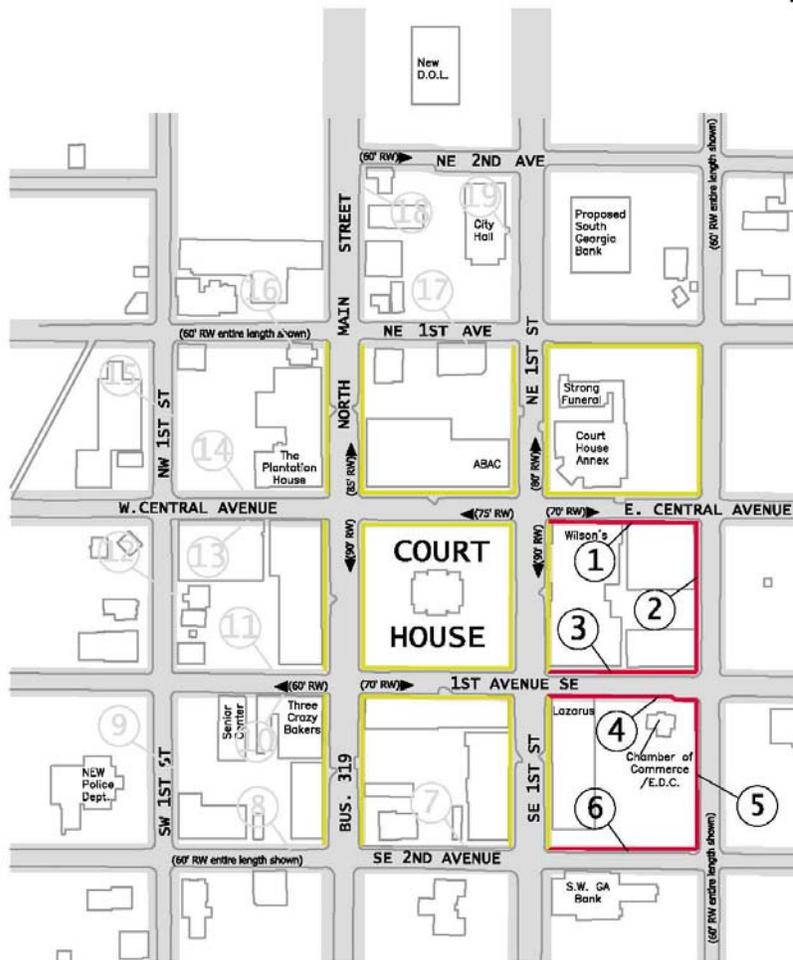
This project will include six blocks (in this concept report, block will refer to one-quarter or one side of one city block) to the east and south-east of the Courthouse Square in downtown Moultrie. Each block will be improved from corner to corner, as they are the logical beginning and ending points for an area in which businesses and other downtown assets exist throughout each block. These blocks were chosen because they serve many pedestrians and businesses in the downtown area and are directly connected to one another as well as previously improved areas. Included in this project are blocks on SE 2<sup>nd</sup> Avenue, SE 1<sup>st</sup> Avenue, E Central Avenue, and SE 1<sup>st</sup> Street; these areas can be seen on the location map on the next page.

Phase II of this streetscape project will replace uneven, cracked and patched concrete sidewalks with level, continuous and aesthetically pleasing streetscapes. The termini of this project are logical and will only consist of the area necessary to accomplish this streetscape project as identified in the project's master plan.

**Need and Purpose**

The need exists to rehabilitate the sidewalks and streetscape raptures of downtown Moultrie to entice and retain businesses and therefore improves the economic conditions in the area. An added benefit will be sidewalk improvements that meet ADA guidelines.

# DOWNTOWN STREETSCAPE IMPROVEMENTS PHASES II FOR THE CITY OF MOULTRIE



## LEGEND

Previously Improved:

Phase II:

**Description of the proposed project:** The approximate total length of Phase II is 0.39 miles.

The project area consists of streetscape improvements to various streets making up the eight blocks that surround the courthouse square in downtown Moultrie. All of these streets are either part of, or adjacent to or very near S.R. 37, SR 33, or US 319 Bus. The work will consist of replacing existing sidewalks, lighting, and plant life to expand the completed streetscape improvements that have been installed in an ongoing effort to provide better pedestrian access to and beautify downtown Moultrie. Additionally, the added trees and shrubbery will help to reduce storm water runoff.

Is the project located in a Non-attainment area? \_\_\_\_\_ Yes  No.

PDP Classification: Major \_\_\_\_\_ Minor

Federal Oversight: Full Oversight ( ), Exempt() , State Funded( ), or Other ( )

Functional Classification:	SR 37 / E Central Ave	Urban Principal Arterial
	SR 37 / 1 <sup>st</sup> Ave SE	Urban Principal Arterial
	SE 2 <sup>nd</sup> Street	Urban Collector Street
	2 <sup>nd</sup> Ave. SE	Urban Local Street

U. S. Route Number(s): US 319 Bus. State Route Number(s): SR 37, SR 33

**Traffic (AADT):**

Current Year: (2010)	SR 37	-	5758	Design Year: (2030)	SR 37	-	8277
	SR 33	-	8610		SR 33	-	9410
	US 319 Bus.	-	9470		US 319 Bus.	-	14870

**Existing design features:**

- Typical Section: **Typical sections of roadways are ± 40 LF, mostly 3-lane, consisting of a mixture of one way as well as two-way with shared and dedicated center turn lane. On-street parallel parking is available at various places within the project area. Typical sidewalk sections range from ±8 LF to ±14 LF.**
- Posted speed 35 mph Minimum radius for curve: None
- Maximum super-elevation rate for curve: N/A
- Maximum grade: 4.95 % (List mainline, cross roads, and driveways)
- Width of right-of-way: 60-70ft.
- Major structures: **None**
- Major interchanges or intersections along the project: US319 Bus./SR 33 and SR 37

**Proposed Design Features:**

- Proposed typical section(s): **No changes to existing roadway/sidewalk sections are proposed in the project. Typical sections of roadways are ± 40 LF, mostly 3 lane, consisting of a mixture of one way as well as two-way with shared and dedicated center turn lane. On-street parallel parking is available at various places within the project area. Typical sidewalk sections range from ±8 LF to ±14 LF.**
- Proposed Design Speed Mainline **35** mph

- Proposed Maximum grade Mainline **No Change**%
- Maximum grade allowable **No Change** %
- Proposed Maximum grade Side Street **No Change** %
- Maximum grade allowable **No Change** %
- Proposed Maximum grade driveway **No Change** %
- Proposed Maximum degree of curve **No Change**
- Maximum degree allowable **No Change**
- Right-of-Way
  - Width **No Change**
  - Easements: Temporary ( ), Permanent ( ), Utility ( ), Other ( ).
  - Type of access control: Full ( ), Partial ( ), By Permit (✓), Other ( ).
  - Number of parcels: \_\_\_\_\_ 0 \_\_\_\_\_ Number of displacements:
    - Business: None
    - Residences: None
    - Mobile homes: None
    - Other: None
- Structures:
  - Bridges **None**
  - Retaining walls **40 LF retaining wall proposed 1<sup>st</sup> Ave SE (Area #6) to replace existing stairs.**
- Major intersections and interchanges. : **US319 Bus./SR 33 and SR 37**
- Traffic control during construction: **MUTCD Type 6**
- Design Exceptions to controlling criteria anticipated: **NONE**

	<u>UNDETERMINED</u>	<u>YES</u>	<u>NO</u>
HORIZONTAL ALIGNMENT:	( )	( )	(✓)
ROADWAY WIDTH:	( )	( )	(✓)
SHOULDER WIDTH:	( )	( )	(✓)
VERTICAL GRADES:	( )	( )	(✓)
CROSS SLOPES:	( )	( )	(✓)
STOPPING SIGHT DISTANCE:	( )	( )	(✓)
SUPERELEVATION RATES:	( )	( )	(✓)
HORIZONTAL CLEARANCE:	( )	( )	(✓)
SPEED DESIGN:	( )	( )	(✓)
VERTICAL CLEARANCE:	( )	( )	(✓)
BRIDGE WIDTH:	( )	( )	(✓)
BRIDGE STRUCTURAL CAPACITY:	( )	( )	(✓)

- Design Variances **None Anticipated**
- Environmental concerns: **Entire project site is within a district on the National Registry of Historic Places**
- Level of environmental analysis:
  - Are Time Savings Procedures appropriate? Yes (✓), No ( ),
  - Categorical exclusion (✓),
  - Environmental Assessment/Finding of No Significant Impact (FONSI) ( ), or
  - Environmental Impact Statement (EIS) ( ).
- Utility involvements: **City of Moultrie Utilities, Windstream Communications**

VE Study Required      Yes( )      No(✓)

**Project responsibilities:**

- Design – **Carter & Sloope, Inc.**
- Right-of-Way Acquisition – **N/A**
- Relocation of Utilities – **City of Moultrie, Utility Owners**
- Letting to contract – **City of Moultrie, Carter & Sloope, Inc.**
- Supervision of construction – **Carter & Sloope, Inc., GDOT, City of Moultrie**
- Providing material pits – **N/A**
- Providing detours – **N/A**

**Coordination**

- Initial Concept Meeting date and brief summary. Attach minutes. – **No Initial Concept Meeting**
- Concept meeting date and brief summary. Attach minutes. **Concept Meeting was held February 27, 2009**  
**Main issues brought up:**
  1. **Limit access cuts for driveways**
    - **Mr. Gary Hampton approved access cuts in the Concept after correspondence with Jake Carpenter regarding existing driveways being removed**
  2. **Ensure that lights and landscaping adhere to clear zone guidelines**
    - **The Roadside Design Manual will be referenced during design**
  3. **Cost Estimate must be adjusted to reflect DOT pay items**
    - **A Cost Estimate with DOT Pay Items can be seen in the attachments**
- Public involvement. **On December 10, 2008, Amy Johnson, Director of the City of Moultrie Main Street Program met with City Officials and Carter & Sloope Engineers to go over both projects. Amy will continue to be consulted as a liaison to the downtown business community.**
- Local government comments. **The City of Moultrie will relocate power and water in some areas and will coordinate with other utility owners regarding relocations.**
- Other projects in the area:
- Other coordination to date.

