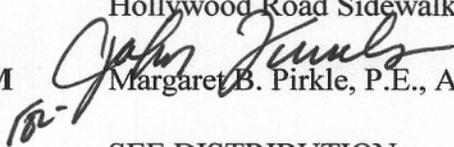


D.O.T. 66

**DEPARTMENT OF TRANSPORTATION  
STATE OF GEORGIA**

**INTERDEPARTMENT CORRESPONDENCE**

**FILE** P. I. No. 0000607, Fulton County **OFFICE** Preconstruction  
CM-0000-00(607)  
Hollywood Road Sidewalks **DATE** July 13, 2005

**FROM**  Margaret B. Pirkle, P.E., Assistant Director of Preconstruction

**TO** SEE DISTRIBUTION

**SUBJECT APPROVED PROJECT CONCEPT REPORT**

Attached for your files is the approval for subject project.

MBP/cj

Attachment

DISTRIBUTION:

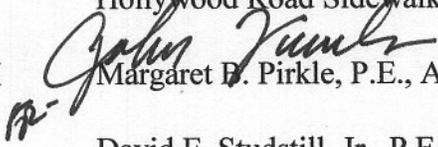
Brian Summers  
Harvey Keepler  
Ken Thompson  
Jamie Simpson  
Michael Henry  
Keith Golden  
Joe Palladi (file copy)  
Paul Liles  
Babs Abubakari  
Bryant Poole  
BOARD MEMBER

**DEPARTMENT OF TRANSPORTATION  
STATE OF GEORGIA**

---

**INTERDEPARTMENT CORRESPONDENCE**

**FILE** P.I. No. 0000607, Fulton County **OFFICE** Preconstruction  
 CM-0000-00(607)  
 Hollywood Road Sidewalks **DATE** June 27, 2005

**FROM**  Margaret B. Pirkle, P.E., Assistant Director of Preconstruction

**TO** David E. Studstill, Jr., P.E., Chief Engineer

**SUBJECT** PROJECT CONCEPT REPORT

This project is the construction of sidewalks on both sides of Hollywood Road from Bolton Road to Spring Street for a total of 1.90 miles. The proposed project will provide clean, functional, aesthetic sidewalks meeting ADA requirements that will encourage pedestrians to travel safely by foot to residences, schools, churches, cemeteries, shopping districts, and places of employment.

The construction proposes to construct new, ADA compliant concrete sidewalks, including appurtenances, with a minimum width of 5' connecting to existing sidewalks on the east and west sides of Hollywood Road. The existing sidewalks will be removed and replaced, left in place, and rehabilitated depending on their condition. Traffic will be maintained during construction.

Environmental concerns include requiring a Categorical Exclusion be prepared; a public meeting is not required; time saving procedures are appropriate.

The estimated costs for this project are:

	<u>PROPOSED</u>	<u>APPROVED</u>	<u>FUNDING</u>	<u>PROG DATE</u>
Construction (includes E&C and inflation)	\$458,000	\$450,000	Q40	2006
Right-of-Way & Utilities*	Local	Local		

\*City of Atlanta signed PMA on 2-9-05 for PE, right-of-way, utilities and 20% of construction costs.

David Studstill

Page 2

P. I. No. 0000607, Fulton

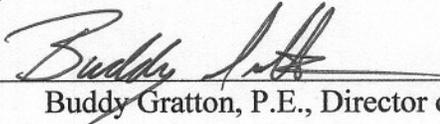
June 27, 2005

I recommend this project concept be approved.

MBP:JDQ/cj

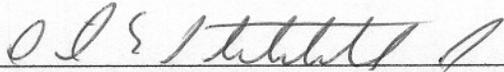
Attachment

CONCUR



Buddy Gratton, P.E., Director of Preconstruction

APPROVE



David E. Studstill, Jr., P.E., Chief Engineer

**DEPARTMENT OF TRANSPORTATION  
STATE OF GEORGIA**

-----  
**INTERDEPARTMENTAL CORRESPONDENCE**

**FILE:** CM-0000-00(607) Fulton  
P.I. No. 0000607  
Hollywood Road Sidewalks

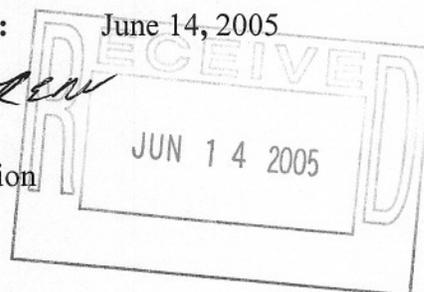
**OFFICE:** Engineering Services

**DATE:** June 14, 2005

**FROM:** Brian K. Summers, P.E., Project Review Engineer *REW*

**TO:** Meg Pirkle, P.E., Assistant Director of Preconstruction

**SUBJECT:** CONCEPT REPORT



We have reviewed the Concept Report submitted May 27, 2005 from Bryant Poole and have the following comment:

- The Concept Report does not appear to follow the format shown in TOPPS 4050-13 shown at the link below. There is no section for "Project responsibilities" as well as other sections.

