

PoDI S&O Plan

Procedure:

1. For each PoDI, the FHWA engineer/specialist reviews the items on the check sheet and checks areas to focus oversight that mitigate the identified risks from project selection. Areas selected for FHWA oversight do not include required project actions prescribed by law. States are not assuming additional project responsibilities simply because FHWA is using risk to identify which areas to focus our resources.
2. The rationale for the selection is provided in the Reason column. If the project is also identified to receive a CAP inspection, the CAP inspection should also be noted on the check sheet.
3. The proposed plan is submitted to the employee's supervisor/team leader for concurrence.
4. The PoDI S&O Plan should be retained in the project files. As the identified oversight items are completed, the resulting documentation should be attached. Ideally, the information attained can validate the original assumptions and be used to inform the next cycle of risk assessments and unit plans.
5. The plan does not restrict FHWA staff from taking action on other items, as determined appropriate.

Federal Project Number: BR000-0001-00(216)

State Number: PI #0001216

Phase/activities	Selected for Involvement	Notes:
Preconstruction (Design)		
Design Standards (i.e. non-STA)		
Design Exceptions		
Bridge/Structures design		
Consultant Selection		
Consultant Management and Use of Consultants		
Context Sensitive Solutions (CSS)		
Environmental Mitigation and Commitments		
ITS Project development -Standards & Systems Engineering		
Interstate Modification Requests/Interstate Justification Requests		

Phase/activities	Selected for Involvement	Notes:
Pavement design		
Reviews:		
• Constructability		
• Design		
○ Concept		
○ PFPR		
○ FFPR		
Road Safety Audits		
Roadside Hardware		
Traffic Analysis		
Transportation Management Plan (TMP)		
Value Engineering (VE)		
Financial plans		
ROW encroachments		
Experimental Features		
Preconstruction (PS&E Approval, Advertising, & Award)		
Plans, Specifications, and Estimates (PS&E)		
Plans		
Specifications		
Standard Specifications		
Supplemental Specifications		
Special Provisions		
Contract Provisions (FHWA1273, Buy America(n), Changed conditions clauses, Incentive/Disincentives, Partnering, Warranties)		
Engineers Estimate		
Project Authorization and Project Agreements		
ROW Clearances		
Pre-qualification		
Authorize advertising for bids, addenda		
Conditional approvals		
Pre-bid meetings		
Bid analysis and concurrence in award		
Innovative contracting		
State contracting procedures		

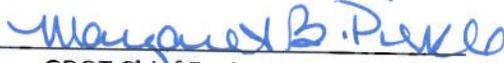
Phase/activities	Selected for Involvement	Notes:
Utility agreements		
Railroad agreements		
Project Construction & Contract Administration		
Preconstruction Meeting / Partnering workshop		
Inspections		
• Initial	X	
• Intermediate (frequency: <u>bi-monthly</u>)	X	
• In-Depth	X	
• Final	X	
• Special Reports		
• Process Reviews		
• Work Zone Review		
Project Meetings	X	
Materials testing / certifications	X	
Change orders		
• All Change Orders	X	
• Change Orders \$100,000 or greater		
Contractor claims	X	
Pay Estimate Reviews		
Time extensions	X	
Value Engineering change proposals	X	
Liquidated damages	X	
DBE	X	
OJT		
Final Acceptance	X	
Other:		
S&O Plan effective date	X	June 1, 2016

Proposed 
 FHWA Engineer/Specialist

Date 5/31/2016

Approved 
 FHWA Supervisor/Team Leader

Date 5/31/16

Concurred 
 GDOT Chief Engineer

Date 6/10/16