**Scheduling – Responsible Parties’ Estimate**

- Time to complete the environmental process: 6 Months.
- Time to complete preliminary construction plans: 6 Months.
- Time to complete right-of-way plans: 6 Months.
- Time to complete the Section 404 Permit: N/A Months.
- Time to complete final construction plans: 9 Months.
- Time to complete to purchase right-of-way: N/A Months.
- List other major items that will affect the project schedule: **None Foreseen**

**Other alternates considered:**

- To leave existing facilities as they are.

**Comments:**

- Not feasible because it does benefit the economy of Downtown Moultrie or address the disrepair of sidewalks and the lack of uniform accessibility to the disabled.

**Attachments:**

1. Typical Sections
2. Cost Estimate
3. Preliminary Plan Layout
4. PFA
5. Location and Design Notice
6. Minutes of Concept Meeting

PROPOSED

70' Right of Way

22' East Bound Lane  
(Existing)  
Central Avenue

22' West Bound Lane  
(Existing)  
Central Avenue

4'

Proposed 12.5' Concrete  
Sidewalk w/ Brick Pavers

Area will either be a Light Pole,  
Bench, Tree or Planter Box

E. Central Avenue. Center Line

SPEED  
LIMIT  
35

E. Central Avenue  
TYP. CROSS SECTIONS

HOR. SCALE: 1"=10'  
VERT. SCALE: 1"=10'

\*Note:  
Existing travel lanes will not  
change during construction.



Carter & Sloop

CONSULTING ENGINEERS

MACON ♦ ALBANY ♦ ATHENS ♦ CANTON ♦ SAVANNAH

6310 PEAKE ROAD, MACON, GA 31210 - 478.477.3923 TEL. 478.477.4691 FAX

DOWNTOWN STREETSCAPE IMPROVEMENTS

PHASE II  
FOR THE  
CITY OF MOULTRIE

Area 1

DSGN:	C & S
DRWN:	T.R.H.
SCALE:	AS SHOWN
DWG. NAME:	Concept062609
PROJ. NO.:	M9600.021

PROPOSED

60' Right of Way

20' South Bound Lane  
(Existing)  
2nd Street

20' North Bound Lane  
(Existing)  
2nd Street

4'

Proposed 9.5' Concrete Sidewalk  
w/ Brick Pavers

Area will either be a Light Pole,  
Bench, Tree or Planter Box

2nd Street Center Line



TYP. CROSS SECTIONS

2nd Street

HOR. SCALE: 1"=10'  
VERT. SCALE: 1"=10'

**\*Note:**  
Existing travel lanes will not  
change during construction.



Carter & Sloop

CONSULTING ENGINEERS

MACON ♦ ALBANY ♦ ATHENS ♦ CANTON ♦ SAVANNAH

6310 PEAKE ROAD, MACON, GA 31210, 478.477.3923 TEL, 478.477.4691 FAX

DOWNTOWN STREETSCAPE IMPROVEMENTS

PHASE II  
FOR THE  
CITY OF MOULTRIE

Area 2

DSGN: C & S

DRWN: T.R.H.

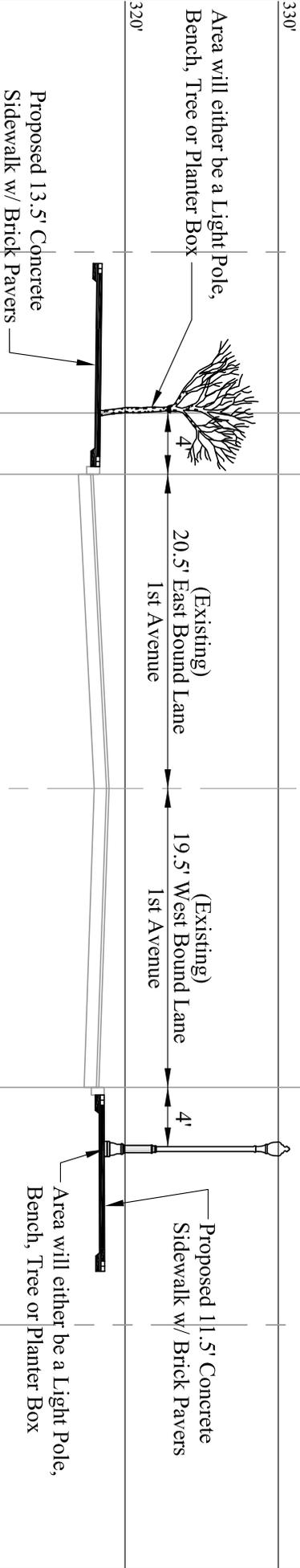
SCALE: AS SHOWN

DWG. NAME: Concept062609

PROJ. NO.: M9600.021

**PROPOSED**

70' Right of Way



1st Avenue S.E. Center Line

**1st Avenue S.E.  
TYP. CROSS SECTIONS**

HOR. SCALE: 1"=10'  
VERT. SCALE: 1"=10'

**\*Note:**  
Existing travel lanes will not change during construction.



**Carter & Sloop**

**CONSULTING ENGINEERS**

MACON ♦ ALBANY ♦ ATHENS ♦ CANTON ♦ SAVANNAH

6310 BEAKE ROAD . MACON, GA 31210 . 478.477.3923 TEL. 478.477.4691 FAX

**DOWNTOWN STREETSCAPE IMPROVEMENTS  
PHASE II  
FOR THE  
CITY OF MOULTRIE**

Area 3&4

DSGN: C & S

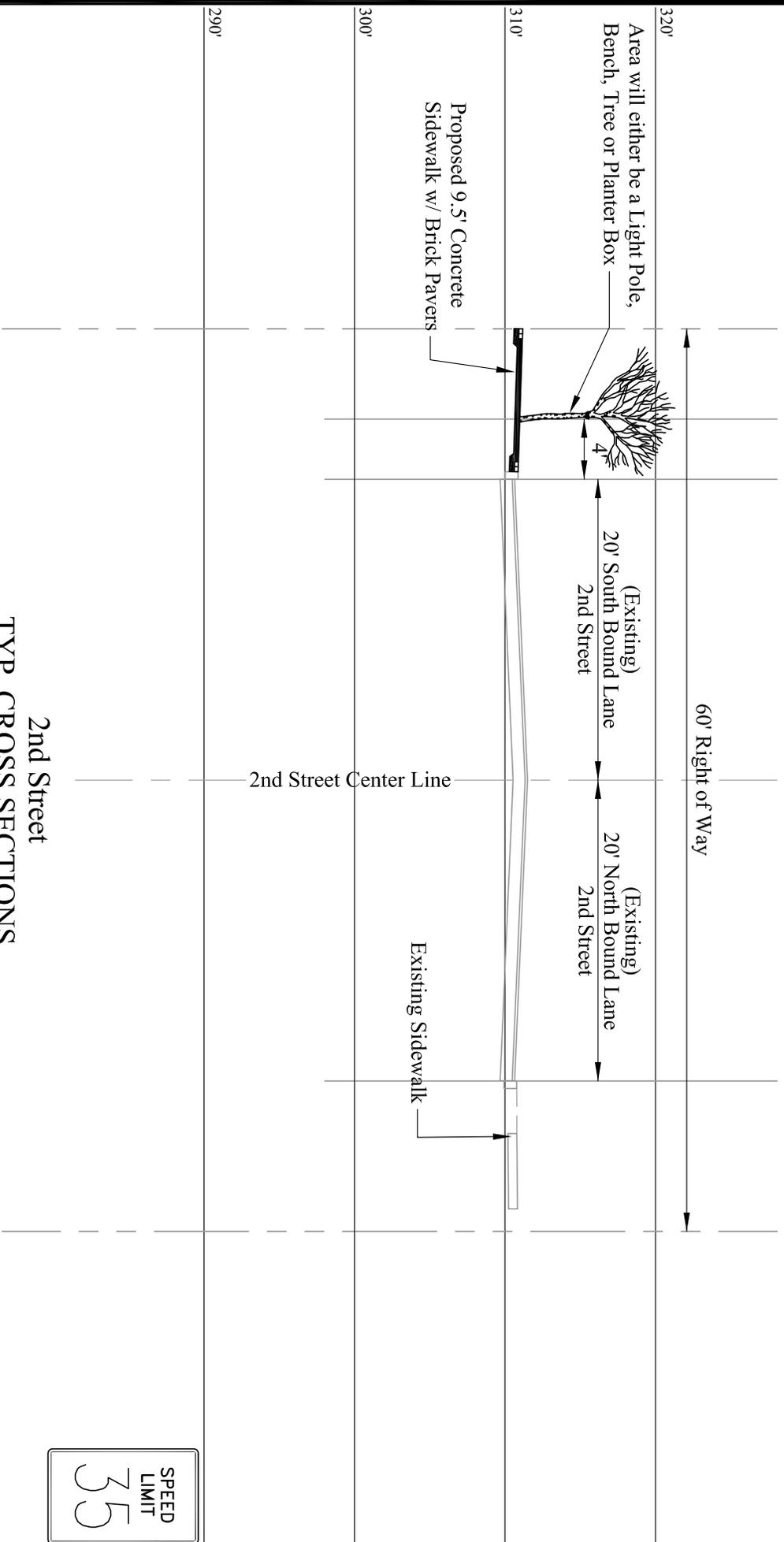
DRWN: T.R.H.