<http://topps/topps/pre/dir/4050-13b.doc>

The costs for this project are:

Construction	\$378,000
Inflation	\$37,800
E & C	\$41,580
Reimbursable Utilities	None
Right of Way	None

REW

c: Bryant Poole, Attn.: Mike Lobdell

**DEPARTMENT OF TRANSPORTATION  
STATE OF GEORGIA**

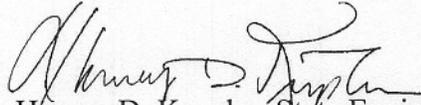
**INTERDEPARTMENT CORRESPONDENCE**

**FILE:** P.I. No. 0000607

**OFFICE:** Environment/Location

**DATE:** June 8, 2005

**FROM:**

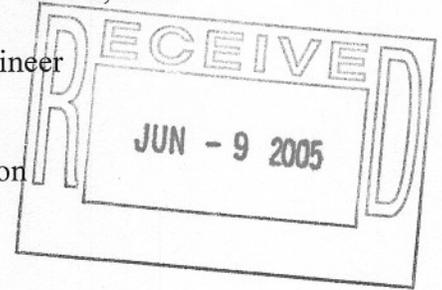
  
Harvey D. Keeper, State Environmental/Location Engineer

**TO:**

Margaret B. Pirkle, Assistant Director of Preconstruction

**SUBJECT:**

**PROJECT CONCEPT REPORT  
CM-0000-00(607) / Fulton County  
Hollywood Road Sidewalks from Bolton Road to Spring Street**



The above subject concept report has been reviewed. This Office has no comment at this time.

If you have any questions, please contact me at (404) 699-4401.

HDK/lc

Attachment

cc: Brian Summers  
Bryant Poole  
Keith Golden  
Joe Palladi  
Jamie Simpson



DEPARTMENT OF TRANSPORTATION

STATE OF GEORGIA

PROJECT CONCEPT REPORT

Project Number : CM-0000-00(607)

County : Fulton

P.I. Number: 0000607

Federal Route Number: N/A

State Route Number: N/A

Hollywood Road Sidewalks From Bolton Road to Spring Street

RECOMMENDED FOR APPROVAL

<u>5/26/05</u> Date	<u><i>Phil / dmm</i></u> Project Manager
<u>5/26/05</u> Date	<u><i>Bray Hood</i></u> District Engineer
The concept presented herein and submitted is consistent with that which is included in the Regional Transportation Plan (RTP) and/or in the State Transportation Improvement Plan (STIP).	
_____ Date	_____ State Transportation Planning Administrator
_____ Date	_____ Office of Financial Management Administrator
_____ Date	_____ State Environmental/Location Engineer
_____ Date	_____ State Traffic Safety and Design Engineer
<u>6/14/05</u> Date	<u><i>Brian K. Summers</i></u> <i>REW</i> Project Review Engineer

DEPARTMENT OF TRANSPORTATION

STATE OF GEORGIA

PROJECT CONCEPT REPORT

Project Number. : CM-0000-00(607)

County : Fulton

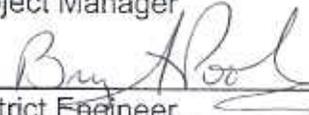
P.I. Number: 0000607

Federal Route Number: N/A

State Route Number: N/A

Hollywood Road Sidewalks From Bolton Road to Spring Street

RECOMMENDED FOR APPROVAL

<u>5/26/05</u> Date	<u></u> Project Manager
<u>5/26/05</u> Date	<u></u> District Engineer

The concept presented herein and submitted is consistent with that which is included in the Regional Transportation Plan (RTP) and/or in the State Transportation Improvement Plan (STIP).

\_\_\_\_\_  
Date State Transportation Planning Administrator

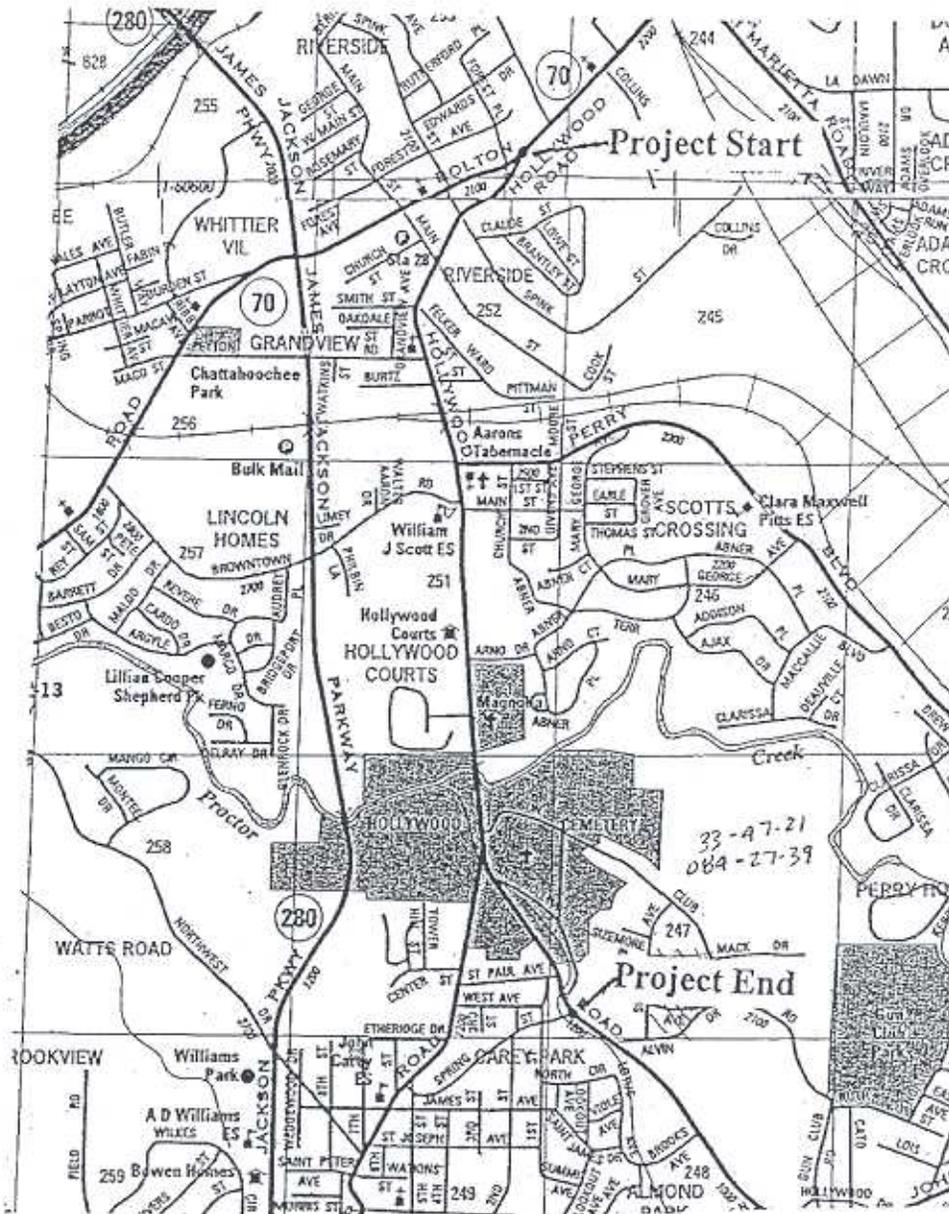
\_\_\_\_\_  
Date Office of Financial Management Administrator

\_\_\_\_\_  
Date State Environmental/Location Engineer

\_\_\_\_\_  
Date State Traffic Safety and Design Engineer

\_\_\_\_\_  
Date Project Review Engineer

Project Concept Report  
Project Number: CM-0000-00(607)  
P.I. Number: 0000607  
County: Fulton County



Hollywood Road Sidewalks From Bolton Road to Spring Street  
FIGURE 1

Project Concept Report  
Project Number: CM-0000-00(607)  
P.I. Number: 0000607  
County: Fulton County

## PROJECT CONCEPT REPORT

### PROJECT INFORMATION

**DATE:** May 23, 2005

**PROJECT COMMON NAME:** Hollywood Road Sidewalks from Bolton Road  
to Spring Street

**PROJECT LOCATION:** See sketch map on page 2

**PROJECT NO.:** CM-0000-00(607)

**PI NO.:** PI No. 0000607

**COUNTY:** Fulton

**DESCRIPTION:** These proposed improvements construct new, ADA-compliant concrete sidewalks, including appurtenances, with a minimum width of 5 feet, connecting to existing sidewalks on the east and west sides of Hollywood Road in west Atlanta. The existing sidewalks will be removed and replaced, left in place, and rehabilitated depending on their condition. The construction of the sidewalk will provide an accessible route for the neighborhood residents and visitors to the various residences and businesses along the corridor. Adjacent properties on Hollywood Road in the project area are a combination of residential and commercial. The project lies within Land Lots 247, 250, 251, 252, and 253 of the 17<sup>th</sup> District.

**LENGTH OF PROJECT:** 1.90 miles

**PROJECT CATEGORY:** CMAQ- Congestion Mitigation/ Air Quality (Q40)

**U.S. ROUTE NO.:** N/A

**STATE ROUTE NO.:** N/A

**C.R./ C.S. No.:** No. 266103 - Hollywood Road

#### **DESIGN STANDARDS TO BE UTILIZED:**

AASHTO Roadside Design Guide

Federal Highway Administration Pedestrian Standards.