SCALE: AS SHOWN

DWG. NAME: Concept062609

PROJ. NO.: M9600/021

PROPOSED



2nd Street  
TYP. CROSS SECTIONS

HOR. SCALE: 1"=10'  
 VERT. SCALE: 1"=10'

**\*Note:**  
 Existing travel lanes will not  
 change during construction.



**Carter & Sloope**

CONSULTING ENGINEERS

MACON ♦ ALBANY ♦ ATHENS ♦ CANTON ♦ SAVANNAH

6310 PEAKE ROAD . MACON, GA 31210 . 478.477.3923 TEL. 478.477.4691 FAX

DOWNTOWN STREETSCAPE IMPROVEMENTS

PHASE II  
 FOR THE  
 CITY OF MOULTRIE

Area 5

DSGN:	C & S
DRWN:	T.R.H.
SCALE:	AS SHOWN
DWG. NAME:	Concept062609
PROJ. NO.:	M9600.021

PROPOSED

60' Right of Way

17' East Bound Lane  
2nd Avenue

18' West Bound Lane  
2nd Avenue

Area will either be a Light Pole,  
Bench, Tree or Planter Box

4'

Proposed 13' Concrete  
Sidewalk w/ Brick Pavers

Existing Sidewalk

S.E. 2nd Avenue Center Line



S.E. 2nd Avenue  
TYP. CROSS SECTIONS

HOR. SCALE: 1"=10'  
VERT. SCALE: 1"=10'

**\*Note:**  
Existing travel lanes will not  
change during construction.



**Carter & Sloop**

CONSULTING ENGINEERS  
MACON ♦ ALBANY ♦ ATHENS ♦ CANTON ♦ SAVANNAH

6310 PEAKE ROAD, MACON, GA 31210 - 478.477.3923 TEL. 478.477.4691 FAX

DOWNTOWN STREETSCAPE IMPROVEMENTS  
PHASE II  
FOR THE  
CITY OF MOULTRIE

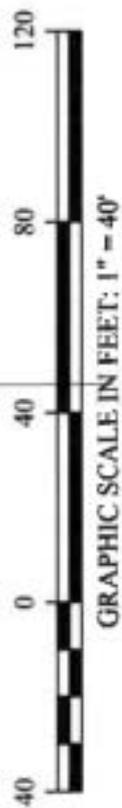
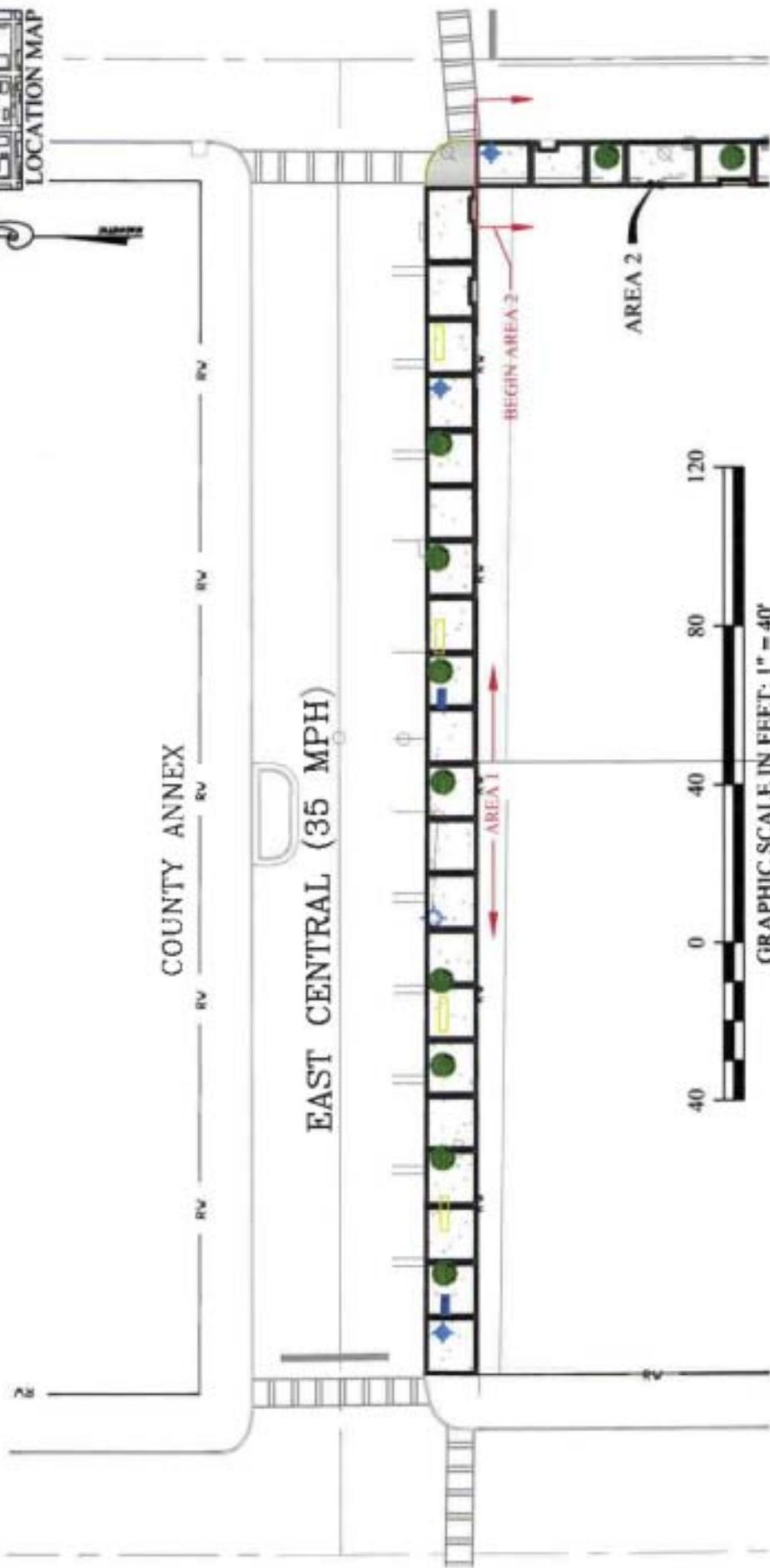
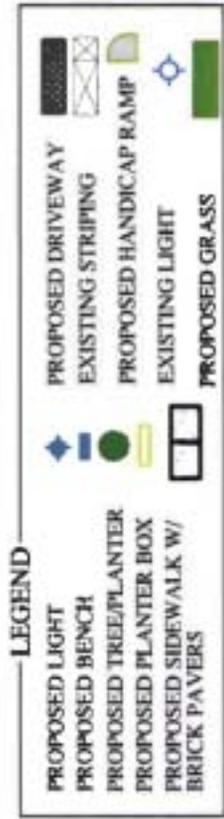
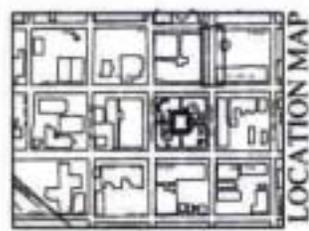
Area 6