Americans With Disabilities Act Handbook

GaDOT Standard Drawings and Construction Details

GaDOT Drainage Manual

GaDOT Standard Specifications (Current Edition)

Standard Specifications for Roadway and Bridge Construction: Department of  
Transportation, State of Georgia (Current Addition & Supplements)

Project Concept Report  
Project Number: CM-0000-00(607)  
P.I. Number: 0000607  
County: Fulton County

Manual of Uniform Traffic Control Devices, U.S. Department of Transportation  
Manual for Erosion and Sediment Control in Georgia, State Soil and Water Conservation  
Commission (Current Edition)

**SPECIFIC ITEMS DISALLOWED UNDER CMAQ FUNDING:**

Utility and utility appurtenance relocation  
Right-of-Way Acquisition

**PDP CLASSIFICATION:** FULL OVERSIGHT ( ) EXEMPT ( X ) N/A ( )

**FUNCTIONAL CLASSIFICATION:** Collector Street

**EXISTING ROADWAY**

**EXISTING ROADWAY TYPICAL SECTION:** Asphalt Street, 30 to 35 feet wide with granite and concrete curbs; posted speed: 35 mph; lanes are typically 12 feet wide; shoulder widths vary; major interchanges or intersections along the project: Spring St (beginning of Phase I), St Paul Ave, Old Hollywood Rd, St. Paul Ave, Hightower Rd (Hamilton E. Holmes Dr), Gun Club Rd, Proctor Creek, Hollywood Ct, Arno Dr, Main St, Browntown Rd, Perry Blvd, Southern Railway (double tracks), West Burtz St, East Burtz St, Peyton Rd, Smith St, Felker Ward St, Main St, Spink St, Bolton Rd (SR 70 northwest end).

**EXISTING MAX. GRADE:** Less than 5%

**EXISTING MAJOR STRUCTURES:** One existing bridge over Proctor Creek; this bridge was recently rehabilitated and this project includes no further improvements.

**EXISTING RIGHT OF WAY WIDTH:** varies from 40 to 60 feet

**PROJECT NEED AND PURPOSE:** The purpose of the project is to improve the physical environment by providing clean, functional, aesthetic sidewalks meeting current Americans With Disabilities Act requirements that will encourage pedestrians to travel safely by foot to residences, schools, churches, cemeteries, shopping districts, and places of employment. As a result, more people will use the sidewalks, reducing vehicular traffic and traffic congestion, and air pollution. Project implementation would promote both vehicle and pedestrian safety.

The proposed streetscape project would make needed physical improvements for pedestrian travel within the existing right-of-way along Hollywood Avenue. Hollywood Road is an area of high vehicular and pedestrian traffic. Currently, MARTA serves the

Project Concept Report  
 Project Number: CM-0000-00(607)  
 P.I. Number: 0000607  
 County: Fulton County

project area as part of their bus network. The sidewalk improvements would increase safety and access to MARTA and provide connectivity and continuity to businesses, parks, and residences in the area. The project would be executed in conjunction with a City-funded streetscaping project to further improve the aesthetics of the corridor.

The finished project will serve residents who live and work in the vicinity of Hollywood Road as well as those who are visiting the commercial establishments and community facilities located in the area.

**PROPOSED DESIGN**

**PROPOSED WORK DESCRIPTION:** The project will provide sidewalks that meet the requirements of the ADA. The project will result in the construction of approximately 1.9 miles of sidewalk improvements. A number of curb cuts will be reconstructed and improved and curbs added in key locations. Improvements will be made within existing rights-of-way (ROW) and/or within permanent easements. Proposed typical section(s): The roadway section does not change. A sidewalk, with a minimum width of 5 feet, is proposed for portions of the east and west sides of the street. This sidewalk will be constructed adjacent to existing curb and gutter with no landscape strip. Where granite curb blocks are installed, they will remain in place. Driveway approaches and curb ramps will comply with the Americans with Disabilities Act.

**PROJECT LOCATION:**  
 City of Atlanta, Georgia

**PROPOSED TYPICAL SECTIONS:** See Att A.

**PROPOSED RIGHT OF WAY WIDTH:** Varies from 40 to 60 feet.

**TRAFFIC CONTROL DURING CONSTRUCTION:** Vehicular and pedestrian traffic will be maintained at all times

**PROPOSED STRUCTURES:** No new structures.

Design Exceptions to controlling criteria anticipated:

	UNDETERMINED	YES	NO
HORIZONTAL ALIGNMENT	( )	( )	(X)
ROADWAY WIDTH	( )	( )	(X)
SHOULDER WIDTH	( )	( )	(X)
VERTICAL GRADES	( )	( )	(X)
CROSS SLOPES	( )	( )	(X)
STOPPING SITE DISTANCE	( )	( )	(X)

Project Concept Report  
Project Number: CM-0000-00(607)  
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County: Fulton County

SUPERELEVATION RATES	( )	( )	(X)
HORIZONTAL CLEARANCE	( )	( )	(X)
SPEED DESIGN	( )	( )	(X)
VERTICAL CURVES	( )	( )	(X)
BRIDGE WIDTH	( )	( )	(X)
BRIDGE STRUCTURAL CAPACITY	( )	( )	(X)

**NUMBER OF RIGHT OF WAY PARCELS:** None

**NUMBER OF EASEMENT PARCELS:** None

**DISPLACEMENTS:** None

### COORDINATION AND SCHEDULING

**CONCEPT TEAM MEETING DATE (If Required):** Concept team meetings were held on November 11, 2004 and May 20, 2005. Minutes are attached.

**CONFORMS TO TIP/ STIP?** Yes  No \_\_\_

**MEETS LOGICAL TERMINI REQUIREMENTS?** Yes  No \_\_\_

**LEVEL OF ENVIRONMENTAL ANALYSIS:**

Categorical Exclusion  EA \_\_\_

**LEVEL OF PUBLIC INVOLVEMENT:** A community information meeting was held on January 22, 2004.

**PERMITS REQUIRED:** City of Atlanta Land Disturbing

**OTHER KNOWN/ SUSPECTED ENVIRONMENTAL ISSUES:** None

**RAILROAD INVOLVEMENT:** A railroad traverses the project route; however, no project-related work will be undertaken within the railroad ROW.

**UTILITIES INVOLVEMENT:**

Atlanta Department of Water  
Georgia Power Company  
BellSouth  
Comcast  
Atlanta Gas

**TIME SAVING PROCEDURES APPROPRIATE:** Yes  No \_\_\_

Project Concept Report  
Project Number: CM-0000-00(607)  
P.I. Number: 0000607  
County: Fulton County

**SCHEDULING CONSIDERATIONS**

**TIME TO COMPLETE ENVIRONMENTAL:** Less than one (1) month

**TIME TO COMPLETE RIGHT OF WAY PLANS (IF REQUIRED):** N/A

**SECTION 4(F)/SECTION 106 INVOLVEMENT:** Section 106 approved

**TIME TO COMPLETE 404 PERMIT:** N/A

**TIME TO BUY RIGHT OF WAY:** N/A

**TIME TO COMPLETE CONSTRUCTION PLANS:** Three (3) months

**LOCAL GOVERNMENT COMMITMENTS:** Design (Engineering and Surveying);  
utility relocation

**OTHER ENHANCEMENT PROJECTS IN COUNTY:** Several

**OTHER GADOT PROJECTS IN IMMEDIATE VICINITY OF PROJECT:** Bolton  
Road sidewalks

**PROBABLE LOCATIONS OF USTS:** None

**PROBABLE LOCATION OF HAZARDOUS WASTE:** None

**OTHER ALTERNATES CONSIDERED:** None

---

**COMMENTS:**

**ATTACHMENTS:**

Attachment A: Typical Sections  
Attachment B: Budget Estimate  
Attachment C: Concept Plan [Submitted Separately]  
Attachment D: Public Meeting Minutes

**NOTICE OF LOCATION AND DESIGN APPROVAL**  
**PROJECT NUMBER: CM-0000-00(607)**  
**P.I. No: PI 0000607**

Notice is hereby given in compliance with the Georgia Code 22-2-109 that the Georgia Department of Transportation has approved the Location and Design of the above project.

Date of Location and Design Approval: \_\_\_\_\_

***Project Description:*** These proposed improvements construct new, ADA-compliant concrete sidewalks, including appurtenances, with a minimum width of 5 feet, connecting to existing sidewalks on the east and west sides of Hollywood Road in west Atlanta. The existing sidewalks will be removed and replaced, left in place, and rehabilitated depending on their condition. The construction of the sidewalk will provide an accessible route for the neighborhood residents and visitors to the various residences and businesses along the corridor. Adjacent properties on Hollywood Road in the project area are a combination of residential and commercial. The project lies within Land Lots 247, 250, 251, 252, and 253 of the 17<sup>th</sup> District.

Drawings or maps or plats of the proposed project as approved are on file and are available for inspection at the Georgia Department of Transportation.