DSGN:	C & S
DRWN:	T.R.H.
SCALE:	AS SHOWN
DWG. NAME:	Concept062609
PROJ. NO.:	M9600.021

**Estimate Report for file "Downtown Streetscape Improvements Phase II"**

<b>Section PHASE II</b>					
<b>Item Number</b>	<b>Quantity</b>	<b>Units</b>	<b>Unit Price</b>	<b>Item Description</b>	<b>Cost</b>
009-200	1	Lump Sum	35000.00	LANDSCAPING WITH IRRIGATION	35000.00
150-1000	1	LS	3000.00	TRAFFIC CONTROL -	3000.00
161-1000	1	Lump Sum	1500.00	Erosion Control	1500.00
210-0100	1	LS	50000.00	GRADING COMPLETE -	50000.00
441-0014	242	SY	55.00	DRIVEWAY CONCRETE, 4 IN TK	13310.00
441-5002	1800	LF	16.00	CONCRETE HEADER CURB, 6 IN, TP 2	28800.00
444-1000	1800	LF	4.50	SAWED JOINTS IN EXIST PAVEMENTS - PCC	8100.00
500-3110	1	Lump Sum	15000.00	CLASS "A" CONCRETE, TYPE P1, RETAINING WALL	15000.00
573-1004	49	LF	12.00	UNDERDRAIN PIPE, 4 IN PVC	588.00
611-3000	6	EA	1000.00	RECONSTR CATCH BASIN, GROUP 1	6000.00
611-8055	30	EA	200.00	ADJUST MINOR STRUCTURE TO GRADE	6000.00
611-8120	5	EA	100.00	ADJUST WATER METER BOX TO GRADE	500.00
682-9030	1	Lump Sum	87400.00	LIGHTING SYSTEM (19 -12 FT POLES W LUMINAIRES AND 175W MV, COMPLETE INSTALLATION)	87400.00
702-0675	32	EA	500.00	MYRICA CERIFERA (CREPE MYRTLE)	16000.00
703-4200	32	EA	800.00	TREE GRATE	25600.00
900-0037	2108	SF	65.00	CONCRETE PAVERS (INCLUDES HANDICAP RAMPS)	137020.00
<b>Section Sub Total:</b>					<b>\$433,818.00</b>

**Total Estimated Cost: \$433,818.00**



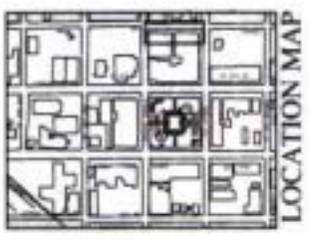

**Carter & Sloop**  
 CONSULTING ENGINEERS  
 MACON ♦ ABBOTT ♦ ATHENS ♦ CAROLINA ♦ SAVANNAH

4310 PEARSE ROAD - MACON, GA 31210 - 478-477-3923 TEL. 478-477-4851 FAX

**DOWNTOWN STREETSCAPE IMPROVEMENTS  
 PHASES II  
 FOR THE  
 CITY OF MOULTRIE**

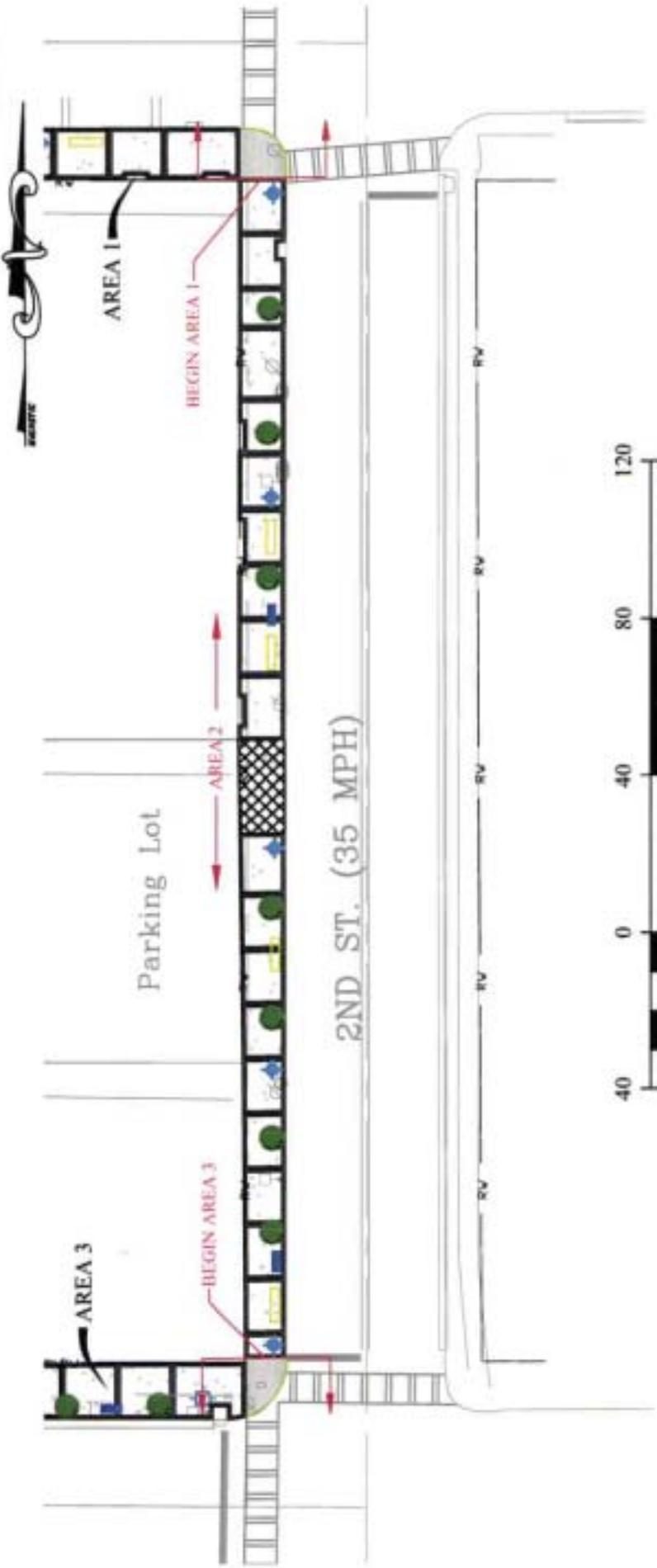
Area 1

DSGN:	C B S
DRWN:	T J H
SCALE:	AS SHOWN
DWG. NAME:	Concept02009
PROJ. NO.:	MP000.021



**LEGEND**

	PROPOSED LIGHT		PROPOSED DRIVEWAY
	PROPOSED BENCH		EXISTING STRIPING
	PROPOSED TREE/PLANTER		PROPOSED HANDICAP RAMP
	PROPOSED PLANTER BOX		EXISTING LIGHT
	PROPOSED SIDEWALK W/ BRICK PAVERS		PROPOSED GRASS




**Carter & Sloop**  
**CONSULTING ENGINEERS**  
 MACON ♦ ALBANY ♦ ATHENS ♦ CARTERSVILLE ♦ SAVANNAH

4318 PEARES ROAD, MACON, GA 31210 • 478.477.3923 (RS) • 478.477.4611 FAX

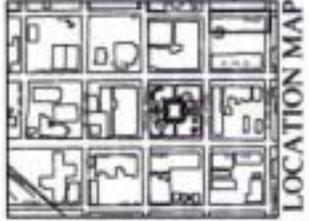
**DOWNTOWN STREETSCAPE IMPROVEMENTS  
 PHASES II  
 FOR THE  
 CITY OF MOULTRIE**

Area 2

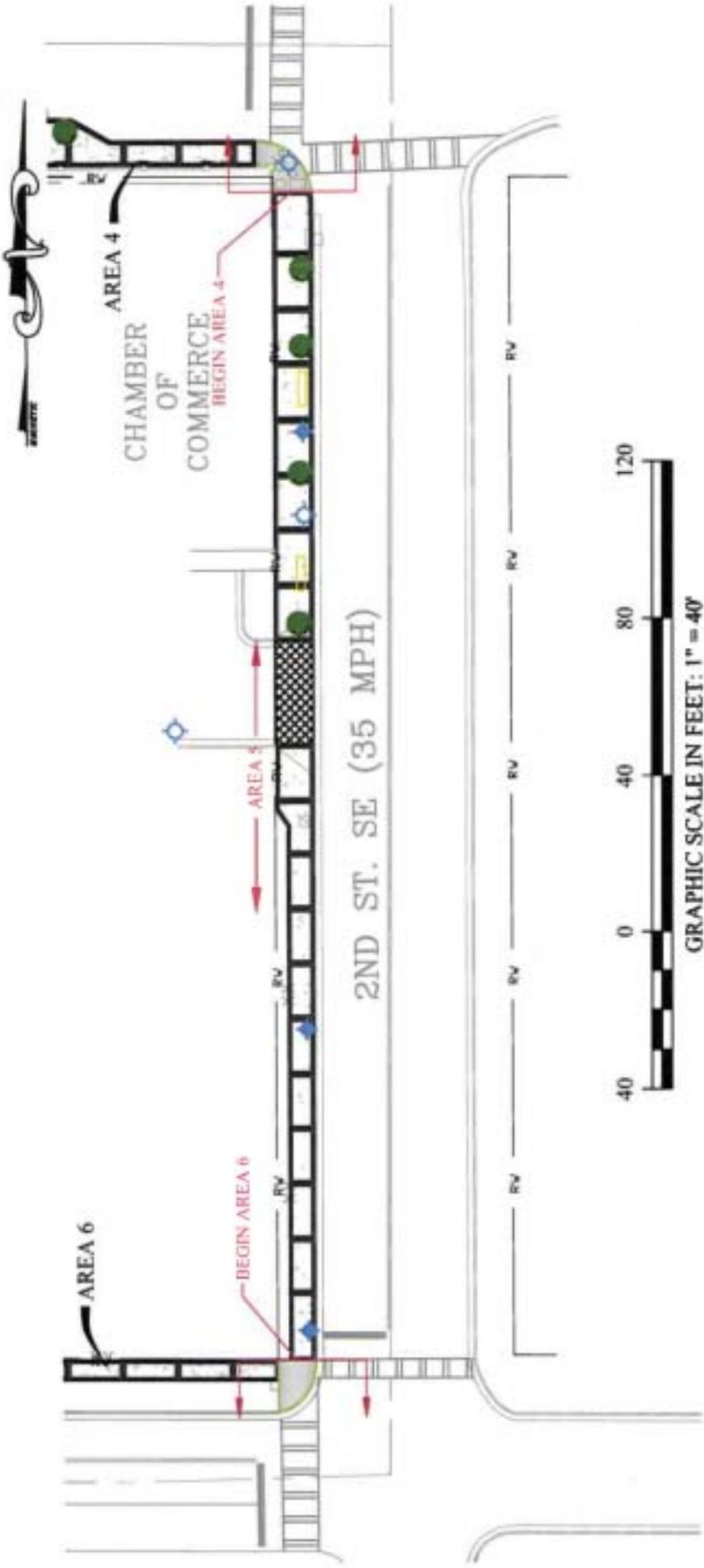
DESIGN:	C & S
DRAWN:	F.R.H.
SCALE:	AS SHOWN
DRWG. NAME:	Concept062509
PROJ. NO.:	06000.021