**Mark Sanford, Area Engineer**  
**Department of Transportation**  
**21 Claire Drive, SW**  
**Atlanta, Georgia 30315**  
**mark.sanford@dot.state.ga.us**

Any interested party may obtain a copy of the drawings or maps or portion thereof by paying a nominal fee and requesting in writing to:

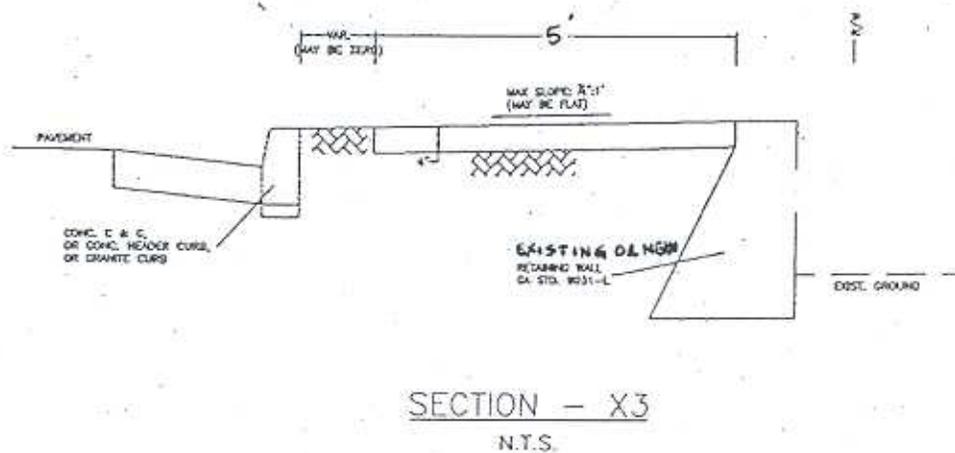
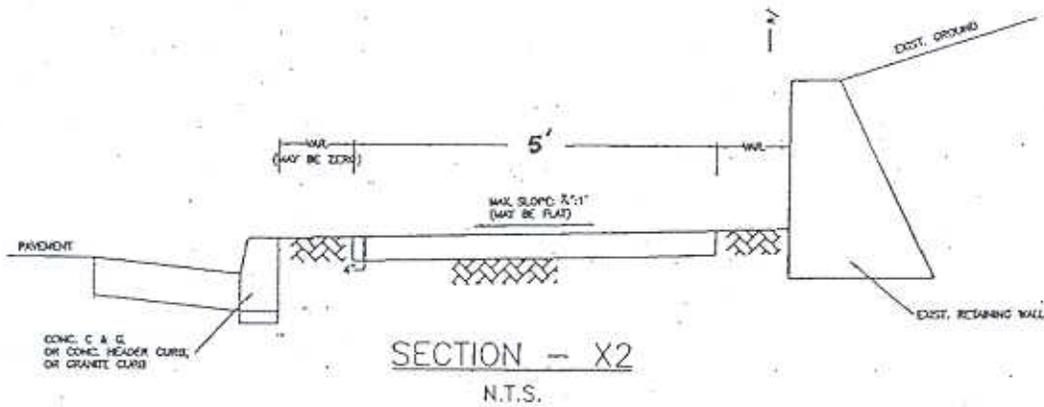
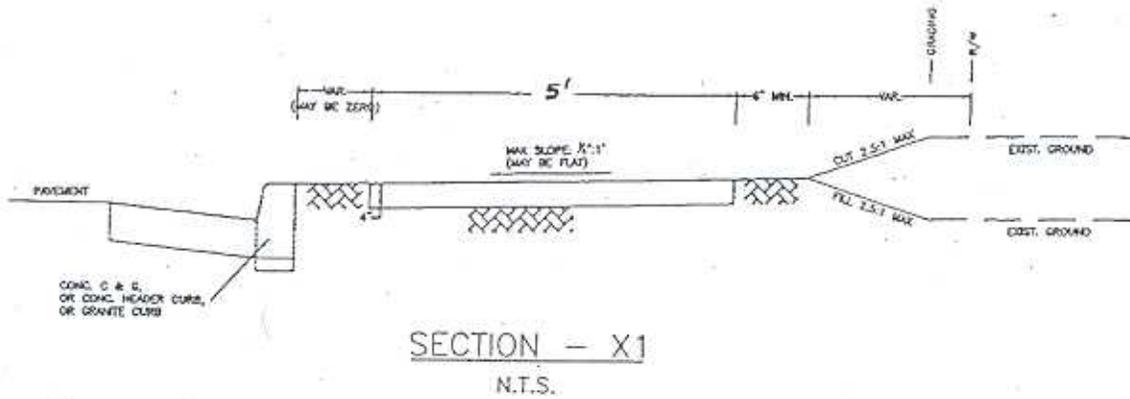
**Mike Lobdell, P.E., District 7 Preconstruction Engineer**  
**Georgia Department of Transportation**  
**5025 New Peachtree Road**  
**Chamblee, GA 30341**  
**(404) 463-4947**  
**mike.lobdell@dot.state.ga.us**

Any written request to this notice SHOULD include the PROJECT AND PI NUMBERS AS NOTED AT THE TOP OF THIS NOTICE.

Project Concept Report  
Project Number: CM-0000-00(607)  
P.I. Number: 0000607  
County: Fulton County

## ATTACHMENT A

### Hollywood Road Sidewalks From Bolton Road to Spring Street Typical Sections



Project Concept Report  
Project Number: CM-0000-00(607)  
P.I. Number: 0000607  
County: Fulton County

## ATTACHMENT B

### Hollywood Road Sidewalks From Bolton Road to Spring Street Budget Estimate

DATE: November 11, 2004  
PREPARED BY: Jordan, Jones & Goulding, Inc.  
PROJECT NO.: CM-0000-00(607)  
P.I. NO.: 0000607  
MILEAGE: 1.90 miles

PROJECT DESCRIPTION: This project constructs new concrete sidewalks, including appurtenances, with a minimum width of 5 feet and connecting to existing sidewalks on the east and west sides of Hollywood Road in West Atlanta.

#### ESTIMATE SUMMARY

Easements	\$ 0
Reimbursable Utilities	\$ N/A
Subtotal	\$ N/A

#### **PHASE I COST CONSTRUCTION SUMMARY**

Streetscape demolition	\$102,000.00
Roadway/curb reconstruction	\$ 46,000.00
Sidewalks	\$140,000.00
Grading/Grassing	\$ 13,000.00
Utilities	\$ 21,000.00
Erosion Control	\$ 35,000.00
Traffic Control	\$ 21,000.00
Total Construction Estimates	\$ 378,000.00
5% Inflation for 2 Years	\$ 37,800.00
Contingency (10%)	\$ 41,580.00
Total Construction Estimate	\$457,380.00

Project Concept Report  
Project Number: CM-0000-00(607)  
P.I. Number: 0000607  
County: Fulton County

## **ATTACHMENT C**

### **Hollywood Road Sidewalks From Bolton Road to Spring Street Concept Plans**

Submitted Separately

Project Concept Report  
Project Number: CM-0000-00(607)  
P.I. Number: 0000607  
County: Fulton County

## **ATTACHMENT D**

### **Hollywood Road Sidewalks From Bolton Road to Spring Street Public Meeting Minutes Concept Team Minutes**

Attached

# MEMORANDUM

**DATE:** January 28, 2004  
**TO:** Daisy Wong  
**FROM:** Brad Jones  
**SUBJECT:** Minutes of the Community Workshop for the Hollywood Road Sidewalks and Streetscape Projects

---

The meeting took place at Hollywood Baptist Church on January 22, 2003 at 6pm. Sign-up sheets from the meeting are attached. The following issues were discussed during the presentation and issues discussion.

#### **Workshop introduction:**

1. Daisy Wong addressed the group about the purpose of the Master Plan and the plans for improvements at specific intersections. She introduced the design team from JJG.
2. Brad Jones identified the tasks of the evening. A presentation of proposed concepts would be followed with a break and a chance for the participants to point out areas within the corridor where there were particular issues.

#### **Design Presentation:**

1. Brad Jones began the presentation by addressing the scope of the Master Plan and Construction Documents, and how these improvements are part of the implementation of previous studies, including the Northwest Atlanta Framework Plan and the Northwest Atlanta LCI Plan.
2. The other projects in the area under design were also presented, including the Perry Boulevard streetscape plan and the plan for sidewalks along Hollywood Road. A series of aerials showed the location of proposed sidewalks along the Hollywood corridor.
3. The existing typical road section along Hollywood Road includes a 37-foot wide travel way within a 60-foot right-of-way. Proposed design possibilities for this corridor include the narrowing of travel lanes from 18 ½ to 11 feet in an effort to provide 5-foot bike lanes. Also, if the lanes are narrowed to 11 feet, a 5-foot wide landscape strip can be provided to one side of the street in appropriate areas.
4. Schematic intersection designs for Hollywood Road at Bolton Road, D.L. Hallowell Pkwy., Perry Blvd., and Johnson Road were shown that gave a visual representation of the improvements. These schematic designs were presented as conceptual proposals to gauge reaction from the participants. It was noted that the drawings presented might not represent final designs.