**LEGEND**

	PROPOSED LIGHT		PROPOSED TREE/PLANTER
	PROPOSED BENCH		PROPOSED PLANTER BOX
	PROPOSED SIDEWALK W/ BRICK PAVERS		PROPOSED HANDICAP RAMP
	PROPOSED DRIVEWAY		EXISTING STRIPING
	PROPOSED GRASS		EXISTING LIGHT



LOCATION MAP




**Carter & Sloop**  
**CONSULTING ENGINEERS**  
 MACON ♦ ALBANY ♦ ATHENS ♦ CANTON ♦ SAVANNAH

4330 PEASE ROAD - MACON, GA 31210 - 478-477-2923 (B) - 478-477-4851 FAX

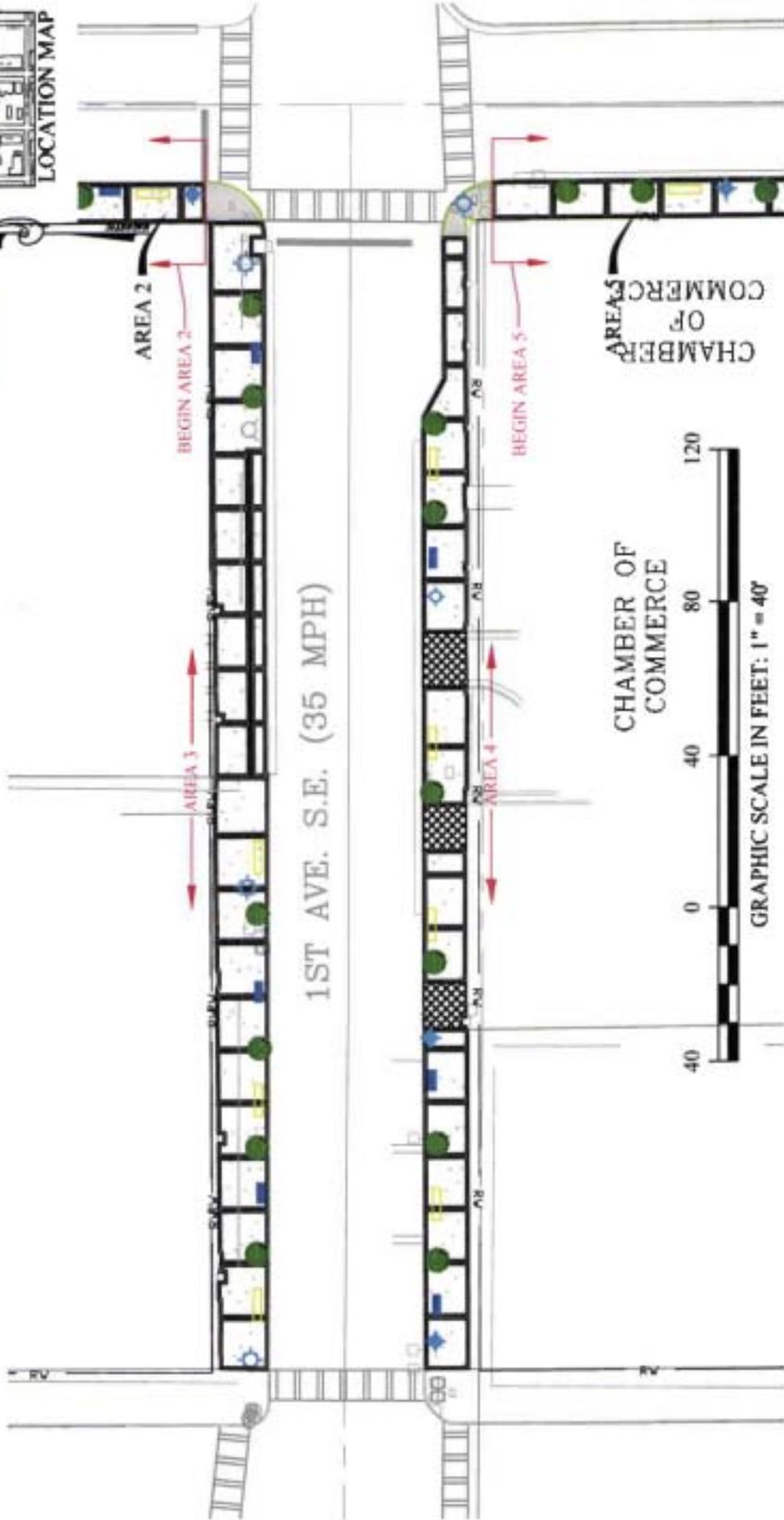
**DOWNTOWN STREETSCAPE IMPROVEMENTS  
 PHASES II  
 FOR THE  
 CITY OF MOULTRIE**

Area 5

DISCH	C & S
DRAWN	T.H.H.
SCALE	AS SHOWN
DWG. NAME	Concept1612009
PROJ. NO.	160001271

**LEGEND**

- PROPOSED LIGHT
- PROPOSED BENCH
- PROPOSED TREE/PLANTER
- PROPOSED PLANTER BOX
- PROPOSED SIDEWALK W/ BRICK PAVERS
- PROPOSED DRIVEWAY
- EXISTING STRIPING
- PROPOSED HANDICAP RAMP
- EXISTING LIGHT
- PROPOSED GRASS



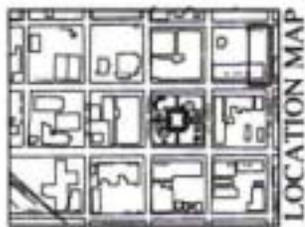
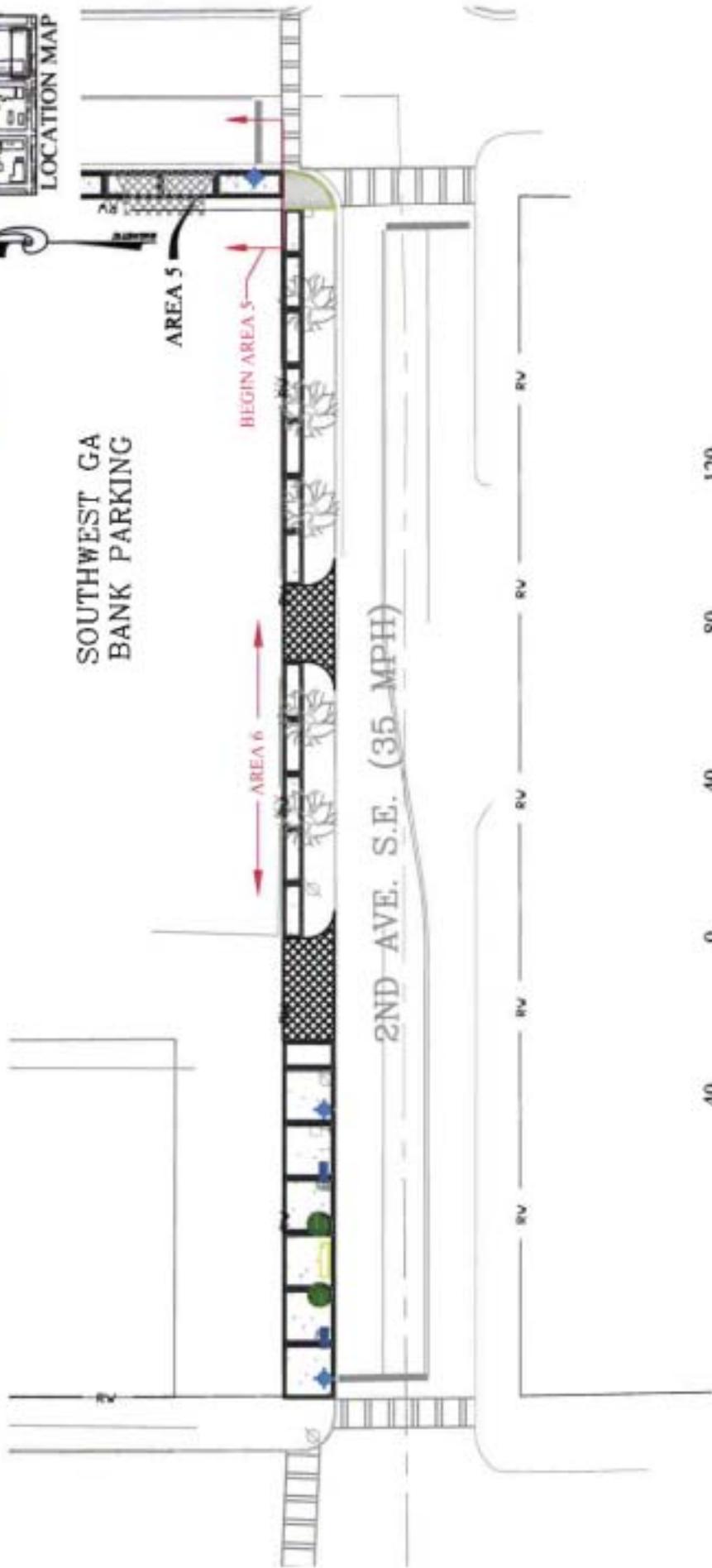

**Carter & Sloop**  
**CONSULTING ENGINEERS**  
 MACON ♦ ALBANY ♦ ATHENS ♦ CARTON ♦ SAVANNAH  
 4318 PEARE ROAD, MACON, GA 31210 478.477.3933 TEL. 478.477.4611 FAX

**DOWNTOWN STREETSCAPE IMPROVEMENTS  
 PHASES II  
 FOR THE  
 CITY OF MOULTRIE**

Area 3&4
DATE: C & S
DRAWN: T.R.H.
SCALE: AS SHOWN
DRG. NAME: Concept062009
PROJ. NO.: 06600.021

**LEGEND**

- PROPOSED LIGHT
- PROPOSED BENCH
- PROPOSED TREE/PLANTER
- PROPOSED PLANTER BOX
- PROPOSED SIDEWALK W/ BRICK PAVERS
- PROPOSED DRIVEWAY
- EXISTING STRIPING
- PROPOSED HANDICAP RAMP
- EXISTING LIGHT
- PROPOSED GRASS



**Carter & Sloop**  
CONSULTING ENGINEERS  
MACOM ♦ AGART ♦ ATRDG ♦ CARON ♦ SAVANNAH

4310 PEASE ROAD, MACOM, GA 31310 • 478.677.3933 TEL • 478.677.6851 FAX

**DOWNTOWN STREETSCAPE IMPROVEMENTS  
PHASES II  
FOR THE  
CITY OF MOULTRIE**

Area 6
DESIGN: C & S
DRAWN: T.R.H.
SCALE: AS SHOWN
DWG. NAME: C:\moultrie\1309
PROJ. NO.: 99900.021

**AGREEMENT  
BETWEEN  
DEPARTMENT OF TRANSPORTATION  
STATE OF GEORGIA  
AND  
CITY OF MOULTRIE  
FOR  
TRANSPORTATION FACILITY IMPROVEMENTS**

This Framework Agreement is made and entered into this 15 day of May, 2007 by and between the DEPARTMENT OF TRANSPORTATION, an agency of the State of Georgia, hereinafter called the "DEPARTMENT", and the City of Moultrie, acting by and through its Mayor, hereinafter called the "LOCAL GOVERNMENT".

WHEREAS, the LOCAL GOVERNMENT has represented to the DEPARTMENT a desire to improve the transportation facility described in Attachment A, attached and incorporated herein by reference and hereinafter referred to as the "PROJECT"; and

WHEREAS, the LOCAL GOVERNMENT has represented to the DEPARTMENT a desire to participate in certain activities including the funding of certain portions of the PROJECT and the DEPARTMENT has relied upon such representations; and

WHEREAS, the DEPARTMENT has expressed a willingness to participate in certain activities of the PROJECT as set forth in this Agreement; and

WHEREAS, the Constitution authorizes intergovernmental agreements whereby state and local entities may contract with one another “for joint services, for the provision of services, or for the joint or separate use of facilities or equipment; but such contracts must deal with activities, services or facilities which the parties are authorized by law to undertake or provide.” Ga. Constitution Article IX, §III, ¶I(a).

NOW THEREFORE, in consideration of the mutual promises made and of the benefits to flow from one to the other, the DEPARTMENT and the LOCAL GOVERNMENT hereby agree each with the other as follows:

1. The LOCAL GOVERNMENT shall contribute to the PROJECT by funding all or certain portions of the PROJECT costs for the preconstruction engineering (design), utility relocations, right of way acquisitions and construction, as specified in Attachment “A”, attached hereto and incorporated herein by reference. Expenditures incurred by the LOCAL GOVERNMENT and eligible for reimbursement by the DEPARTMENT shall not be considered reimbursible to the LOCAL GOVERNMENT until the LOCAL GOVERNMENT receives a written notice to proceed for each phase of the PROJECT.

2. The DEPARTMENT shall contribute to the PROJECT by funding all or certain portions of the PROJECT costs for Construction as specified in Attachment “A”.

3. It is understood and agreed by the DEPARTMENT and the LOCAL GOVERNMENT that the funding portion as identified in Attachment “A” of this Agreement only applies to the Construction Activities.

4. The LOCAL GOVERNMENT shall be responsible for all costs for the continual maintenance, and the continual operations of any sidewalks and the grass strip between the curb and gutter and the sidewalk within the PROJECT limits.

5. Both the LOCAL GOVERNMENT and the DEPARTMENT hereby acknowledge that Time is of the Essence. It is agreed that both parties shall adhere to the schedule of activities currently established in the approved State Transportation Improvement Program (STIP). Furthermore, all parties shall adhere to the detailed project schedule as approved by the DEPARTMENT, attached as Attachment “B” and incorporated herein by reference. In the completion of respective commitments contained herein, if a change in the schedule is needed, the LOCAL GOVERNMENT shall notify the DEPARTMENT in writing of the proposed schedule change and the DEPARTMENT shall acknowledge the change through written response letter; provided that the DEPARTMENT shall have final authority for approving any change.

If, for any reason, the LOCAL GOVERNMENT does not produce acceptable deliverables in accordance with the approved schedule, the DEPARTMENT reserves the right to delay the project's implementation until funds can be re-identified for construction, as applicable.

6. The LOCAL GOVERNMENT shall certify that they have read and understands the regulations for "CERTIFICATION OF COMPLIANCES WITH FEDERAL PROCUREMENT REQUIREMENTS, STATE AUDIT REQUIREMENTS, and FEDERAL AUDIT REQUIREMENTS" and will comply in full with said provisions.

7. The LOCAL GOVERNMENT shall accomplish all of the design activities for the PROJECT. The design activities shall be accomplished in accordance with the DEPARTMENT's Plan Development Process, the applicable guidelines of the American Association of State Highway and Transportation Officials, hereinafter referred to as "AASHTO", the DEPARTMENT's Standard Specifications Construction of Transportation Systems, the DEPARTMENT's Plan Presentation Guide, PROJECT schedules, and applicable guidelines of the DEPARTMENT. The LOCAL GOVERNMENT responsibility for design shall include, but is not limited to the following items:

a. Prepare the PROJECT concept report in accordance with the format used by the DEPARTMENT. The concept for the PROJECT shall be developed to accommodate the future traffic volumes as generated by the LOCAL GOVERNMENT as provided for in paragraph 7b and approved by the DEPARTMENT. The concept report shall be approved by the DEPARTMENT

prior to the LOCAL GOVERNMENT beginning further development of the PROJECT plans. It is recognized by the parties that the approved concept may be modified by the LOCAL GOVERNMENT as required by the DEPARTMENT and re-approved by the DEPARTMENT during the course of design due to public input, environmental requirements, or right of way considerations.

b. Develop the PROJECT base year (year facility is expected to be open to traffic) and design year (base year plus 20 years) traffic volumes. This shall include average daily traffic (ADT) and morning (am) and evening (pm) peak hour volumes. The traffic shall show all through and turning movement volumes at intersections for the ADT and peak hour volumes and shall indicate the percentage of trucks expected on the facility.

c. Validate (check and update) the approved PROJECT concept and prepare a PROJECT Design Book for approval by the DEPARTMENT prior to the beginning of preliminary plans.

d. Prepare environmental studies, documentation, and reports for the PROJECT that show the PROJECT is in compliance with the provisions of the National Environmental Protection Act and Georgia Environmental Protection Act, as appropriate to the PROJECT funding. This shall include any and all archaeological, historical, ecological, air, noise, underground storage tanks (UST), and hazardous waste site studies required as well as any environmental reevaluations required. The LOCAL GOVERNMENT shall submit to the DEPARTMENT all environmental documents and reports for review and approval by the DEPARTMENT and the FHWA.

e. Prepare all public hearing and public information displays and conduct all required public hearings and public information meetings in accordance with DEPARTMENT practice.

f. Perform all building inspections, surveys, mapping, soil investigation studies and pavement evaluations needed for design of the PROJECT.