5. The intersection design at Bolton Road was contingent on working with the Fire Department in designing the site layout for a new Fire Station in a way that allows the City of Atlanta to possibly realign Hollywood Road near the intersection of Bolton Road and Spinks Street. It was proposed that Hollywood Road would then be converted into a "no-outlet" local access-only road from Spinks to Bolton, providing the opportunity for developing a larger greenspace gateway at this intersection without the need for obtaining right-of-way. City staff will arrange a follow-up meeting with the Fire Department, Police Department, and Transportation Department to review the conceptual plan. The revised concept plan will be presented to the NPU meeting for further discussions.
6. The proposed Perry and Hollywood intersection design includes the removal of a concrete retaining wall and replacing it with a brick wall, a MARTA shelter at the bus stop, reconstructed sidewalks, Type 'C' and 'A' lighting, and the removal of asphalt in the right-of-way at the Plaza in order to add street trees. The existing turning radii at the intersection will be widened to improve the maneuverability of public transit. City staff received the approval from the public to proceed into the design of the Perry/ Hollywood intersections.
7. The existing intersection of Johnson and Hollywood was considered typical for several intersections in this area, which have either acute angles or inadequate turning radii. The proposed conceptual design called for narrowing the travel way so that a landscaped "neck-down" could be provided to help calm traffic and possibly enlarge the turning radii of intersecting streets.
8. The proposed intersection of Hallowell and Hollywood calls for providing a gateway marker at the intersection, replacing a small paved island within the right-of-way for landscaping. Also considered will be the opportunity to remove asphalt areas between the sidewalk and property line for street tree plantings.
9. Proposed gateway marker concepts included brick seat-walls, piers, or stucco markers. The preferred marker builds upon designs already developed at the West Highlands development; sign panels inset into a stone and wood pier, made of a material easily cleaned if vandalized with graffiti.

**Issues Discussion:**

During the break the participants were invited to locate "issue areas" on the base map provided. The following issues were discussed after this exercise was concluded:

1. Street trees should be utilized for the entire corridor wherever possible.
2. There are areas along Bolton Road where church members use Hollywood Road for on-street parking on Sundays. It will be necessary to allow for on-street parking in these areas. The designers will need to identify these areas so that any narrowing of the street will not prevent using the street for parking.

3. In the area near Hollywood and Main Street there are proposals to construct new development with direct access to the street. On-street parking should be considered for this area as well.
4. Lighting for the area was also a concern. Atlanta style ornamental lighting will be considered for all redeveloped areas where feasible.
5. the inclusion of trash receptacles and shelters for MARTA stops were an issue. The designers explained that if the City installs MARTA shelters or trash receptacles, the City must have an agreement with MARTA to determine which entity will maintain these fixtures. If no agreement is developed, trash cans may overflow or may not be maintained. The master plan will outline a proposed process for determining these agreements.
6. The proposed intersection design for Bolton and Hollywood needs additional design options. The designers will provide other design concepts that are not contingent on the development of the new Fire Station. Comments regarding the proposed concept included dead-ending Hollywood Road before the existing Library, opening up additional open space.
7. The meeting adjourned at 8 p.m. after participants were able to view the drawings and discuss issues with the design team and city officials.
8. Next public meeting - to be arranged.

City/Consultant attendees:

**COA:**

Felicia Moore, City Council  
Daisy Wong, Department of Planning  
Mary McCracken, Department of Public Works  
Kenneth Allen, Atlanta Fire Department

**GA:**

John Noel, State Representative

**JJG:**

Brad Jones  
Mike Kidd  
Charlotte Weber  
Monica Long

# MEMORANDUM

**DATE:** May 20, 2005  
**TO:** File  
**FROM:** Jeff Mills  
**SUBJECT:** Hollywood Road Sidewalk Project

---

1. A Concept Team Meeting was conducted on May 20, 2005, at District 7, Georgia DOT. The following outlines the principal subjects discussed and decisions reached. In attendance were:

Brandi Peck	City of Atlanta PW
Mike Lobdell	GDOT, Dist 7
Ralph Merrow	GDOT, Dist 7
Nebiat Abraham	GDOT, Dist 7
Rueben Woods	GDOT, Dist 7
Marshall Troup	GDOT, Dist 7
Lee Upkins	GDOT, Dist 7
Scott Gibson	GDOT, Dist 7
Charles J. Mills, P.E.	JJG/EDT, a jv
Shen Zhou	JJG/EDT, a jv

2. The requirement for a stop sign at one of the intersections was clarified.
3. Mike Lobdell inquired about traffic counts. This information for provided later by Ralph Merrow.
4. JJG/EDT will verify drainage in areas where new curb is being constructed.
5. The Categorical Exclusion document is awaiting one final clearance letter from the City of Atlanta prior to final approvals.
6. There are some discussion concerning the technical approach of this project, whereby new construction being undertaken by this project will link sections of existing sidewalk being repaired and replaced by the City. Areas of new construction will not require ROW or easements.
7. Brandi Peck confirmed that the City had requested that the project be deferred by one fiscal year, but simply as a contingency should approvals not be affected by June 30<sup>th</sup>. The desired goal is the keep the project in its current programmed year. GDOT representatives stated that a very recently published FHWA letter indicated a more conservative policy toward CMAQ-funded projects that may jeopardize this project if it were re-programmed, although the actual effect on this or any CMAQ projects is as yet undetermined.

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8. Ralph Merrow provided Jeff Mills with a edited Concept Report for updating, correction and amendment. It was to be re-submitted as soon as practicable.