g. Perform all work required to obtain project permits, including, but not limited to, US Army Corps of Engineers 404 and Federal Emergency Management Agency (FEMA) approvals. These efforts shall be coordinated with the DEPARTMENT. Categorical exclusions shall be submitted to the DEPARTMENT for Office of Environmental and Location review and if applicable entered under DEPARTMENT'S respective Programmatic Agreements.

h. As part of the design an environmental assessment will be conducted, which may or may not result in environmental impacts of the surrounding area. If it is determined that there will be impacts that will require mitigation, then it will be the responsibility of the LOCAL GOVERNMENT to resolve the matter.

i. Prepare the PROJECT drainage design including erosion control plans and the development of the hydraulic studies for the Federal Emergency Management Agency Floodways and acquisition of all necessary permits associated with the drainage design.

j. Prepare traffic studies, preliminary construction plans including a cost estimate for the Preliminary Field Plan Review, preliminary and final utility plans, preliminary and final right of way plans, staking of the required right of

way, and final construction plans including a cost estimate for the Final Field Plan Review, erosion control plans, lighting plans, traffic handling plans, and construction sequence plans and specifications including special provisions for the PROJECT.

k. Provide certification, by a Georgia Registered Professional Engineer that the construction plans have been prepared under the guidance of the professional engineer and are in accordance with AASHTO and DEPARTMENT guidelines.

l. Failure of the LOCAL GOVERNMENT to follow the DEPARTMENT's Plan Development Process will jeopardize the use of Federal funds in some or all of the categories outlined in this Agreement, and it shall be the responsibility of the LOCAL GOVERNMENT to make up the loss of that funding.

8. All Primary Consultant firms hired by the LOCAL GOVERNMENT to provide services on the PROJECT shall be prequalified with the DEPARTMENT in the appropriate area-classes. The DEPARTMENT shall, on request, furnish the LOCAL GOVERNMENT with a list of prequalified consultant firms in the appropriate area-classes. Any Consultant hired by the Local Government to perform work on the Project must be compliant to applicable state and federal regulations relating to the procurement of design services in accordance with the Brooks Architect-Engineers Act of 1972, better known as the Brooks Act.

9. The PROJECT construction and right of way plans shall be prepared in English units.

10. All drafting and design work performed on the project shall be done utilizing the DEPARTMENT'S approved versions of Microstation and CAiCE software respectively, and shall be organized as per the Department's guidelines on electronic file management.

11. The DEPARTMENT shall review and has approval authority for all aspects of the PROJECT provided however this review and approval does not relieve the LOCAL GOVERNMENT of its responsibilities under the terms of this agreement. The DEPARTMENT will work with the FHWA to obtain all needed approvals as deemed necessary with information furnished by the LOCAL GOVERNMENT.

12. The LOCAL GOVERNMENT shall be responsible for the design of all bridge(s) and preparation of any required hydraulic and hydrological studies within the limits of this PROJECT in accordance with the DEPARTMENT's policies and guidelines. The LOCAL GOVERNMENT shall perform all necessary survey efforts in order to complete the design of the bridge(s) and prepare any required hydraulic and hydrological studies. The final bridge plans shall be incorporated into this PROJECT as a part of this Agreement.

13. The LOCAL GOVERNMENT shall follow the DEPARTMENT's procedures for identification of existing and proposed utility facilities on the PROJECT. These procedures, in part, require all requests for existing, proposed, or relocated facilities to flow through the DEPARTMENT's Project Liaison and the District Utilities Engineer.

14. The LOCAL GOVERNMENT shall address all railroad concerns, comments, and requirements to the satisfaction of the DEPARTMENT.

15. If the right of way phase is 100% local funding with no Federal or State reimbursement, upon the DEPARTMENT's approval of the project right of way plans, verification that the approved environmental document is current, which shall mean that the approval of the environmental document occurred within six (6) months of the approval notice by the DEPARTMENT's for project right of way plans, and delivery of a written notice to proceed, then the LOCAL GOVERNMENT may proceed with the acquisition of the necessary right of way for the PROJECT. If the right of way phase involves federal and/or state funding reimbursement, upon the Department's approval of the project right of way plans, the Local Government may proceed with all pre-acquisition right of way activities, however, property negotiation and acquisition cannot commence until right of way funding authorization is approved. Right of way acquisition shall be in accordance with the law and the rules and regulations of the FHWA including, but not limited to, Title 23, United States Code; 23 CFR 710, et. Seq., and 49 CFR Part 24 and the rules and regulations of the DEPARTMENT and in accordance with the "Contract for the Acquisition of Right

of Way” to be prepared by the Office of Right of Way and executed between the LOCAL GOVERNMENT and the DEPARTMENT prior to the commencement of any right of way activities. Failure of the LOCAL GOVERNMENT to adhere to the provisions and requirements specified in the acquisition contract may result in the loss of Federal funding for the PROJECT and it will be the responsibility of the LOCAL GOVERNMENT to make up the loss of that funding. In the event the LOCAL GOVERNMENT is to receive reimbursement of all or part of the acquisition funding, reimbursable right of way costs are to include land and improvement costs, property damage values, relocation assistance expenses and contracted property management costs. Non reimbursable costs include administrative expenses such as appraisal, consultant, attorney fees and any in-house property management or staff expenses. All required right of way shall be obtained and cleared of obstructions, including underground storage tanks, prior to advertising the PROJECT for bids. The LOCAL GOVERNMENT shall further be responsible for making all revisions to the approved right of way plans, as deemed necessary by the DEPARTMENT, for whatever reason, as needed to purchase the required right of way.

16. Upon completion and approval of the PROJECT plans, certification that all needed rights of way have been obtained and cleared of obstructions, and certification that all needed permits for the PROJECT have been obtained by the LOCAL GOVERNMENT the PROJECT shall be let for construction. The LOCAL GOVERNMENT, unless shown otherwise on Attachment A, shall be solely responsible for securing and awarding the construction contract for the PROJECT.

17. The LOCAL GOVERNMENT shall review and make recommendations concerning all shop drawings prior to submission to the DEPARTMENT. The DEPARTMENT shall have final authority concerning all shop drawings.

18. The LOCAL GOVERNMENT agrees that all reports, plans, drawings, studies, specifications, estimates, maps, computations, computer diskettes and printouts, and any other data prepared under the terms of this Agreement shall become the property of the DEPARTMENT if required. This data shall be organized, indexed, bound, and delivered to the DEPARTMENT no later than the advertisement of the PROJECT for letting. The DEPARTMENT shall have the right to use this material without restriction or limitation and without compensation to the LOCAL GOVERNMENT.

19. The LOCAL GOVERNMENT shall be responsible for the professional quality, technical accuracy, and the coordination of all designs, drawings, specifications, and other services furnished by or on behalf of the LOCAL GOVERNMENT pursuant to this Agreement. The LOCAL GOVERNMENT shall correct or revise, or cause to be corrected or revised, any errors or deficiencies in the designs, drawings, specifications, and other services furnished for this PROJECT. Failure by the LOCAL GOVERNMENT to address the errors or deficiencies within 30 days shall cause the LOCAL GOVERNMENT to assume all responsibility for construction delays caused by the errors and deficiencies. All revisions shall be coordinated with the DEPARTMENT prior to issuance. The LOCAL GOVERNMENT shall also be responsible for any claim, damage, loss or expense, to the extent allowed by law that is attributable to errors, omissions, or

negligent acts related to the designs, drawings, specifications, and other services furnished by or on behalf of the LOCAL GOVERNMENT pursuant to this Agreement.

This Agreement is made and entered into in FULTON COUNTY, GEORGIA, and shall be governed and construed under the laws of the State of Georgia.

The covenants herein contained shall, except as otherwise provided, accrue to the benefit of and be binding upon the successors and assigns of the parties hereto.

IN WITNESS WHEREOF, the DEPARTMENT and the LOCAL GOVERNMENT have caused these presents to be executed under seal by their duly authorized representatives.

RECOMMENDED:

City of Moultrie

James W. Sheffield  
District Engineer

[Signature]  
Preconstruction Engineer

David C. Sturtevant  
Chief Engineer

DEPARTMENT OF  
TRANSPORTATION

BY: William M. Metcal

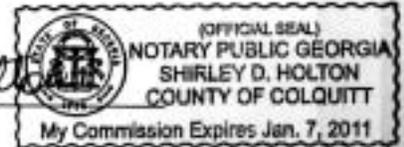
Name  
Title MAYOR

Signed, sealed and delivered this  
15<sup>th</sup>  
day of May, 2007, in  
the  
presence of:

Brenda J. Ellison  
City Clerk  
Witness

BY: [Signature]  
Commissioner

Shirley D. Holton  
Notary Public



ATTEST: [Signature]  
Treasurer

This Agreement approved on the  
15<sup>th</sup> day of May, 2007.

Brenda J. Ellison  
City/County Clerk (as appropriate)

REVIEWED AS TO LEGAL FORM:

[Signature] 6-25-07  
Office of Legal Services

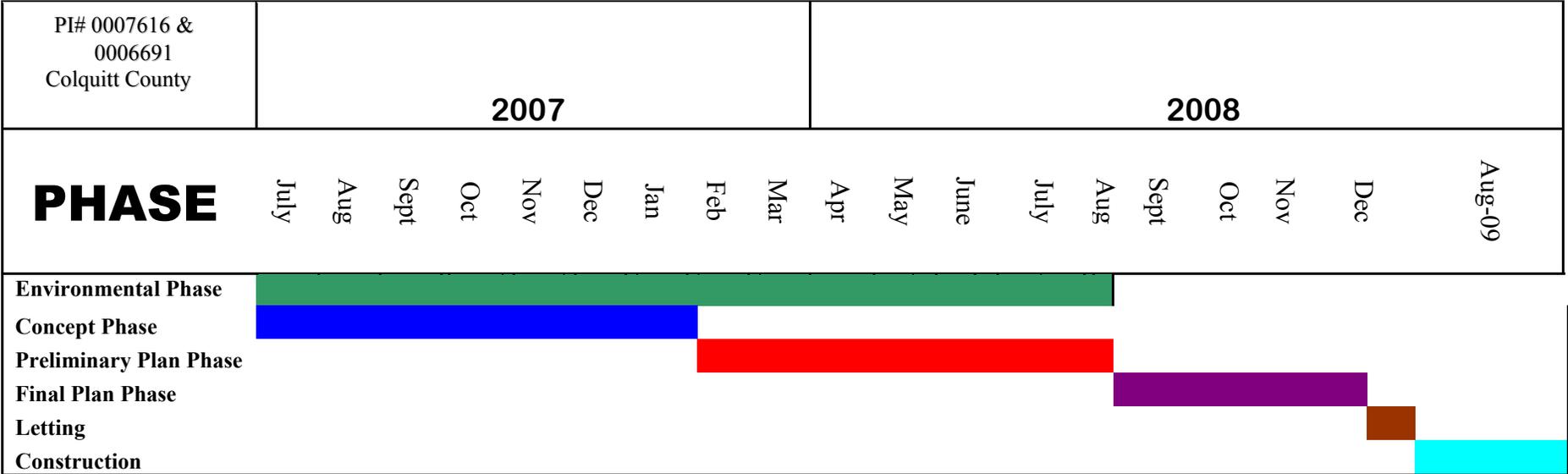
FEIN: 58-6000629

**ATTACHMENT “A”**  
**Project Number: CSHPP-0007-00(616)– Colquitt County**  
**Project Number: CSMSL-0006-00(691)– Colquitt County**

Project	Work	Preliminary Engineering		Right of Way		Construction		Utilities
(PI#, Project #Description)	Type	Funding	Design	Funding of Real Property	Acquisition & Administrative Cost by	Funding	Letting by	Relocation Costs by
PI# 0007616 CSHPP-0007-00(616) Streetscape in Moultrie – Phase III	Enhancement	100% City	City	100% City	City of Moultrie	80% Fed \$750,000 20% City (Moultrie) \$187,500 >100% City (Moultrie)	City	100% City
PI# 0006691 CSMSL-0006-00(691) Moultrie Streetscape Initiative Phase II	Enhancement	100% City	City	100% City	City of Moultrie	100% Fed - \$470,209.00 >100% City (Moultrie)	City	100% City

Note: 1. Maximum allowable GDOT reimbursible amount may be shown above in lieu of percentages when applicable. Local Government will only be reimbursed the percentage of the accrued invoiced amounts up to but not to exceed the maximum amount indicated.  
 2. Cash participation limits may be shown above in lieu of percentages when applicable.

**ATTACHMENT “B”  
Project ID# 0007616 & 0006691 – Colquitt County**



**Annual Reporting Requirements**

The Local Government shall provide a written status report to the Department’s Project Manager with the actual phase completion date(s) and the percent complete/proposed completion date of incomplete phases. The written status report shall be received by the Department no later than the first day of February of every calendar year until all phases have been completed.

**Training Certification Requirement**

The Local Government shall provide a written certification that all appropriate staff (employees and consultants) involved in the Project have attended or are scheduled to attend the Department’s Plan Development Process Training Course. The written certification shall be received by the Department no later than the first day of February of every calendar year until all phases have been completed.

Note: The schedule is subject to change due to congressional balancing and/or funding issues.

# CONCEPT MEETING MINUTES

Downtown Streetscape Improvements Phases II and III  
February 27, 2009

CITY OF MOULTRIE  
COLQUITT COUNTY, GEORGIA  
CSMSL-0006-00(691), PI00691  
CSHPP-009-00(616), PI007616



---

The Concept Meeting was held at 10:30 AM on Friday, February 27, 2009 at the City Hall Meeting Room in Moultrie GA

**PRESENT:**

**GDOT**  
Sandy Griffin, Design  
Bill Cooper, Utilities  
Gary Hampton, Traffic Operations  
Brent Thomas, Preconstruction  
Shane Pridgen, Planning and  
Programming

**City of Moultrie**  
Mike Scott, City Manager  
Roger Ruis, City Engineer  
Greg Monfort, Engineering  
Amy Johnson, Main Street  
Thad Brogdon, Utilities  
Daniel Lawson, Public Works

**Carter & Sloope, Inc.**  
Tom Sloope  
John Stover  
Jake Carpenter

**CALL TO ORDER:**

At 10:35 AM Sandy Griffin, GDOT District Design Engineer, opened and introductions were made

**Project Overview, John Stover and Jake Carpenter:**

- copies of the draft Concept Report dispersed and an overview of the projects was given

**Environmental Comments, Sandy Griffin:**

- Categorical Exclusion will be appropriate
- Section 106 must be submitted to address impact on Historic Properties
- John Stover points out that Carter & Sloope has prepared CE and Section 106 and that they will be submitted soon

**Traffic Operations, Gary Hampton:**

- Gary would like to see a reduction in access cuts in the project area
- Further review will take place during preliminary design
- Handicap access must be ensured at all intersections
- Special Encroachment permit will be necessary

**Utilities, Bill Cooper:**

- All utility owners must receive preliminary plans
- Water meters should be relocated to outside of ROW in all possible locations
- DOT Utility Permits will be required for all relocations
- The City of Moultrie and Carter & Sloope, Inc. will look more closely at utility relocation and upgrades before submission of the final Concept Report – some fire hydrants will need to be upgraded and some drainage lines may need to be replaced if necessary during construction
- Topographic data as well as all present utilities must be surveyed and shown

**Preconstruction, Brent Thomas:**

- Lighting, landscaping and utilities should all be located outside of clear zone: Roadside Design Manual should be referenced
- Tree species should be <4" diameter at maturity – Crepe Myrtles are being proposed by the City. Some existing larger diameter trees are being removed.

# CONCEPT MEETING MINUTES

Downtown Streetscape Improvements Phases II and III  
February 27, 2009

- Full ROW plans will be required if working outside of ROW or easements
- Location and Design Approval will be produced by Sandy Griffin. The City will need to advertise the Location and Design Approval each week for four weeks and it will be an attachment in the final Concept Report
- Donnie Robbins will be the Local ROW Coordinator for DOT, no ROW negotiations will take place before the CE is approved

## General Discussion:

- No major issues that will delay the progress of the projects can be foreseen at this point
- **ROW issues must be addressed within CE. CE must be resubmitted for approval if any ROW issues arise that were not included in first submission.**
- There is no plan to modify any storm drainage systems. Adjustments to grade will be made on all utilities
- Public Meetings are not required but are optional for these projects
- ROW must be confirmed in all areas
- All drawings will be sent in Microstation
- Project schedule is difficult to determine but depends on turn-around of ROW and environmental issues
- If either project has one or more acres of disturbed area then a full set of erosion control plans must be designed and approved by a Level II Designer.

## Issues to be addressed in submission of final Concept Report:

- Limit access cuts for driveways
- Ensure that lights and landscaping adhere to clear zone guidelines
- Cost estimate must be adjusted to reflect DOT pay items

# SIGN IN SHEET

PROJECT NO.: CSMSL-0006-00(691)  
                   CSHPP-0007-00(616)  
 P. I. NO.: 0006691  
               0007616  
 COUNTY: COLQUITT  
 DATE: FEBRUARY 27, 2009  
 TIME: 10:30 AM

<u>NAME</u>	<u>AGENCY</u>	<u>PHONE NO.</u>
Sandy Griffin	GDOT DIST. DES. ENG.	229-386-3618
Bill Cooper	GDOT utilities	229-386-3288
GARY Hampton	GDOT-ACCESS MANAGER	229-386-3435
BRENT THOMAS	GDOT - PRECONSTRUCTION	229-386-3300
Shane Pridsen	GDOT	229-386-3045
GREG McNFORT	CITY OF Moultrie	229-890-5421
JOHN L. STOVER, JR.	CARTER + SLOOPE, INC.	770-265-6467 (M) 478-477-3923 (O)
Jake Carpenter	Carter & Sloope, Inc.	(478) 501-6410 (M) (478) 477-3923 (O)
Romy Johnson	City of Moultrie	229-890-5455
Thad Brogden, P.E.	City of Moultrie (Utilities)	229-890-5434
Daniel Lawson	City of Moultrie (Public works)	229-890-5424
Roger Ruiz	City of Moultrie (Engineer)	229-890-5420
Tom Sloope	Carter & Sloope, Inc.	(478) 951-4965 (478) 477-3923
Mike Scott	CITY OF Moultrie	229-890-5407